

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES,
ANSARI NAGAR, NEW DELHI-110029**

R.E/01/dengue booklet printing/14-15

Dated:-16.07.2014

M/s =====
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Subject:- Required sealed quotations for following printing items.

Sir,

Office of the AIIMS requires printing items as per details mentioned below. The sealed quotations are invited by post/by hand. The quotation should reach the office of the **Administrative Officer (Gen) AIIMS before the date 23.07.2014 up to 2.00 P.M.** The quotation should be typed written. Quotations written in pencil will not be considered. All over writing and erased entries in quotation will not be considered. The required items are as under:-

S.N.	Printing work	Quantity
1.	Booklet duly printed in Hindi on: “ <u>Dengue, Chikungunya and Malaria</u> ” Size 5 ¾” X 8 1/2”, No. of pages 20 including cover,130 GSM imported art paper / JK art card Centre stitch binding cover in four color/ multicolour Internal text in black & pictures in four colour/multicolour	20,000 booklets.
2.	Booklet duly printed in English on: “ <u>Dengue, Chikungunya and Malaria</u> ” Size 5 ¾” X 8 1/2”, No. of pages 20 including cover,130 GSM imported art paper / JK art card Centre stitch binding cover in four color/ multicolour Internal text in black & pictures in four colour/multicolour	10,000 booklets.
3.	Poster size 22”x 33” , 150 GSM or above, glossy, imported art paper/JK art paper:-	
	1. Poster No. 1 on malaria	400 posters.
	2. Poster No.2 on malaria	400 Posters.
3.	Poster size 22”x 33” , 150 GSM or above, glossy, imported art paper/JK art paper	
	1. Poster No.1 on Dengue	400 Posters.
	2. Poster No.2 on Dengue	400 Posters.
4.	Flex Banners good quality size 8’ x 3’	100 Nos.

The opening date of quotations on 23.07.2014 at 3.00 P.M. at office of the Dr.Anil Kumar Goswami Room No. 23, Centre for Community Medicine AIIMS.

- Note: -
1. For more information about Sample and specification of above noted items may be seen/clarify at Room No.23, Centre for Community Medicine AIIMS before submission the rates.
 2. The firms who are not registered for any item in AIIMS would be required to **deposit earnest money Rs. 3000/- by way of demand draft** drawn in favour of Director AIIMS, New Delhi.

Terms & conditions are over leaf.

TERMS AND CONDITIONS

1. Selected firm will supply the items within twenty days from the date of issue of the supply order.
2. Sealed envelope should be put in outer **cover indicating Ltd. tender No, tender regarding, due date of submission of the tender, due date of opening of the tender and name of the firm.**
3. Handwritten quotations shall be accepted at the bidder's risk. In case of any Discrepancy in the figures, the rate mentioned in words will only be considered.
4. In case of non supply of material within the due date i.e. within the date of delivery, the Director AIIMS, New Delhi will have the right to impose penalty like forfeiture of earnest money.
5. Rate quoted must include all types of taxes and other possible expenses. No other charges will be considered.
6. The quantity shown in the tender can be increased or decreased to any extent Depending upon the actual requirement.
7. The court of Delhi will have the jurisdiction to try any matter, dispute or reference between the parties arising out of the contract. It is specifically agreed that no court outside and other the court shall have jurisdiction in the matter.
8. The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.
9. Tender by tele-fax/telegram/fax/e-mail will not be accepted.

For Director, AIIMS