

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
[RECRUITMENT CELL]

No.F.2-20/2019-Estt.(RCT) (Vol.II)

Ansari Nagar, New Delhi-29
Dated :

OFFICE ORDER

24 APR 2024

Subject:- Promotion to the post of Senior Administrative Assistant (under mode of 25% by Limited Departmental Competitive Examination) at the AIIMS, New Delhi.

Consequent upon the review DPCs taken place in respect of the post of Junior Administrative Officer in accordance with DoPT guidelines dated 12.04.2022, it has been noted some UR vacancies of **Senior Administrative Assistant** under the mode of 25% by Limited Departmental Competitive Examination (LDCE) were available at the time of notification of LDCE on dated 06.09.2021 and the same remain unfilled. However, the following two Junior Administrative Assistants who had qualified the Limited Departmental Competitive Examination (LDCE) held on 27.08.2022 to the post of Senior Administrative Assistant under 25% by Limited Departmental Competitive Examination (LDCE) mode could not be given promotion due to absence of Unreserved Vacancy at that point of time, Upon re-assessment it has been ascertained that Unreserved Vacancies were actually available to accommodate these candidates.

Accordingly, with the approval of Competent Authority the following Junior Administrative Assistant are promoted to the post of Senior Administrative Assistant under 25% by Limited Departmental Competitive Examination (LDCE) mode from the date they assume the charges of the post of Senior Administrative Assistant :-

Sr. No.	Name	Category	Promoted against the category	Department / Section
1.	Sh. Ravi Ranjan Parsad	OBC	UR	CNC (Store)
2.	Sh. Upendra parit	OBC	UR	Geriatric Medicine

They will be entitled to such other allowances as are admissible from time to time to the Institute Employees of their status stationed at Delhi/New Delhi/in the rural center presently located at Ballabhgarh (Haryana), NDDTC, Ghaziabad, Outreach OPD, Jhajjar, Haryana and at any other centre opened by the Institute in future.

They are advised to exercise their option for fixation of their pay under FR-22(I) either from the date of their promotion to the post or from the date of drawl of their next increment in the present post within one month from the date of issue of this office order, provided they have not been granted financial up-gradation under ACP/MACP Scheme.

Their services are transferable to the other centre facilities presently located at Ballabhgarh (Haryana), National Drugs Dependency Treatment Centre (Ghaziabad), National Cancer Institute, Bhadsa, Jhajjar and at any other centre/facilities which may come up in future. They can be asked to perform duties in shifts also.

They will be on probation for a period of two years. During the period of probation they will be required to put in satisfactory service failing which their services will be liable to be reverted at any time without any notice or reason being assigned for the same.

This Office order would be subject to outcome of the SLP No. 30621/2011 and other connecting matter pending before the Hon'ble Supreme Court or any other clarification issued from the DoPT in this regard.

Other terms and conditions of their service will be the same as are applicable to other employees of the Institute.


[VISHWESH CHATURVEDI]
ADMINISTRATIVE OFFICER

All persons concerned

[Through:- Their respective officer In-charge]

Copy to:-

1. Chief, CNC
2. Prof. & Head :- Geriatric Medicine, A.O(CNC)/A.O(D.O)
3. The Senior Administrative Officer/Administrative Officer:- D.O /CNC
4. Establishment Section – D.O /CNC
5. Accounts Section II & III/ CNC
6. General Section / Estate Section / Legal Cell / GPF Section / Vigilance Cell/ACR Cell/SC/ST/OBC/Women Cell/EHS Cell/Guard file
7. The Prof. In-Charge (Computer Facility) : with request to kind upload the same on AIIMS Web portal