

**OFFICE OF THE DEPUTY DIRECTOR (ADMN.)
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI**

July 18, 2023

MEMORANDUM

Reference is invited towards the Circular No. F-17/NVC/2014/339 dated the 14th July, 2023 issued by the Vigilance Cell, AIIMS, New Delhi vide which observations of President, AIIMS with regard to not initiating the action for award of AMC/CAMC, 6 months before expiry of warranty, by the Officer/Dealing Assistant involved in procurement of Machinery & Equipment. Vide the said circular, it has been directed to all such Officers/Dealing Assistants to strictly adhere to the instructions for streamlining of purchase procedure, as contained in O.M. No. Policy/CPO(AIIMS)/2012 dated 01/11/2012.

In view of above, all concerned are informed that no extension of current AMC/CAMC beyond 30/09/2023 will be entertained and approved under any circumstances. It is therefore, requested that all concerned Officers/Dealing Assistants must ensure that tender process for AMC/CAMC denovo, must be completed in all respect and enforced, by 30/09/2023, failing which, the concerned Officer/Dealing Assistant will be solely held responsible for such lapses and action as deemed fit under CCS(CCA) Rules 1965 will be initiated against the defaulter.

(Manisha Saxena)
Dy. Director (Admin.)

Distribution:

1. All Chiefs of the Centres, AIIMS
2. Medical Superintendent (Hospital/Dr. R.P. Centre)
3. All Heads of the Departments, AIIMS
4. Sr. Financial Advisor, AIIMS
5. Deputy Secretary, AIIMS
6. Officer-In-Charge (Procurement), AIIMS
7. Chief Administrative Officer, AIIMS
8. Prof-In-Charge, Computer Facility, AIIMS – with the request to kindly upload the same on Institute Website.



Copy to: P.A. to Director, AIIMS, New Delhi