

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

ANSARI NAGAR, NEW DELHI-110029

(ACADEMIC SECTION)

No.F.27-1/2013-Acad.II

Dated the:

Dear student,



1. The 41st Annual Convocation of the Institute will be held on Thursday the 12th September, 2013 at 4.30 PM at the Jawaharlal Auditorium, AIIMS.
2. The Convocation is a solemn occasion and I need not stress the importance of the dignity and the decorum appropriate to an occasion like this.
3. For the convenience of the awardees, the arrangements for the supply of gowns and the hoods have been made with M/s Pioneers (Regd.). The Academic Costumes may be hired from this agency. The representative of this firm will be available in the Institute (Dean's Committee Room) from 11.00 AM to 5.00 PM on 9th to 13th September, 2013. **The charges for hiring the gown and hood and security according to the rates of supplier. Security Amount** is refundable after the gown is returned. The details of the prescribed gown and hood are as given below:

DETAILS OF PRESCRIBED GOWN AND HOOD

S.NO.	NAME OF THE DEGREE	COLOUR OF THE GOWN	COLOUR OF THE HOOD
1.	Ph.D/DM/M.Ch.	Claret (Red)	Red lined with electric blue throughout
2.	MD/MS/M.Sc.	Black	Black lined with electric blue throughout
3.	M.B.B.S.	Black	Black with light mauve
4.	B.Sc.	Black	Black with light mauve

4. The 1st Rehearsal for the Convocation will be held on 10th September 2013 at 10.00 AM and full dress Rehearsal on 11th September 2013 at 11.00 AM. Your attendance at both the Rehearsals is absolutely essential, in case you intend to receive the degree/awards in person. **Please note that you will not be admitted to the Convocation if you do not attend both the Rehearsals.**
5. While attending the rehearsals, you must reach atleast 60 minutes before the time of Rehearsals i.e. 9.00 AM sharp on 10-09-2013 & 10.00 AM on 11-09-2013.
6. For Convocation, you must reach 60 minutes before the time of Convocation i.e. 3.30 PM sharp on 12-09-2013.
7. Men are requested to come with neckties and women in sarees.
8. You shall be required to wear the prescribed gown and hood as indicated above, while receiving your degree in the Convocation.

Contd.....2/- (P.T.O.)

9. Kindly fill up and return the enclosed proforma to the Academic Section immediately, on or before **09.09.2013** positively. Advance information can in addition be submitted to the Registrar's Office by Fax or E-mail (Fax No.26589766/e-mail- aiims.reg@gmail.com).
10. The candidates are requested to submit the "**No Dues Certificate**" before they are awarded the degree.
11. We will be glad to have your parents/spouse attending the Convocation.
12. You are requested to collect the invitation card from the office of the undersigned on 10.09.2013 to 11.09.2013 from 3.00 PM to 5.00 PM. This will be issued on your request on a plain paper mentioning the name of a maximum of two relatives (parents/spouse) who will be attending the Convocation with their expanded names (not in abbreviated form) full complete residential addresses. No change will be permitted after wards.
- 13. No children below 10 years of age will be permitted to attend the function.**
14. Please acknowledge the receipt of this letter immediately and send your option forthwith but not later than 09.09.2013.

Looking forward to see you soon.

With all best wishes.

Yours faithfully,

REGISTRAR

(Fax No.26589766, e-mail: aiims.reg@gmail.com)

Encl: As above

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029
(ACADEMIC SECTION)

THE 41st ANNUAL CONVOCATION
ON THURSDAY THE 12th SEPTEMBER 2013 AT 4.30 PM
AT THE JAWAHARLAL AUDITORIUM, AIIMS

From

*1. I shall be attending the Convocation
(Please strike the word, which is not applicable)

Yes/No

Signature _____
with full name

Name of the degree to be awarded _____
to the awardee

Date: _____

e-mail address _____

Telephone No. with code, in any _____

REGISTRAR
ACADEMIC SECTION
AIIMS, NEW DELHI-110029
(Fax No.26589766, e-mail- aiims.reg@gmail.com)

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

ANSARI NAGAR, NEW DELHI-110029

(ACADEMIC SECTION)

No.F.27-1/2013-Acad.II

Ansari Nagar, New Delhi-110029

Dated the:

Dear Faculty members,

Subject: The 41st Annual Convocation of the Institute.

The 41st Annual Convocation of the Institute will be held on Thursday the 12th September, 2013 at 4.30 PM at the Jawaharlal Auditorium, AIIMS.

The Convocation is a solemn occasion for an institution. The awardees would very much like to see their teacher's witness the occasion of their being admitted to the degrees. With this in mind, I request you to kindly make it convenient to attend the Convocation.

The Professors and Additional Professor of the Institute are requested to wear their academic gowns and join the academic procession in the foyer on Thursday the 12th September 2013 at 4.00 PM. Though Associate Professor and Assistant Professor will not join the procession, yet they are requested to wear the gowns and hoods at the time of Convocation. The arrangements for the supply of gown and the hoods have been made with M/s Pioneers (Regd.) and the Academic Costumes can be hired from them in the Institute i.e. Deans Committee Room from 11.00 AM to 5.00 PM from 9th to 13th September, 2013. The colour's of gowns as prescribed for various degrees are indicated on the **reverse of this letters representative of this firm will be available.**

The 1st Rehearsal for the Convocation will be held on 10th September 2013 at 10.00 AM and full dress Rehearsal on 11th September 2013 at 11.00 AM. Your attendance at the final dress Rehearsals is absolutely essential, **in case you intend to attend the Procession on 12.09.2013.** On the day of Convocation all faculty members are requested to assemble at 4.00 PM. I may take this opportunity to remind you that it is a must to attend the rehearsals.

You are requested to kindly confirm your participation by filling up the format attached to this letter and returning the same to the Registrar latest by **09.09.2013** positively.

With kind regards.

Yours sincerely,

REGISTRAR

DISTRIBUTION:

All Faculty Members of AIIMS

P.T.O.

DETAILS OF PRESCRIBED GOWN AND HOOD

S.NO.	NAME OF THE DEGREE	COLOUR OF THE GOWN	COLOUR OF THE HOOD
1	Ph.D/DM/M.Ch.	Claret (Red)	Red lined with electric blue throughout
2	MD/MS/M.Sc.	Black	Black lined with electric blue throughout
3	M.B.B.S.	Black	Black with light mauve
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ANSARI NAGAR, NEW DELHI-110029
(ACADEMIC SECTION)

THE 41st ANNUAL CONVOCATION
ON THURSDAY THE 12th SEPTEMBER, 2013 AT 4.30 PM
AT THE JAWAHARLAL AUDITORIUM, AIIMS

From _____

- *1. I will attend the Convocation Yes/No
- *2. I will join the procession Yes/No
- *3. I will be seated in the Auditorium Yes/No
(for Assoc. Professor & Asstt. Professor)
- *4 I would like the AIIMS Office to procure on loan the Yes/No
gown and hood for me.

The colour's of the gown and hood required by me are:

Gown _____

Hood _____

SIGNATURE _____

NAME _____

DESIGNATION _____

DEPTT. _____

DATE _____

REGISTRAR
ACADEMIC SECTION
AIIMS, NEW DELHI-110029
(Fax No.26589766, e-mail- aiims.reg@gmail.com)