

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

No.F.20-02/2016-Estt. I.

Ansari Nagar, New Delhi-29

Dated the:

12 AUG 2022

OFFICE MEMORANDUM

Subject: Working arrangement of Faculty-in-Charge, Hospital Administration at Dr. B.R.A. IRCH & NCI, Jhajjar at the AIIMS, New Delhi.

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In continuation of this office memorandum of even number dated the 2<sup>nd</sup> September, 2021, the Director has been pleased to order that the following faculty members will look after duties of Faculty-in-Charge, Hospital Administration at Dr. B.R.A. IRCH & NCI, Jhajjar respectively, in addition to their own existing duties & responsibilities, till further orders:-

- 1) Dr. Mahesh R. will look after the work at Dr. B.R.A.IRCH in place of Dr. Siddhartha Satpathy.
- 2) Dr. Laxmitej Wundavalli will look after work at NCI, Jhajjar.

They will not be entitled to any remuneration/ honorarium for the aforesaid additional assignment.



( B. S. GILL )

SR. ADMINISTRATIVE OFFICER

Dr. Mahesh R., Additional Professor of Hospital Administration

Thr: The HOD of Hospital Administration

Dr. Laxmitej Wundavalli, Assistant Professor of Hospital Administration

Thr: The Head, NCI, Jhajjar

- Copy to :
1. Dr. D.K. Sharma, Medical Superintendent (Main Hospital)
  2. All Chief of Centres/HODs
  3. The Medical Superintendent, AIIMS
  4. The Deans (Academic/Research/Examinations), AIIMS
  5. The Associate Deans (Academic/Research/Examination), AIIMS
  6. PPS to Director, AIIMS
  7. PS to Deputy Director (Administration)
  8. PA to Sr. Financial Advisor
  9. PA to Registrar, AIIMS
  10. PS/PA to Prof.-in-charge (PIC), Faculty Cell
  11. PS/PA to Chief Administrative Officer
  12. PA to Superintending Engineer
  13. The Computer Facility for hosting of Institute of Website
  14. The Accounts Sections-II & III, Dr. B.R.A. IRCH
  15. The ACR Cell, AIIMS
  16. The RTI Cell, AIIMS
  17. The SC/ST Cell, AIIMS
  18. Personal file of Dr. Maesh R. & Dr. Laxmitej Wundavalli