

F.No.07/Security/Fire Safety/Jan/2026

Date: 01st Jan, 26

MEMORANDUM

Sub: Schedule for Fire and Life Safety in Healthcare Facilities- Organising Fire Training and Mock Drills in AIIMS, New Delhi and its centres.

1. In Compliance to the Para 2.4.2 of MoH&FW circular issued vide F.No.Z.28015/55/2017-H-I dated 28.09.2020, on the subject cited above; the schedule for the conduct of Fire Training and mock drills in AIIMS, New Delhi and its centres is enclosed herewith as **ANNEXURE-"A"** with the request to provide the staff/teams, to participate in Fire Training and mock drills. To ensure Fire safety in all healthcare facilities, a series of advisories and guidelines have been issued by the Ministry of Health & Family Welfare, Government of India from time to time; underscore the importance of proactive measures in preventing Fire incidents.
2. The following important aspects related to the fire safety will be covered during the mock drills:-
 - (a) Introduction to various types of Fire Extinguishers & Fire Safety equipment. Their use as per different types of fire and precautions required.
 - (b) Use of wet riser system-Hose reel and fire hydrants.
 - (c) Testing of fire alarm, Manual call point and public address system.
 - (d) Evacuation and rescue procedure for affected person from the incident site.
 - (e) Physical handling and operations of fire fighting equipment by the participants.
 - (f) Introduction the "CODE RED" system.

(g) Fire Orientation Classes by "Delhi Fire Services"/Haryana Fire Services.

(h) Q & A session and clearing the doubts.

3. Dy. Fire Officer, ASO on duty, Leading Fire Officers, Fire supervisors along with support staff will conduct and coordinate the Fire Mock Drills at the respective centres (including NDDTC Ghaziabad, NCI Jhajjar, and CRHSP Ballabhgarh). All concerned including Nodal officers for Fire Safety are requested to provide their valuable guidance during these drills.

It is also requested to forward the detailed report to this office after completion of the Fire drill for compilation and onwards submission.

4. This issue with the approval of competent authority.

Enclosed: As above.

M. 1.1.25
(Bijender Singh)

Dy. Chief Security Officer
AIIMS, New Delhi



To

All concerned

Copy to:-

- (i) PPS to Director
- (ii) PPS to AD(Admin)
- (iii) Medical Superintendent (H)
- (iv) PIC Fire Safety
- (v) PIC Computer facility - for upload on AIIMS Website
- (vi) Superintendent Engineer
- (vii) Chief CAPFIMS
- (viii) Chief Security Officer
- (ix) Duty Officer
- (x) Security Control Room (Main)
- (xi) Fire Control Room (Main)

SCHEDULE OF FIRE TRAINING AND MOCK DRILL

NAME OF CENTER/BLOCK	DAY & DATE OF MOCK DRILL	TIME	ASSEMBLY POINT
JPNATC	07.01.2026 WEDNESDAY	1430 HOURS ON-WARDS	Will be decided at the time of mock drill
C N CENTER	19.01.2026 MONDAY	1500 HOURS ON-WARDS	-do-
IRCH	30.01.2026 FRIDAY	1800 HOURS ON-WARDS	-do-
MAIN HOSPITAL	09.02.2026 MONDAY	1530 HOURS ON-WARDS	-do-
PRIVATE WARD -II	17.02.2026 TUESDAY	1230 HOURS ON-WARDS	-do-
RPC	26.02.2026 THURSDAY	1600 HOURS ON-WARDS	-do-
SURGERY BLOCK	06.03.2026 FRIDAY	2230HOURS ON-WARDS	-do-
MOTHER & CHILD BLOCK	12.03.2026 THURSDAY	2230 HOURS ON-WARDS	-do-
C N TOWER	18.03.2026 WEDNESDAY	1100 HOURS ON-WARDS	-do-
CDER+ EXTENSION	27.03.2026 FRIDAY	1000 HOURS ON-WARDS	-do-
B & P S BLOCK	06.04.2026 MONDAY	1100 HOURS ON-WARDS	-do-
NEW PRIVATE WARD-III	16.04.2026 THURSDAY	1530HOURS ON-WARDS	-do-
N.C.A.	27.04.2026 MONDAY	2330 HOURS ON-WARDS	-do-
CONVERGENCE BLOCK	01.05.2026 FRIDAY	1100 HOURS ON-WARDS	-do-
NEW RAK OPD	07.05.2026 THURSDAY	1630 HOURS ON-WARDS	-do-
ADMINISTRATIVE BLOCK	15.05.2026 FRIDAY	1200 HOURS ON-WARDS	-do-
NDDTC GHAZIABAD	28.05.2026 THURSDAY	1200 HOURS ON-WARDS	-do-
NCI JHAJJAR	12.06.2026 FRIDAY	1430 HOURS ON-WARDS	-do-
CRHSP BALLABHGARH	17.06.2026 WEDNESDAY	1100 HOURS ON-WARDS	-do-
CAPFIMS MAIDAN GARHI	30.06.2026 TUESDAY	1130 HOURS ON - WARDS	-do-