

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
RECRUITMENT CELL**

No.F.12-28/2020-Estt.(RCT)

Ansari Nagar, New Delhi-29

Dated the:-

10 SEP 2020

MEMORANDUM

Subject:- Recruitment Rules for the post of Genetic Counsellor at AIIMS, New Delhi

The undersigned is directed to convey the approval of Competent Authority for Recruitment Rules for the post of Genetic Counsellor at AIIMS, New Delhi is as under:-

1	Name Of Post	Genetic Counsellor
2	Scale Of Pay	Level -6 in the Pay Matrix
3	Method Of Recruitment	100% by Direct Recruitment
4	Age Limit For Direct Recruits	30 years
5	Educational And Other Qualifications And Experiences For Direct Recruits	(i) Master Degree in Human Genetics from a Recognized University. (ii) 6 months experience in relevant field.
6	Brief nature of jobs	Provide genetic counselling (including cancer risk assessment) after consulting with consultant, clinical geneticists and physicians. To help the families in getting good understanding, to be able to accept and adjust to the occurrence of genetic disease in their family. Maintain confidentiality of information about patients and their families. Prepare personalized summary to be handed over to patients. Dictate and send letters to referring doctors and other professionals related to individual patient. Communicate complex genetic information in a way which is comprehensible to families. Explain normal, uncertain and abnormal test results to patients and health care professionals. Elicit the concerns and expectations of clinicians, patients and relatives. Elicit and accurately document detailed family history information. Expertly communicate highly sensitive and potentially distressing information to patients and relatives, (aged from late childhood to elderly), about their genetic status with implication for biological and social family relationships. Communicate clinical information necessary to ensure appropriate genetic testing is carried out and to discuss complex test results that are difficult to interpret. Liaise with other genetics centres laboratories, and a range of clinical departments (including foetal medicine, obstetrics, paediatrics, surgery, histopathology) to obtain and provide information. Calculate risks for a range of genetic disorders, including carrier risks, recurrence risks for making decisions. Identify and assess the relevance of new scientific information for patients and their relatives, over time. Identify and

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		mitigate possible conflict within families created by sensitive genetics information. To determine where there is a need for specialist therapeutic counselling or psychiatric assessment and make appropriate referrals.
7	Period of probation if any	2 years

The Recruitment Rules shall be applicable from the date of issue of this Office Memorandum.

[Signature]
9/9/2020
(B.S. Gill)

Sr. Administrative Officer

Distribution:-

1. The Prof. & Head, Department of Surgical Disciplines
- ✓ 2. The Computer Facility- with request to upload the Recruitment Rules on Institute's website.
3. The All Notice Board
4. The Guard File



Dr. Sanjeev Kr. S P

[Signature]
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