



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANASARI NAGAR, NEW-DELHI: 110029
DEPARTMENT OF OBSTETRICS AND GYNAECOLOGY

Project Project: Graded Risk-based Assessment for Screening and Prevention of Placental disorders (GRASPP)
- A Randomized Controlled Trial Evaluating a Two-Step Contingent Screening Strategy for Great Obstetric Syndrome (I-1899)

PI: Dr. K. Aparna Sharma

Total Duration: 36 months

Institute Name: All India Institute of Medical Sciences (AIIMS), New Delhi

S. No.	Name of the Post/ No. of Post / Max Monthly emoluments/ Age Limit	Minimum Qualifications & Experience	Desirable Qualification & Experience/Job Responsibilities
1.	Clinical Research Officer(s) [Equivalent to Project Research Scientist-II (Medical)] Two posts Rs 80,000 +30 %HRA =Rs 1,04,000/- Age: 40 years	Essential: 1. MBBS / BVSc / BDS with three years' post-qualification experience. Or 2.MBBS / BVSc / BDS + Post Graduate Degree (MD/MVSc./ MDS/MPH) or any equivalent degree, including integrated PG degrees. Or 3.MBBS/BVSc/ BDS with PhD Desirable: 1.Experience in clinical research or related field. 2.Excellent reading comprehension and writing skills as well as verbal communication skills including a good command of English required 3.Computer skills including proficiency in the use of Microsoft Office applications 4.Ability to develop and implement clinical monitoring plans, SOPs, database concepts, and formats 5.Ability to build effective project teams, ability to motivate others, delegation, drive and timely/ quality decision making 6.Good organizational behavior and problem-solving skills	The selected candidates will be responsible for: • Supervision and coordination of clinical activities at the assigned study site. • Obtain written informed consent from participants in compliance with ethical standards. • Ensure accurate, complete, and timely data collection and documentation. • Address and resolve site-level queries efficiently. • Oversight of activities related to outcome assessment and facilitate smooth implementation of study procedures according to protocol and GCP guidelines. • Coordination between investigators, project conduct team, data management team and monitoring team • Tracking progress of project with updates; safety reporting within the prescribed timelines • Monitoring deliverables; and ensuring adherence to regulatory requirements. • Review and verification of completed CRFs in a timely manner, before they



डॉ. के. अपरणा शर्मा
Dr. K. APARNA SHARMA
आचार्य एवं युनिट अध्यक्ष / Professor & Unit Head
प्रसूति एवं स्त्री रोग विभाग / Dept. of Obstetrics & Gynaecology
अ.भा.आ.सं., नई दिल्ली / A.I.I.M.S., New Delhi-110029

		7. Effective time management skills and the ability to manage competing priorities. 8. Ability to establish and maintain effective working relationships with co-workers and investigators	are transmitted to data management team for entry • Timely resolution of queries in data collected. • Ensuring timely follow-up visits and related data collection • Coordinating the smooth flow of data from collection to data entry in electronic platform • Training of research assistants and field workers for newborn data collection, outcome assessments, follow-ups, CRF completion • Any other work assigned by PI The selected candidates will be posted as - one at ESIC, Faridabad and one at SJH, New Delhi.
2.	Project Research Scientist-II (Non Medica)] One post Rs.67000 + 30% HRA= Rs. 87,100/- Age: 40 years	Essential: 1. Post Graduate Degree, including the integrated PG degrees, with three years Post Qualification Experience or PhD. 2. For Engineering / IT / CS - Graduate degree of Four Years with three years' post qualification experience. Desirable: 1. At least 1 year of experience in clinical trials/ research projects 2. Computer skills including proficiency in the use of Microsoft Office applications 3. Ability to establish and maintain effective working relationships with co-workers, seniors, and investigators 4. Good understanding of needs for the project and job responsibilities. 5. Effective communication skills to provide timely and accurate information to study subject.	The selected candidates will be responsible to: • Monitor overall progress of test development at the Principal Investigator's (PI) site. • Provide guidance, mentorship and support to junior research staff to ensure smooth workflow. • Coordinate effectively with Clinical Research Officers and teams at other study sites. • Ensure timely completion of research milestones and adherence to study protocols. • Identify potential challenges in study operations and assist in implementing solutions. • Implementing, maintaining and developing efficient and effective coordination system. • Compilation of briefing and presentation materials, background information and documentation for meetings • Responsible for all logs (calibration, equipment maintenance, training, etc), registers (all enrolments, scheduled follow up registers), documents and site file (updated protocol, informed consent document,

			eCRF and paper CRFs, all relevant permissions) The selected candidate will be posted at AIIMS, New Delhi
3.	Project Nurse [Equivalent to Project Nurse-III] Nine posts 28000 + 30% HRA = 36,400/- Age: 35 years	Essential: Four-year Nursing Course Desirable: 1.Registration as "A" Grade Nurse with one year of experience in the related field 2.Work experience in clinical research. 3.Effective communication skills to provide timely and appropriate information to study participants 4.Computer skills including proficiency in the use of Microsoft Office applications 5.Ability to establish and maintain effective working relationships with co-workers, seniors and investigators 6.Good understanding of needs for the project and job responsibilities.	The selected candidates will be responsible to: • Screen participants for eligibility and obtain written informed consent. • Collect clinical data at enrollment, follow-up visits and during delivery according to study protocols. • Completing the case report forms (CRF) • Assist doctors in clinical examinations and study-specific procedures. • Measure vital signs and perform anthropometric assessments. • Counsel participants to enhance adherence to study protocols and follow-up schedules. • In case an enrolled infant has missed a scheduled follow up visit-informing the CRO for corrective action • Conduct home visits for antenatal and infant data collection as required. • Participate in study-specific sample collection, primarily during deliveries. • Work on a round-the-clock roster to support continuous study operations. • Any other work assigned by CRO, CRC or PI The selected candidates will be posted at three sites- AIIMS, Delhi; SJH, Delhi and ESIC, Faridabad with three positions at each site.
4.	Senior Technician [Equivalent to Project Technical Support-III] One post Rs 28,000 +30% HRA =Rs 36,400/- Age: 35 years	Essential: 1. Three-Year Graduate degree in a relevant subject/ field + three Years post qualification experience or PG in a relevant subject/field. Or 2. For Engineering / IT / CS - Four-Year Graduate Degree. Desirable:	The selected candidates will be responsible for: • Supervision of work of lab technicians, the lab data capture, etc. • Mainaining the data sheets to assist in stratifying the samples as per study protocol. • Collect clinical sample, process and prepare the samples for assays as per protocol • Perform and supervise the specimen processing as per the defined SOPs.

		1.At least 1 year of experience in clinical trials/research projects/ related field 2.Basic knowledge of excel 3.Ability to establish and maintain effective working relationships with co-workers, seniors and investigators 4.Experience of handling clinical samples of research. 5.Effective communication skills to provide timely information to study subject	• Preparation of required laboratory reagents. • Maintain inventory of lab supplies, reagents, etc and ensure the desired stock at site. • Performing other duties as directed by seniors and/ or PI. The selected candidate will be posted at AIIMS, New Delhi
5.	Laboratory Technician [Equivalent to Project Technical Support- II] Three posts 20,000+ 30% HRA=Rs. 26,000/- Age: 30 years	Essential: 1.12th in Science + Diploma (MLT/ DMLT / Engineering or equivalent) + Five Years Experience in relevant subject/field or 2.Three-Year Graduate degree in a relevant subject / field + two years experience Desirable: 1.At least 1 year of experience in clinical trials/ research projects/ related field 2.Basic knowledge of excel 3.Ability to establish and maintain effective working relationships with co-workers, seniors and investigators 4.Experience of handling clinical samples of research. 5.Effective communication skills to provide timely information to study subject	This position will be expected to perform the following activities: • Collection of bio specimens/ data of the enrolled participants • Prepare kits and manage the receipt, processing, and storage of clinical samples. • Retrieve and maintain samples ensuring adherence to standard procedures. • Preparation of all common laboratory reagents including buffer and media. • Perform the specimen processing as per defined SOPs. • Follow the safety guidelines strictly as defined in the SOPs. • Record lab tests results and fill the CRFs • Look after all routine requirements of the lab such as sterilization, cleaning glassware, preparations of buffers. • Documentation of the records of receiving, storing, & retrieving of samples. • Assist in cost-related data collection under the guidance of PRS-I. • Up-keep of lab and performing other duties as directed by supervisor or PI. The selected candidates will be posted at three sites- AIIMS, New Delhi; SJH, New Delhi and ESIC, Faridabad with one position per site.
6.	Ultrasound Technician [Equivalent to Project Technical Support-III] Three posts	Essential: 1. Three-Year Graduate degree in a relevant subject / field + three Years post qualification experience or PG in a relevant subject / field. Or 2. For Engineering / IT / CS - Four-Year Graduate	This position will be expected to perform the following activities: • Perform UtAPI measurements as part of study procedures. • Work under the guidance and supervision of site investigators.

	Rs 28,000 +30% HRA =Rs 36,400/- Age: 35 years	Degree. Desirable: 1.Experience in clinical trials/ research projects/ related field 2.Basic knowledge of excel 3.Experience of handling reports and documentation. 4.Provide timely information to study subject.	• Ensure accurate and consistent data collection according to study protocols. • Maintain proper documentation of measurements and related study activities. The selected candidates will be posted at three sites- AIIMS, New Delhi; SJH, New Delhi; and ESIC, Faridabad with three positions at each site.
7.	Project Officer [Equivalent to Project Technical Support-III (non-medical)] One post Rs 28000 +30% HRA= Rs 36,400/- Age: 35 years	Essential: 1. Three-Year Graduate degree in a relevant subject / field + three Years post qualification experience or PG in a relevant subject / field. - Or 2. For Engineering / IT / CS - Four-Year Graduate Degree. Desirable: 1. Good English communication Skills 2. Ability to understand, explain and communicate and manage project and conversant with secretarial practice 3. Computer skills including proficiency in use of Microsoft Office, Ms-Word, Excel, Powerpoint applications 4. Proficiency in typing 5. Interpersonal skills and ability to work effectively in a team. 6. Time management skills and ability to manage competing priorities.	The selected candidate will be responsible for providing support to project office operations performing a variety of standard administrative duties including typing of official documents ensuring high quality and accuracy of work . He/ She will be responsible for: • Implementing, maintaining and developing efficient and effective administrative systems • Providing admin support to conferences, workshops and project related field visits • Assisting in compilation and preparation of briefing, speeches, presentation materials, background information and documentation for meetings. • Arranging for travel reservations; preparing travel authorizations • Providing support for efficient functioning of the Project Team • Ordering and checking resources and purchases for the team • Smooth conduct of study at site: adequate site staff , site staff leaves, contract extension, salaries; procurement of equipment and consumables for site. • Developing a system to ensure timely delivery of supplies to site • Primary liaison to the Procurement Department for equipment order placement process invoices when received • Handling requests of travel and logistics arrangements for the team • Arranging vehicle transportation, regular vehicle maintenance and insurance; • Management of office stationery supplies, including maintenance of office assets and stationery,

			distribution of stationery as required by staff and keeping a log of distribution. Maintaining filing system ensuring safekeeping of essential documents for the trial. The selected candidate will be posted at AIIMS, New Delhi
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Note: (1) Upper age relaxation for SC/ST up to 5 years and OBC up to 3 years;
(2) The engagement is purely temporary in the said project;
(3) The candidate engaged for the above position will have no claim for a regular appointment at AIIMS;
(4) No TA/DA will be given for the same;
(5) Salary as per ICMR rule;
(6) Late / Delayed / Incomplete / Unsigned applications will not be considered and rejected straight away without any correspondence;
(7) The initial recruitment is for 3 months only. It may be extended till the duration of the project (6 months extension) based on satisfactory performance;
(8) Candidates, who fail to bring the original certificates at the time of joining, will not be allowed to join the selected post.

Selection Procedure: The date/time/mode of the interview will be intimated through email for eligible/ shortlisted candidates only. **Only shortlisted candidates will be communicated via e-mail to appear in the interview.**

How to apply: Interested candidates may submit their detailed CV at jobrecruitmentaiims@gmail.com latest by **17th November, 2025 (5:00pm)**

Date of Advertisement: 03rd November, 2025

Last Date to Apply: 17th November, 2025 (5:00pm)




डॉ. के. अपर्णा शर्मा
Dr. K. APARNA SHARMA
आचार्य एवं यूनिट हेड / Professor & Unit Head
प्रसूति एवं स्त्री रोग विभाग / Dept. of Obstetrics & Gynecology
अ.भा.आ.सं., नई दिल्ली / A.I.I.M.S., New Delhi-110029