

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
RECRUITMENT CELL

No.F.3-2/2022-Estt.(RCT)

Ansari Nagar, New Delhi-110029
Dated the:

23 AUG 2023

Subject: Advertisement for the post of Chief Librarian, Chief Security Officer and Public Relations Officer on deputation basis at the AIIMS, New Delhi.

Please find enclosed herewith duly approved copy of advertisement for the posts of Chief Librarian, Chief Security Officer and Public Relations Officer to be filled in on deputation basis.

The advertisement is required to be displayed prominently on the Institute website www.aiimsexams.ac.in and www.aiims.edu under the Head 'RECRUITMENT'. Further, the DAVP is required QR code for publishing this advertisement in daily leading newspaper.

In view of above, it is requested that necessary action may be taken to provide the QR code which is proposed and upload the above posts at the earliest.

This may be treated as **PRIORITY**. Hindi version will be followed.


[KAMAL CHANDRA BHATT]
ADMINISTRATIVE OFFICER

Encl. As above

**The Professor In-Charge
Computer Facility, AIIMS**

Copy to:

**Sr. Hindi Officer – With request to translate the enclosures in Hindi version for
uploading the same on Institute's website**



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110029

F. No. 3-2/2022-Estt.(RCT)

VACANCY NOTICE

Applications are invited in the prescribed proforma for filling up the following posts ON DEPUTATION BASIS at this Institute, with the following prescribed criteria:

Sr. No.	Name of the Post, Pay Level and Essential Eligibility Criteria	Upper Age Limit	Number of Post
1	<p>Chief Librarian: Level-13 (Pay matrix pre-revised PB-4, 37400-67000 + Grade Pay of Rs.8700)</p> <p>Grades and sources: Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous post on regular basis with at least 5/8 years of regular service in the post in the scale of Level-12/Level-11 respectively, or equivalent and possessing the following qualifications and experience;</p> <p>Essential</p> <ul style="list-style-type: none">i) Atleast a second class Master's Degree in Science (preferably in Biological sciences) of a recognized University or equivalent;ii) Degree or equivalent Diploma in Lib. Science of a recognized Institution or University; andiii) 7 years' experience in a supervisory capacity in a library of standing. <p>Desirable:</p> <ul style="list-style-type: none">i) Master's Degree in Library Science;ii) Training in Medical Librarianship;iii) Experience of documentation work in a responsible capacity;iv) Knowledge of Sanskrit and any modern European language other than English <p>(Period of deputation shall not ordinarily exceed 3 years.)</p>	56 years	01
2	<p>Chief Security Officer: Level-13 in the Pay Matrix (pre-revised Pay Band- 3 of Rs 37400-67000 + Grade Pay of Rs 8700)</p> <p>Grades and sources: Officers of the Police Departments of the Central/State/Union Territory Governments or Officers of the Para Military Forces, Central Armed Police Forces and Indian Armed Forces, holding analogous posts on regular basis or with 5 years of regular service in Pay Level-12 in the pay matrix (pre-revised scale of Rs. 3700-5000) or with 8 years regular service in the Level-11 in the pay matrix (pre-revised scale Rs. 3000-4500) respectively and preferably having experience connected with security, handling agitations/ strikes etc.</p> <p>(Period of Deputation shall not ordinarily exceed 03 years)</p>	56 years	01

कमल भट्ट/KAMAL BHATT
प्रशासनिक अधिकारी/Administrative Officer
भर्ती प्रकोष्ठ/Recruitment Cell
अ. आ. सं., अंसारी नगर, नई दिल्ली-२६
A.I.I.M.S., Ansari Nagar, New Delhi-26

3	Public Relation Officer: Level-11 (Pay matrix pre-revised PB-3, 15600-39100 + Grade Pay of Rs.6600) Grades and Sources: Officers under the Central/State/U.T. Governments or Central Statutory/Autonomous Bodies or Central Public Sector Undertakings holding analogous posts on regular basis or with 5/8 year's regular service in a pay scale of Level-10/Level-7 respectively or equivalent and having the following: i) Degree of a recognised University or equivalent; ii) Post Graduate Diploma in Journalism/Public Relations; and iii) Not less than 7 years of experience out of which at least 5 years in supervisory capacity in public relations/publicity, printing and publishing. (Period of deputation shall not ordinarily exceed 4 years.)	56 years	01
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The interested officers who fulfil the above qualifications / eligibility criteria may submit their application in the prescribed proforma at Annexure-I *through proper channel* to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110029, so as to reach the addressee by within 45 days from the date of publication of advertisement in the Newspaper. The envelope containing the application(s) should be superscribed "*Application for the post of <name of the post> on Deputation Basis*". While forwarding the applications, it may be ensured that the particulars of the candidates are verified and that they fulfil the eligibility conditions. Duly attested photocopies of their up to date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. Applications without vigilance clearance and CR Dossiers will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M. No. 06/08/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

ADMINISTRATIVE OFFICER (RECTT.)

कमल भट्ट/KAMAL BHATT
 प्रशासनिक अधिकारी/Administrative Officer
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 A.I.I.M.S., Ansari Nagar, New Delhi-29

TTAHSI JAMAIKALIKA जामाईकलीका
 अधिकारी/Administrative Officer
 भर्ती प्रकोष्ठ/Recruitment Cell
 अ. भा. आ. सं., अंसारी नगर, नई दिल्ली-२६
 A.I.I.M.S., Ansari Nagar, New Delhi-29

Application for the post ofat AIIMS on deputation basis

1	Name and address in BLOCK letters				Affix your Recent Coloured Passport size photograph
2	Date of birth (in Christian era)				
3	Date of retirement under Central/State Government Rules				
4	Educational Qualification:				
5	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).				
	Qualifications / Experience				
	Essential	Required		Possessed by the officer	
6	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.				
7	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.				
	Office/Instit./Organization	Post Held	From	To	Pay-band and Grade Pay (Scale of Pay if in pre-revised scale of pay)
8	Nature of present employment (i.e.adhoc or temporary or quasi-permanent or permanent)				
9	In case the present employment is held on deputation/contract basis, Please state :				
	(a) the date of initial appointment				
	(b) period of appointment on deputation/contract				
	(c) name of the parent office/organization to which you belong				

Contd..2..

10	Additional details about present employment, please state whether working under : (a) Central Government (b) State Government (c) Autonomous Organization (d) Government undertaking (e) University	
11	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
12	Total emoluments per month now drawn.	
13	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.	
14	Whether belongs to SC/ST/OBC (if yes, please specify) :	
15.	Contact Nos. :- 1) Office 2) Residence 3) Mobile 4) e-mail address	

Date : _____

Signature of the candidate :

Countersigned : _____

Address :

(Employer/Authorized Officer)