



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110 608.

VACANCY NOTICE

Applications are invited in the prescribed proforma from suitable officers for filling up the following posts on **Deputation Basis** with the following prescribed criteria:-

S.No	Name of the Post, Pay Band & Grade Pay and Essential Eligibility Criteria	Upper Age Limit	Number of Post
1)	<p>Financial Advisor:- (Pay Band-3 of Rs.15600-39100 + Grade Pay of Rs.7600)</p> <p>Essential Eligibility Criteria :- Officers from any of the Central Organised Accounts Services holding analogous posts or Posts in the pay scale of Rs.10000-15200 (pre-revised) further revised to PB-3 of Rs.15600-39100 plus grade pay of Rs.6600 with 5 years of regular service in the grade;</p> <p>In the event of not finding suitable officers from the Organized Accounts Services, officers in the Finance and Accounts Departments of Central Statutory / Autonomous Bodies or Public Sector Undertakings holding the posts of the level specified above shall be considered.</p> <p>(Period of deputation shall not exceed 3 years)</p>	56 Years	01
2)	<p>Finance & Chief Accounts Officer:- (Pay Band-3 of Rs.15600-39100 + Grade Pay of Rs.6600)</p> <p>Essential Eligibility Criteria :- (i) Officers from any of the Central Organized Accounts Services holding an analogous post or a post in the pay scale of PB- 3 Rs. Rs.15600-39100 + Grade Pay of Rs.5400 with 5 years regular service in the grade; OR (ii) Audit / Accounts Officers from any of the Central Organized Accounts Departments with 7 years' regular service in the scale of PB- 2 Rs. 9300-34800 + Grade Pay of Rs.4600 or equivalent.</p> <p>In the event of suitable officers from the Central Government being not available, similar officers in the Finance / Accounts Departments of the Central Statutory / Autonomous Bodies or Public Sector Undertakings shall be considered.</p> <p>(Period of deputation shall not ordinarily exceed 3 years)</p>	56 Years	02
3)	<p>Administrative Officer Pay Band-3 of Rs.15600-39100 + Grade Pay of Rs.5400)</p> <p>Officers under the Central Govt., U.T Administrations or the Central Statutory/ Autonomous Bodies holding analogous posts or with at least 3/5 years of service in a post in the Pay scale of Rs.2000-3500/Rs.2000-3200 (revised to PB-2 Rs. 9300-34800 + Rs. 4600 Grade Pay) or equivalent respectively and having a Degree and experience in administration and establishment matters and also preferably in Accounts matters. Officers possessing MBA or Post Graduate Diploma in Personnel Management shall be given preference</p> <p>(Period of deputation shall not ordinarily exceed 3 years)</p>	56 Years	03

The interested officers who fulfill the above qualifications/eligibility may submit their application in the prescribed proforma at **Annexure-I through proper channel** to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110608, so as to reach the addressee by within 30 days from the date of publication of this advertisement in the Employment News. The envelope containing the application(s) should be superscribed "*Application for the Post of _____ on Deputation basis.*" While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up to date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. Applications without vigilance clearance and CR Dossiers will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

S.R.ADMINISTRATIVE OFFICER (RECTT.)

**Application for the post of _____ (on deputation basis)
at AIIMS, New Delhi.**

1	Name and address in BLOCK letters			Affix here recent passport size photograph	
2	Father's Name				
3	Date of birth (in Christian era)				
4	Date of retirement under Central /State Government Rules				
5	Educational Qualification	i)			
		ii)			
		iii)			
		iv)			
6	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).				
	Qualifications / Experience				
		Required		Possessed by the Officer	
	Essential				
	Desirable				
7	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.				
8	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.				
	Office/Instt./Organization	Post Held		Pay-band and Grade	Nature of Duties
		From	To	Pay (Scale of Pay if in pre-revised scale of pay)	

