

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI
OFFICE OF DIRECTOR

F. No. 40-30/2022-Estt.I

02-02-2023


OFFICE MEMORANDUM

Sub: Expansion of Control Room Services for emergency assistance at AIIMS, New Delhi

AIIMS Control Room (Room No 12) – manned by a Duty Officer 24x7 – is situated near the Medical Superintendent's Office for providing emergency assistance to all patients & staff. However, it is noted that often patients need assistance on arrival at AIIMS, New Delhi and are not aware of the location of the Control Room.

Accordingly, it has been decided that additional outposts of the Control Room shall be created at all public entry points of AIIMS, New Delhi so that patients can access them easily and they are more visible. These outposts shall work as spokes for the Central Control Room and shall be manned by Patient Care Managers & Security Supervisors working in coordination with the Duty Officer. The outposts shall have a large glass window for easy visibility and shall be equipped with mobile & intercom connectivity with the Duty Officer. All communications to & from the said outposts shall be recorded & CCTV shall be installed in all outposts for the purpose of audit and records. These outposts shall be made operational by 31st March 2023.

Action: Medical Superintendent; Head, Dept. of Hospital Administration; SE AIIMS

 2/2/2023

Prof. M Srinivas
Director

Distribution (with a request to also circulate it to all officials under their control)

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2. Addl. Director (Admin)
3. Medical Superintendent (AIIMS)
4. Chiefs' of all Centres / Head, NCI Jhajjar
5. Heads' of all Departments
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8. Deputy Secretary