

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI

No.F.40-62/2024-Estt.II

Dated the:-

OFFICE MEMORANDUM

23 MAY 2025

Subject: Constitution of Committee for Publishing/Printing the AIIMS Delhi Telephone Directory – 2025.

With the approval of the Director, AIIMS, New Delhi, a committee is hereby constituted to oversee the publishing and printing of the official AIIMS Delhi Telephone Directory for the year 2025. The directory will serve as a valuable resource, encompassing essential contact details of the Ministry of Health, faculty members, administrative departments, and the OPD schedule.

Composition of the Committee:

- | | |
|---|--------------------|
| 1. Professor In-Charge, Media Cell | – Chairperson |
| 2. Professor In-Charge, Protocol Division | – Member |
| 3. Financial Advisor | – Member |
| 4. Senior Store Officer | – Member |
| 5. Public Relations Officer (Officiating) | – Member Secretary |

The committee will operate under a tentative budget of ₹30 lakhs allocated for the publication of the directory.

[Signature]
23/5/2025

[ANITA TETE]

SENIOR ADMINISTRATIVE OFFICER (DO)

Distribution:- As above.

Copy for information to:-

1. The PPS/PS/PA to Director/Dean(Acad)/Addl. Director(A)/Medical Superintendent (Main Hospital) /Sr.FA
2. The Processor-In-Charge (Computer Facility) - With the request to upload it on the Institute website.
3. Hindi Section – with the request for translation in HINDI