

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
Ansari Nagar, New Delhi-29

No.F.20-21/2013/Committee/Estt. I

Dated: **128 JAN 2023**

**OFFICE MEMORANDUM**

**Sub: Re-constitution of Engineering Advisory Committee at AIIMS, New Delhi - Reg.**

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In supersession of the office memorandum of even number dated 26<sup>th</sup> Feb., 2019 on the subject cited above, the Director, AIIMS, New Delhi is pleased to reconstitute Engineering Advisory Committee at the AIIMS, New Delhi as under :

(i)	Medical Superintendent (Hospital)	-	Chairman
(ii)	Prof. & Head, Deptt. of E.N.T.	-	Co-Chairman
(iii)	Medical Superintendent (Dr. R.P.Centre)	-	Member
(iv)	Addl. M.S. (C.N.Centre)	-	Member
(v)	Addl. M.S. (Dr. BRA,IRCH)	-	Member
(vi)	Addl. M.S.(CDER)	-	Member
(vii)	Addl. M.S. (JPNATC)	-	
(viii)	Prof. & Head, Deptt. of Pathology	-	Member
(ix)	Prof. & Head, Deptt. of Hosp. Administration	-	Member
(x)	Prof. & Head, Deptt. of Cardiology	-	Member
(xi)	Prof. Aarti Vij, Deptt. of Hosp. Admn. ORBO	-	Member
(xii)	Prof. Sanjay K. Rai, Deptt. of CCM	-	Member
(xiii)	Superintendent of Hostel	-	Member
(xiv)	FAIMS Representative	-	Member
(xv)	F.A./F&CAO	-	Member
(xvi)	Chief Administrative Officer	-	Member
(xvii)	Chief Security Officer	-	Member
(xviii)	Prof. Naval Kishore Vikram, Deptt. of Medicine	-	Member Secretary
(xix)	Superintending Engineer	-	Convener

The terms of reference of this Committee are as under:

1. The Committee shall be advisory in nature
2. EAC shall advise upon general maintenance norms & recommend practices to be followed for renovation works/expansion/addition & alteration of existing buildings as are covered under Non-Plan head and/or Revenue General works.
3. EAC shall be presented with list of works requisitions alongwith their estimated cost, as are received from various Departments/Centres. EAC shall go into merits of undertaking the said work & can recommend its rejection, reduction or modifications.
4. EAC shall priorities the works as are proposed to be undertaken.
5. EAC may frame norms & standards for renovation of houses/offices.
6. EAC can make further suggestions on any other aspect under ambit of its functioning
7. EAC shall look into functional problems of ESD & make recommendations for improvement.
8. The EAC shall meet periodically at least once in fortnight or earlier as per requirement.
9. The quorum of meeting shall be 50% of the strength.

Hindi version will follow

(Anita Tete)  
Sr. Administrative Officer

**Distribution:-**

1. All concerned
2. All Chief of Centres/Head of the Deptt./Section/Unit
3. PS to Director/AD(A)/Dean(Acad/Research/Exam)/MS/Sr.FA/Dy. Secy., AIIMS, New Delhi
4. **The Computer Facility** - with a request to upload this on official website of the Institute
5. **The Sr. Hindi Officer** - with request to provide the Hindi version for the same for uploading on the AIIMS website.

