

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI
(ACR Cell)**

F.No.1-1/2025-26/e-APAR/Estt.-I

Dated: 06.08.2026

OFFICE MEMORANDUM

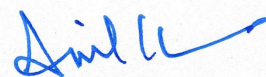
Subject: Extension of timelines for completion of Annual Performance Assessment Report (APAR) for the Reporting Year 2025-26 - regarding.

In continuation to this Office Memorandum of even number dated 29.01.2026, 15.05.2026 & 25.05.2026, it has been decided, as a one-time measure, to extend the existing timelines for completion of APAR for the Reporting Year 2025-26 in respect of Group 'A', 'B', & 'C' Officers including faculty members, as per the schedule given below:-

S.N.	Activity	Cutt Off dates	
		Existing	Revised
1.	Submission of report by reporting officer to reviewing officer.	31 st July, 2026	31 st August, 2026
2.	APAR to be completed by reviewing officer and to be sent to Administration or ACR Cell or accepting authority (wherever provided)	31 st August, 2026	30 th September, 2026
3.	Appraisal by accepting authority, wherever provided or applicable	30 th September, 2026	31 st October, 2026

2. All concerned are requested to adhere strictly to the above timelines to ensure timely completion of the APAR process for the Reporting Year 2025-26.

3. This issues with the approval of the Competent Authority.



(Anil Kumar)
Senior Administrative Officer

Distribution:

1. All Deans /Associate Deans (Academic / Research / Examination)
2. All Chiefs of the Centres / Heads of Departments / Units / Sections
3. Medical Superintendents (Main & RPC)
4. The Senior Financial Advisor/ Financial Advisor
5. The Superintendent Engineer
6. Deputy Secretary /Chief Administrative Officer/ All Sr. Administrative Officers/ Administrative Officers/Assistant Administrative Officers
7. Chief Nursing Officer/All NS/DNS/ANS
8. All Associations / Unions / Faculty / Officers / Staff of AIIMS
9. All Notice Boards
10. The Computer Facility, AIIMS: **with request to upload the same on AIIMS portal and circulate in AIIMS content provider.**
11. Dr. Angel Ranjan Singh, Addl. Prof. of Hosp. Admn. & Convener, PMU: **with request to follow the time schedule as per above circular.**
12. The Hindi Section: **with request to provide the Hindi version of the same for uploading on the AIIMS Website.**

Copy to:

1. The PPS/PS to Director/ Additional Director (Administration), AIMS, New Delhi.