

F. No.40-96/2025-Estt.-I
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI – 110029.

Dated: 2.7.2025

Office Order

Subject: Work Allocation for the Post of Deputy Secretary at AIIMS, New Delhi.

Consequent upon the joining of Shri Nishant Kumar to the post of Deputy Secretary at AIIMS, New Delhi, the Competent Authority is pleased to order that he shall look after the work of the following Sections/Cells, which was earlier being handled by the previous Deputy Secretary:-

- Coordination Cell and Parliament Cell / Grievance Cell / GSLI Cell
- SC/ST/OBC/Women Cell
- General Section
- Estate Section
- Transport Department
- Work related to projects of the Engineering Services Department

In addition, the following Sections/Cells are also placed under the charge of the Deputy Secretary:

- Legal Cell
- International Cooperation Cell

All concerned Administrative Officers / officials of the above-mentioned Sections/Cells are requested to submit their files to the Deputy Secretary with immediate effect.

This issues with the approval of the Director, AIIMS, New Delhi.



(Anita Tete)

Sr. Administrative Officer (DO)

Shri Nishant Kumar,
Deputy Secretary, AIIMS, New Delhi.

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Copy for information to: PPS to the Director/Addl. Director (Admn.)