

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029

No. F. 20-1/2025(Misc.)Nominations for P.I.C.responsibilities/Estt.-I

Dated the: 06.11.2025

OFFICE MEMORANDUM

Subject: Working arrangement for Computer Facility-regarding.

U 6 NOV 2025

Director had constituted a search committee comprising of all Deans to identify suitable faculty members who may be considered for assigning various institutional responsibilities.

The search committee has submitted its recommendations. The committee has recommended faculty members to be considered for assignment of various institutional administrative responsibilities.

The committee has also recommended that tenure of such assignments should be 3years or until such time as deemed fit by the competent authority. Further after completion of the tenure there should be a mandatory cooling off period of 1 year.

Based on the recommendations of this committee, Director is pleased to assign Dr. Vivek Tandon, Professor of Neuro-surgery, additional responsibility as Professor In charge Computer Facility with immediate effect, till further orders.

The tenure of this assignment will be 3years or until such time as deemed fit by the competent authority.

The work is in addition to his current duties and responsibilities. He will not be entitled to any extra remuneration/honorarium for the above additional assignment.


(RAJKUMAR BHARDWAR)
ADMN. OFFICER (F.C.)

Distribution:-

Dr Vivek Tandon
Thr: HOD Neurosurgery

1. The PPS/PS/PA to Dean (Academic/Research/Examination), AIIMS, New Delhi
2. All Chief(s) of Centres/All Head of the Departments/Head, NCI, Jhajjar, Sections
3. The Chief Vigilance Officer, AIIMS, N.D.
4. The Medical Superintendent (Main Hospital)
5. The Senior Financial Advisor
6. The Deputy Secretary, AIIMS, N.D.
7. The Financial Advisor, AIIMS, New Delhi
8. The Chief Admn. Officer, AIIMS, N.D.
9. Personal File of Dr. Vivek Tandon
10. Personal file of Dr Pooja Gupta

Copy to:-

1. PPS to Director, AIIMS/PS to Addl. Director (Admn.)
2. Computer Facility – with request to upload this Memo. On Institute's website.