

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI
(ACR Cell)**

F.No.1-1/2024-25/e-APAR/Estt.-I


Dated: 01.07.2025

OFFICE MEMORANDUM

Subject: Extension of timelines for recording of e-APAR for the assessment period 01.04.2024 to 31.03.2025 (2024-25) - regarding.

In continuation to this O.M. even number dated 15.01.2025, 12.04.2025 & 15.05.2025, it has been decided, with the approval of the competent authority, to extend the existing timelines for recording of e-APAR for the year 2024-25. Accordingly, the revised timelines of e-APAR for the assessment year 2024-25 for Group 'A', 'B', & 'C' officers including Faculty Members are as under:

S.N.	Activity	Cut Off dates	
		Existing	Revised
1.	Submission of report by reporting officer to reviewing officer.	30 th June, 2025	31 st July, 2025
2.	Report to be completed by reviewing officer and to be sent to Administration or ACR Cell or accepting authority (wherever provided)	31 st July, 2025	31 st August, 2025
3.	Appraisal by accepting authority, wherever provided or applicable	31 st August, 2025	30 th September, 2025


ANIL KUMAR
ADMINISTRATIVE OFFICER

Distribution:

1. Deans/Associate Deans (Academic/Research/Examination)
2. All Chief of the Centre's/ Head of Departments/Units/Sections
3. Medical Superintendents (Main & RPC)
4. The Senior Financial Advisor/ Financial Advisor
5. The Superintendent Engineer
6. Deputy Secretary /Chief Administrative Officer/ All Sr. Administrative Officers/ Administrative Officers/Assistant Administrative Officers
7. Chief Nursing Officer/All NS/DNS/ANS
8. All Notice Boards
9. The Computer Facility, AIIMS: **with request to upload the same AIIMS portal and circulate in AIIMS content provider.**
10. Dr. Angel Ranjan Singh, Addl. Prof. of Hosp. Admn. & Convener, PMU: **with request to follow the time schedule as per above circular.**
11. The Hindi Section: **with request to provide the Hindi version of the same for uploading on the AIIMS Website.**

Copy to:

1. The PPS/PS to Director/ Additional Director (Administration)