

ALL INDIA INSITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029

No. F. 20-1/2025(Misc.)Nominations for P.I.C.responsibilities/Estt.-I

Dated the:06.11.2025

OFFICE MEMORANDUM

06 NOV 2025

Subject: Working arrangement for Dr. B.B. Dixit Library- regarding

Director had constituted a search committee comprising of all Deans to identify suitable faculty members who may be considered for assigning various institutional responsibilities.

The search committee has submitted its recommendations. The committee has recommended faculty members to be considered for assignment of various institutional administrative responsibilities.

The committee has also recommended that tenure of such assignments should be 3years or until such time as deemed fit by the competent authority. Further after completion of the tenure there should be a mandatory cooling off period of 1 year.

Based on the recommendations of this committee, Director is pleased to assign Dr. Dr G. Sethuraman Professor-Dermatology, additional responsibility as Professor In charge B B Dixit Library, with immediate effect, till further orders.

The tenure of this assignment will be 3years or until such time as deemed fit by the competent authority.

The work is in addition to his current duties and responsibilities. He will not be entitled to any extra remuneration/honorarium for the above additional assignment.


(RAJKUMAR BHARDWAR)
ADMN. OFFICER (F.C.)

Distribution:-

1. **Dr G Sethuraman**
Thr: HoD-Dermatology
2. **The PPS/PS/PA to Dean (Academic/Research/Examination), AIIMS, New Delhi**
3. **All Chief(s) of Centres/All Head of the Departments/Head, NCI, Jhajjar, Sections**
4. **The Chief Vigilance Officer, AIIMS, N.D.**
5. **The Medical Superintendent (Main Hospital)**
6. **The Senior Financial Advisor**
7. **The Deputy Secretary, AIIMS, N.D.**
8. **The Financial Advisor, AIIMS, New Delhi**
9. **The Chief Admn. Officer, AIIMS, N.D.**
10. **Personal File of Dr. G. Sethuraman**
11. **Personal file of Dr M Ramam**

Copy to:-

1. **PPS to Director, AIIMS/PS to Addl. Director (Admn.)**
2. **Computer Facility – with request to upload this Memo. On Institute's website.**