

DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

No. F-3-46/08-RPC

Ansari Nagar, New Delhi-29

Dated the: **07 JAN 2025**

MEMORANDUM

Subject: - Additional Duties of Faculty Members of Dr. Rajendra Prasad Centre for Ophthalmic Sciences during the Winter Vacation 2024 – Change in part of thereof.

In Continuation to this O.M of even number dated 21.12.2024 on the subject cited above and with reference to the Order No. No.5-10/RPC-2007(2011)(Vol.3) dated 4th January 2025, the Chief Dr. R.P. Centre has been pleased to assign additional duty as Chairperson and Officer In-Charge RPC Stores to Dr. Namrata Sharma, Professor & Officer In-Charge Unit-IV during 2nd half winter vacation w.e.f. 4th January 2025 to 10th January 2025.

This issues with the approval of the Chief, Dr. R.P. Centre.



[MOHINDER PAL SINGH]
ASSTT. ADMINISTRATIVE OFFICER

DISTRIBUTION:

1. All the concerned Faculty Members
2. The Medical Superintendent, Dr. RPC
3. The H.O.D Anesthesiology, AIIMS
4. The H.O.D Radio-Diagnosis, AIIMS
5. The Account Officer, Dr. R.P Centre
6. The Account Section -II
7. Officer-in-charge OPD/Wards/O.T/All Labs Dr. RPC
8. The Stores Officer, Dr. RPC
9. The Nursing Superintendent, Dr. RPC
10. The Medical Record Officer, Dr. RPC
11. Officer-in-charge, Vehicle, Dr. RPC
12. Orthoptics Section, Dr. RPC
13. Asstt. Cashier, Dr. RPC
14. Hindi Section, Dr. RPC
15. Computer Facility AIIMS
16. Faculty Cell, AIIMS
17. Academic Section, AIIMS
18. Personal file of the Person concerned

C.C to:

1. P.P.S to the Director, AIIMS
2. P.S to Chief, Dr. RPC
- 3 .P.S to Dean, AIIMS
4. P.S to DDA, AIIMS