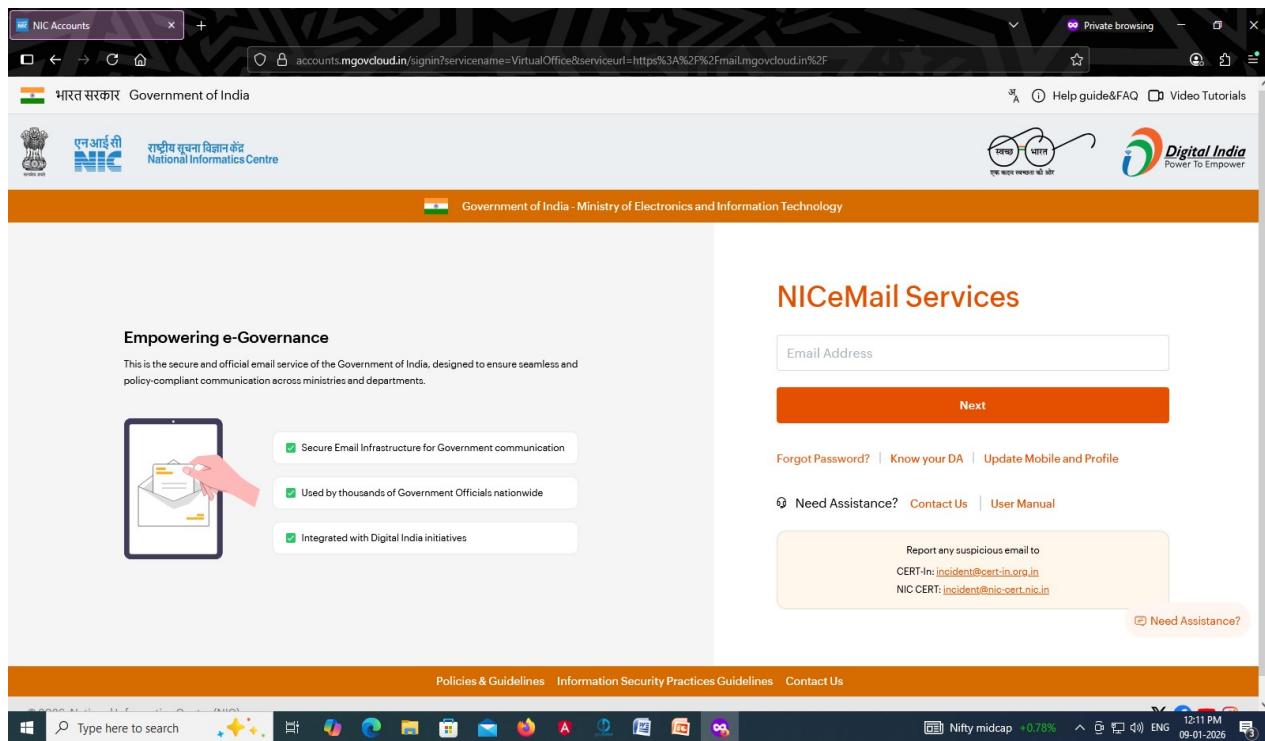


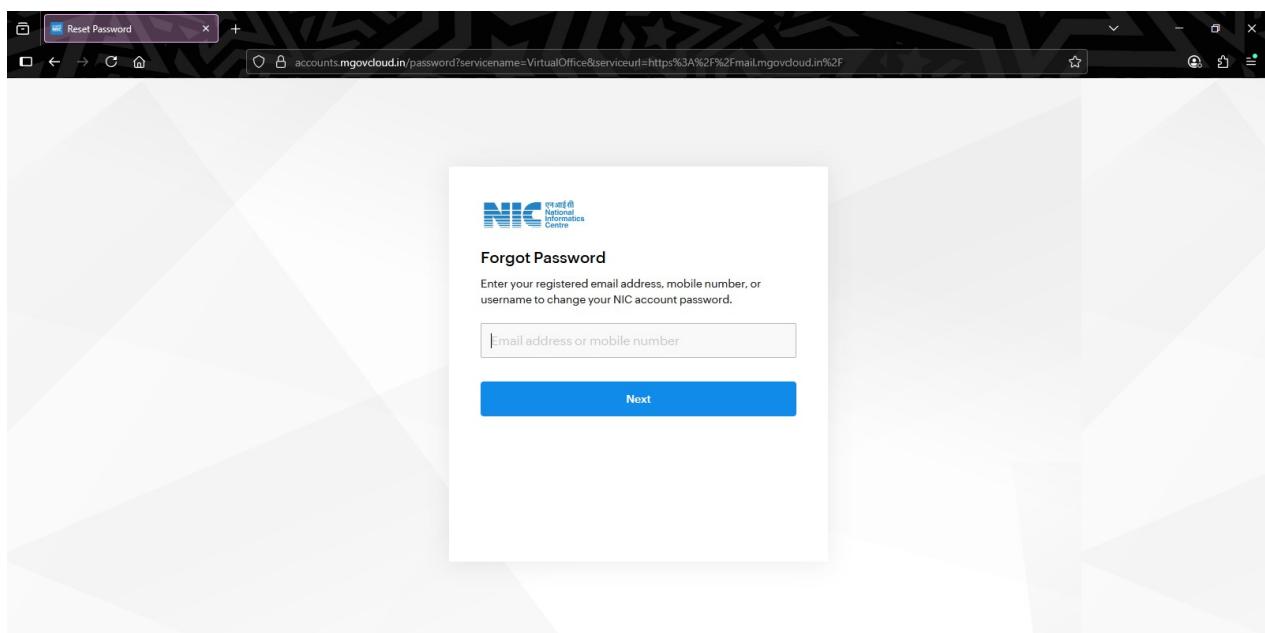
Steps involved in accessing the new NICeMail services

STEP1: Go to your browser and enter <https://mail.gov.in/>.

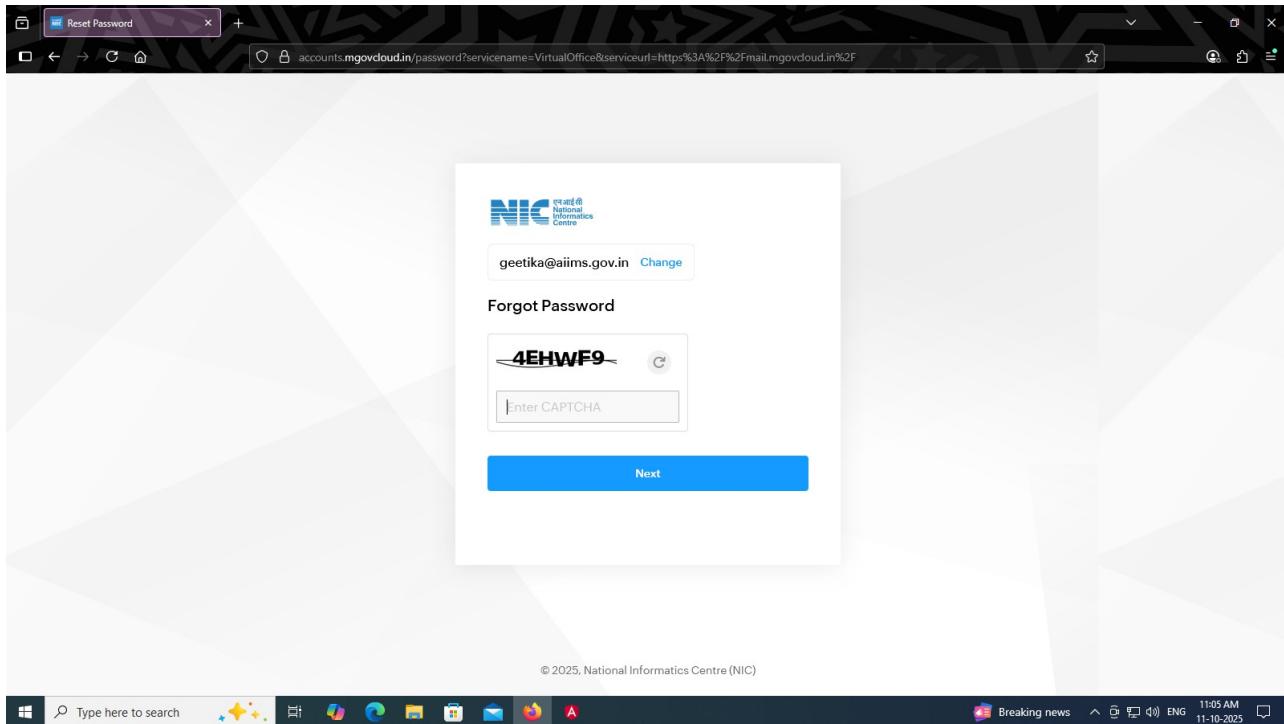
STEP2: For First Login, You have to click “Forgot Password” link.



STEP3: Enter your Email address(@aiims.gov.in/@govcontractor.in) and click **Next**.

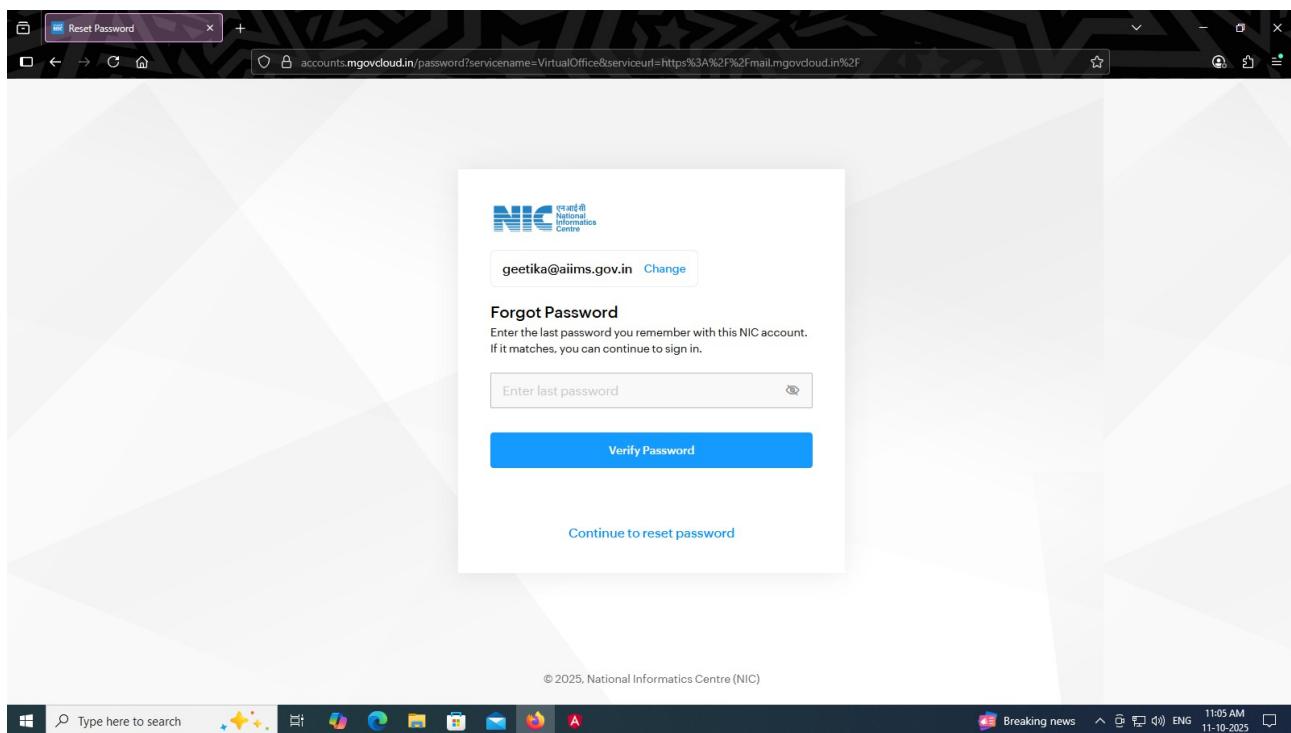


STEP4: Enter the CAPTCHA code and click **Next**.

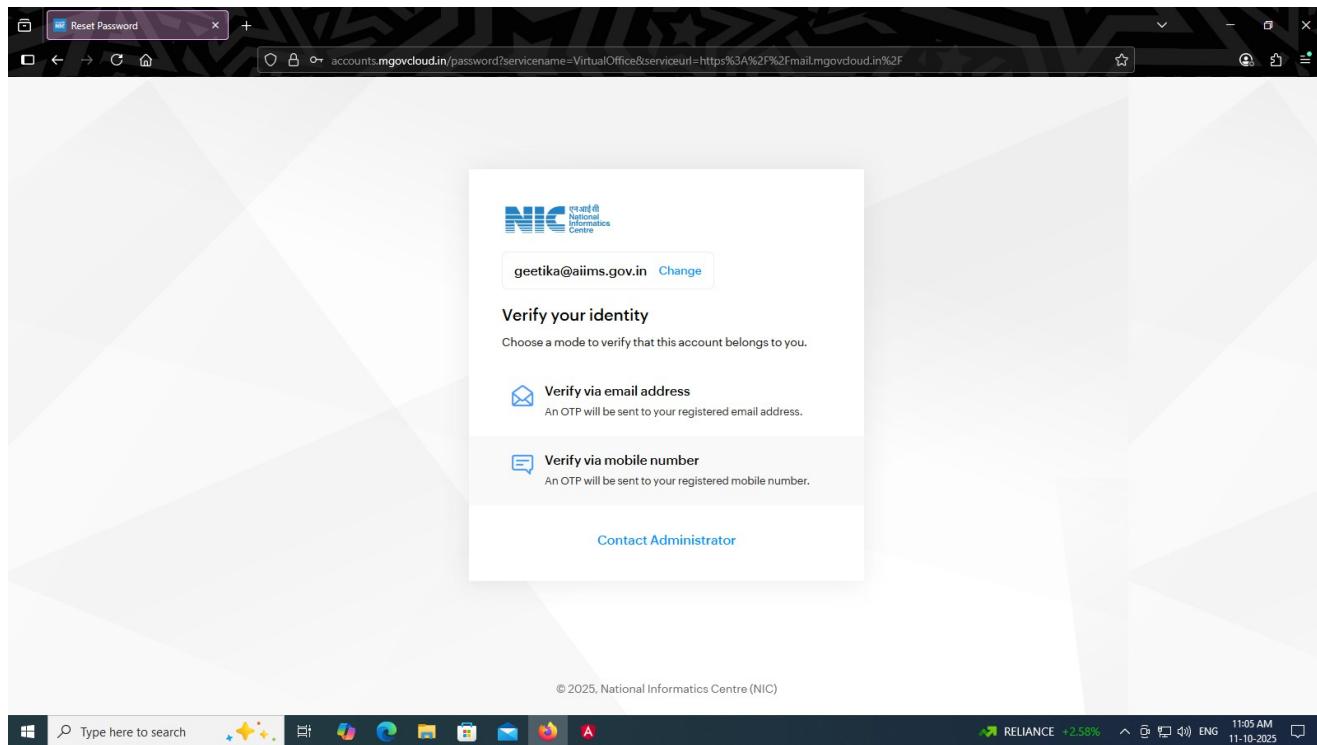


-Enter the last password (password used on previous platform) and click on *Verify Password* button.

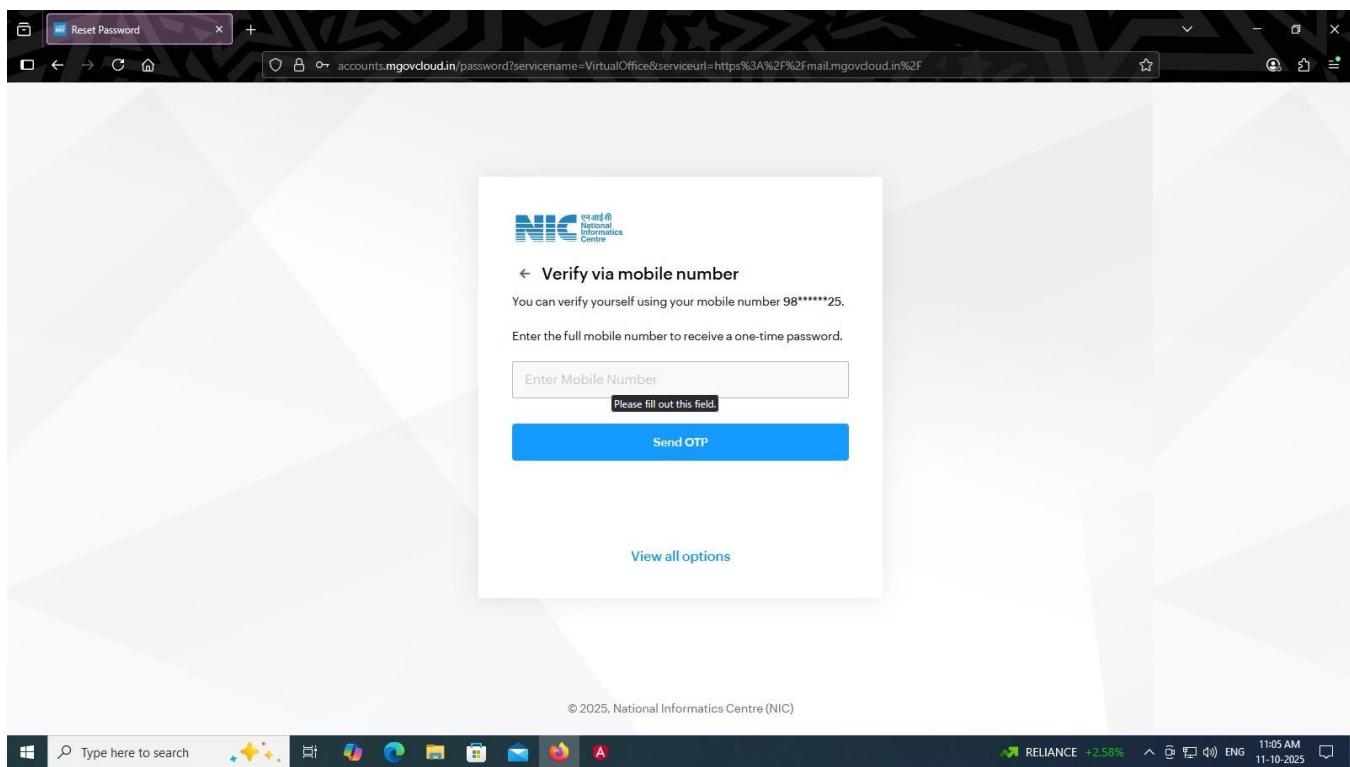
Note: If previous Password is not remembered “Click on continue to reset Password”.



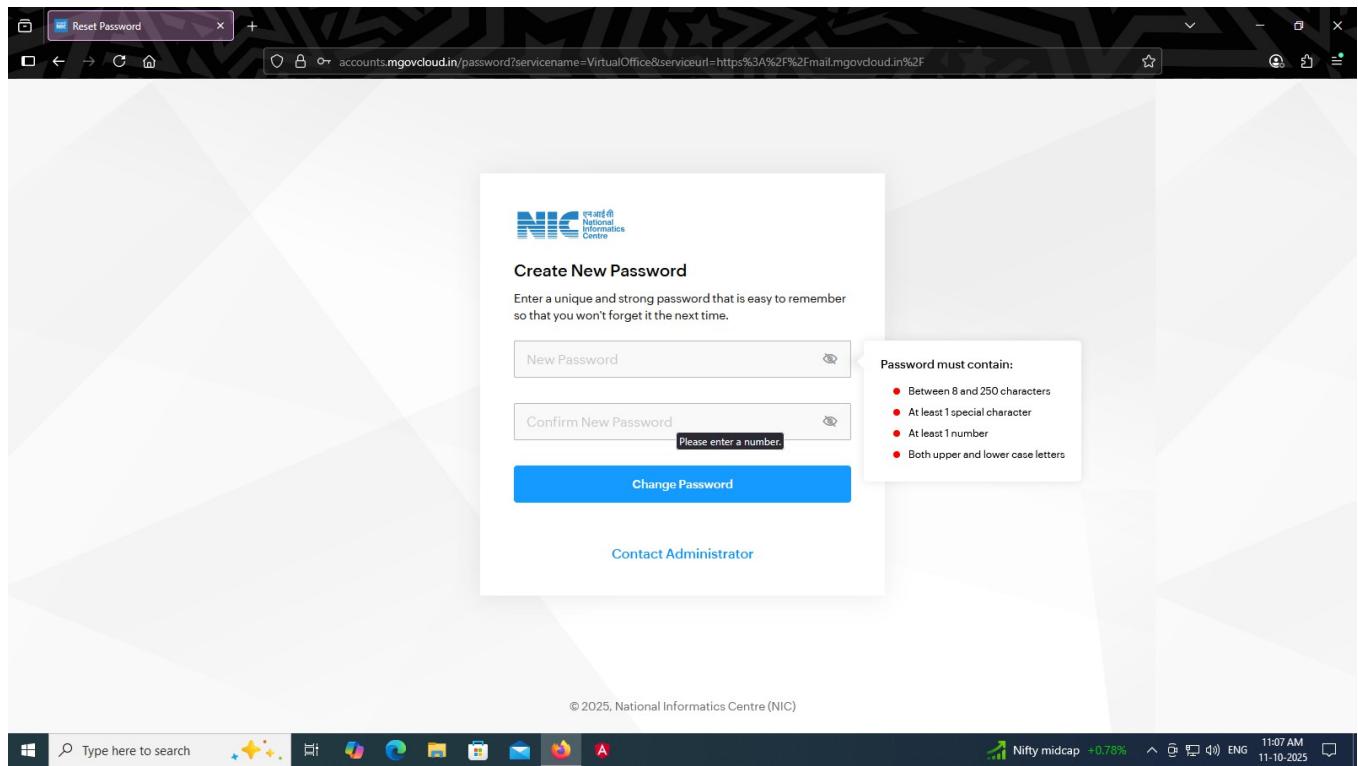
STEP5: Click on the “Verify via mobile number”.



STEP6: Enter your registered mobile number and click on “Send OTP”.



STEP7: Enter the New Password, and confirm the same and Click on "Change Password".



New Password

Confirm New Password

Please enter a number.

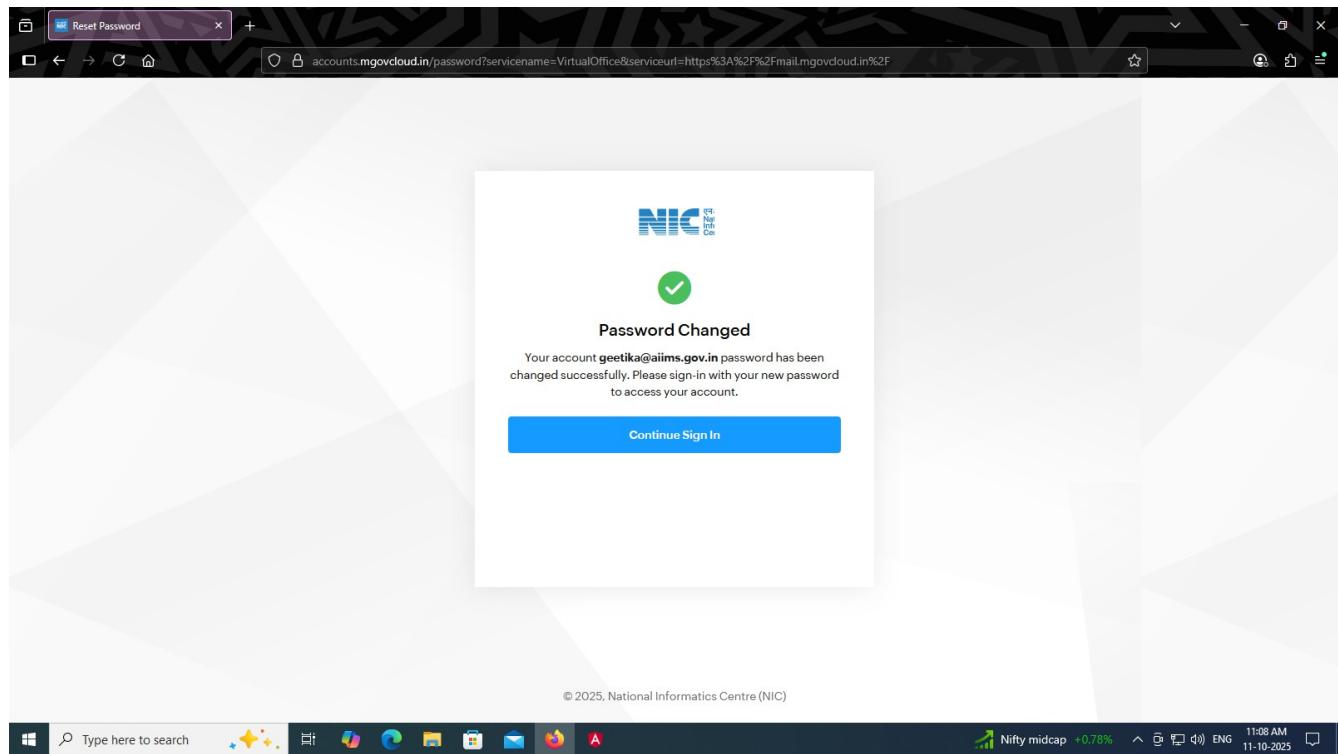
Change Password

Contact Administrator

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Nifty midcap +0.78% 11:07 AM 11-10-2025

STEP8: you will received message "Password Changed". Click on "Continue Sign In".



✓

Password Changed

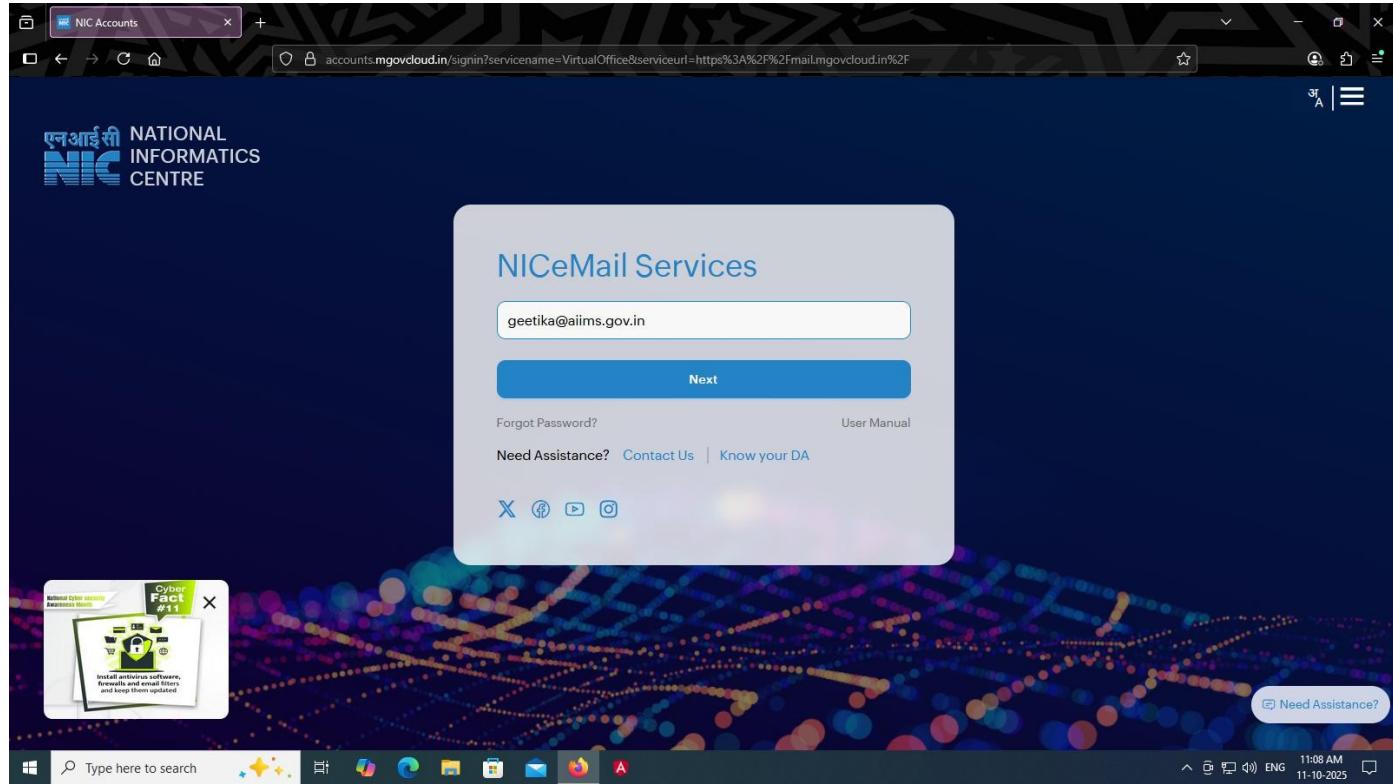
Your account geetika@aiims.gov.in password has been changed successfully. Please sign-in with your new password to access your account.

Continue Sign In

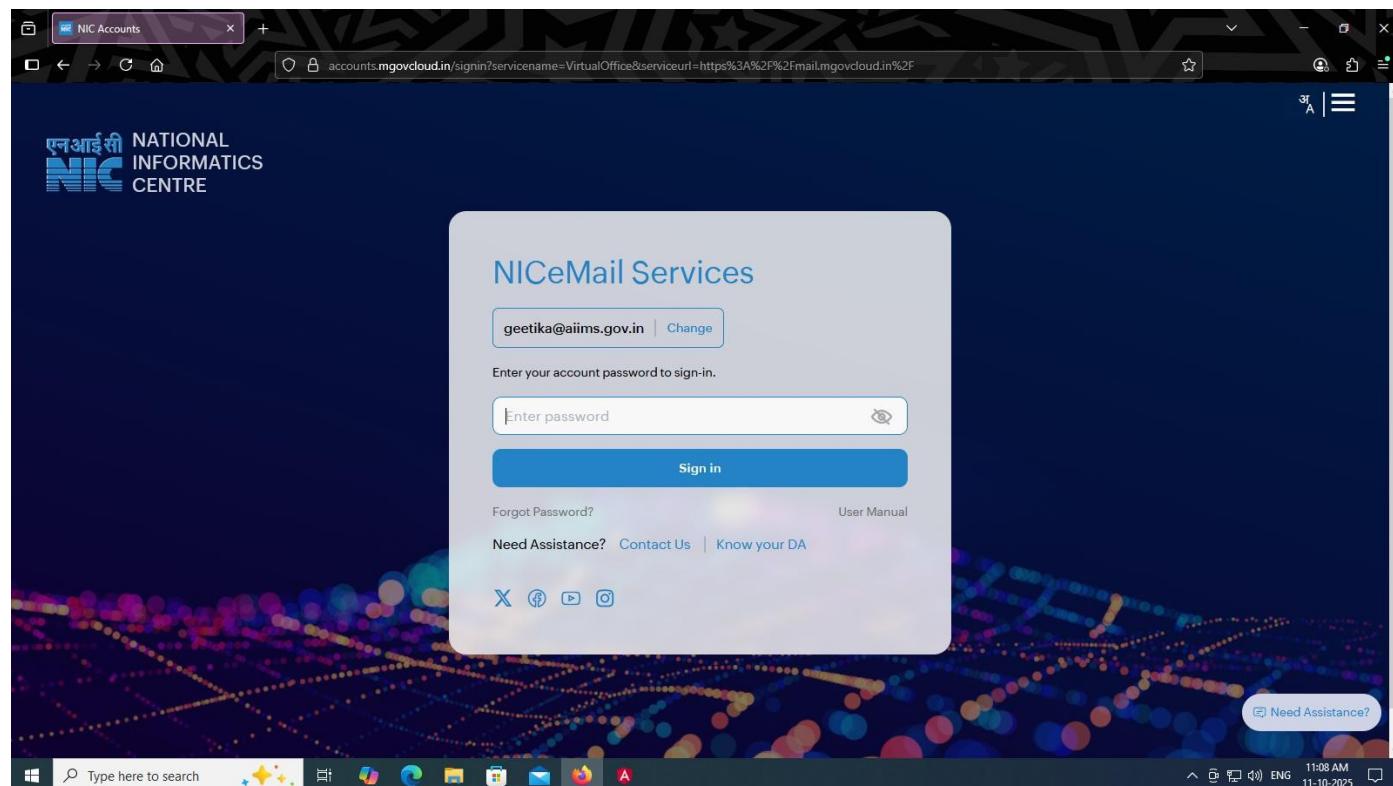
© 2025, National Informatics Centre (NIC)

Nifty midcap +0.78% 11:08 AM 11-10-2025

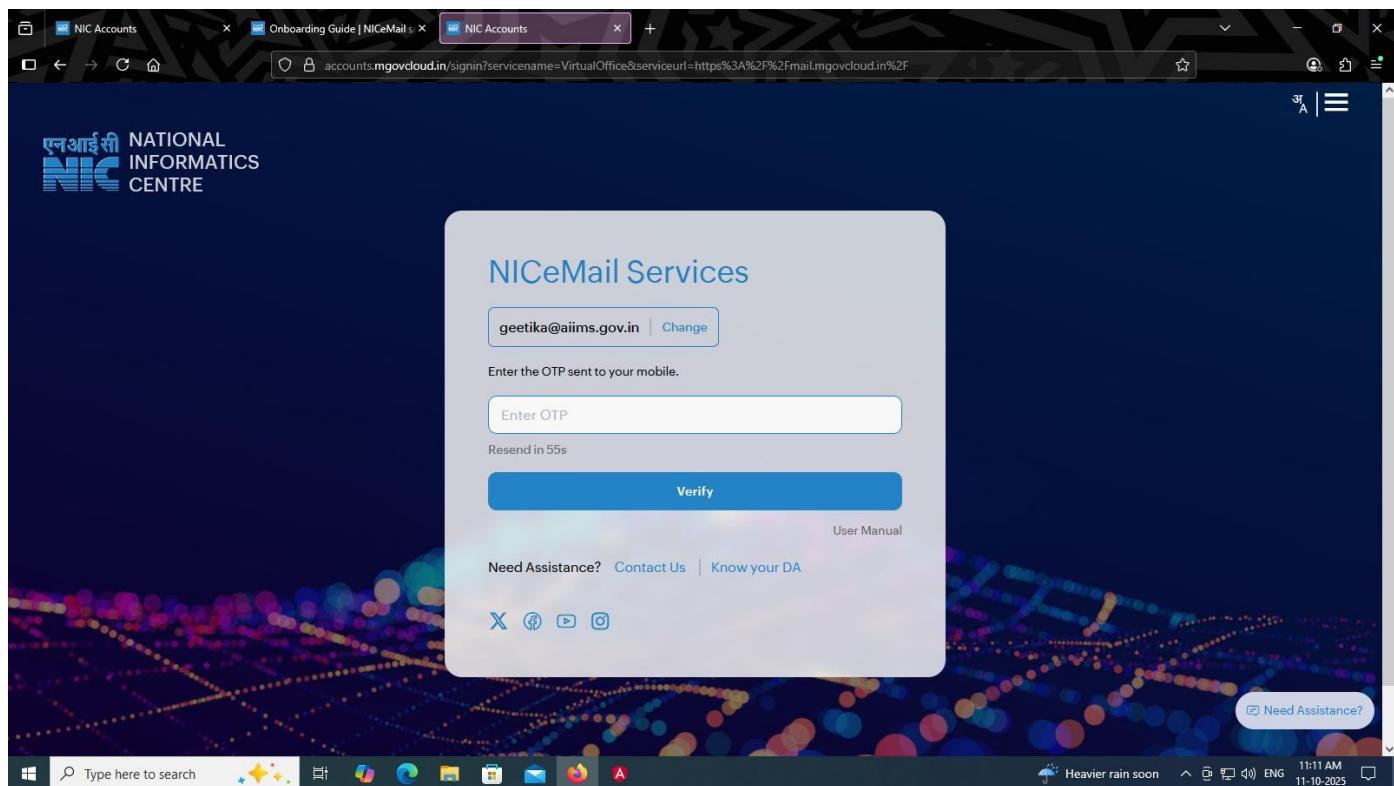
STEP 9: Enter your Email address (@aiims.gov.in/@govcontractor.in) and click on **Next**.



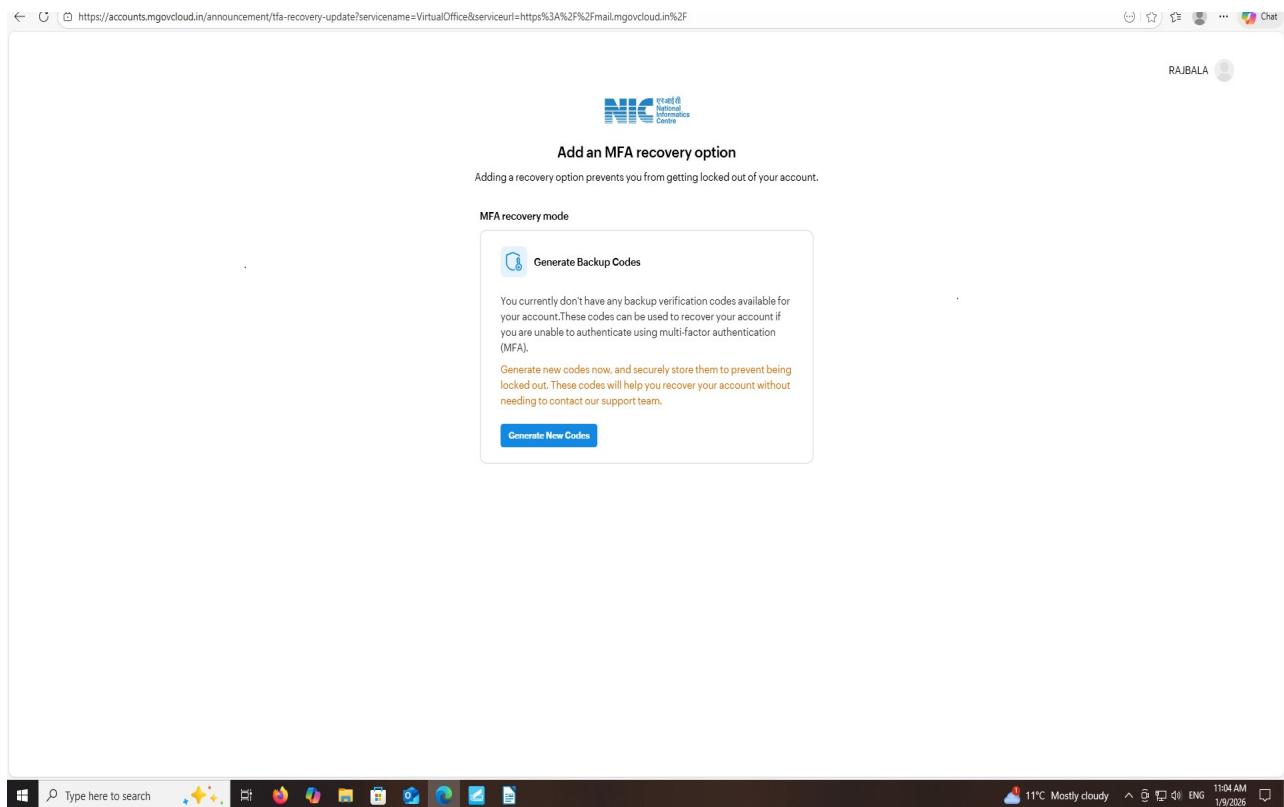
STEP 10: Enter the New password and then click on “Sign In”.



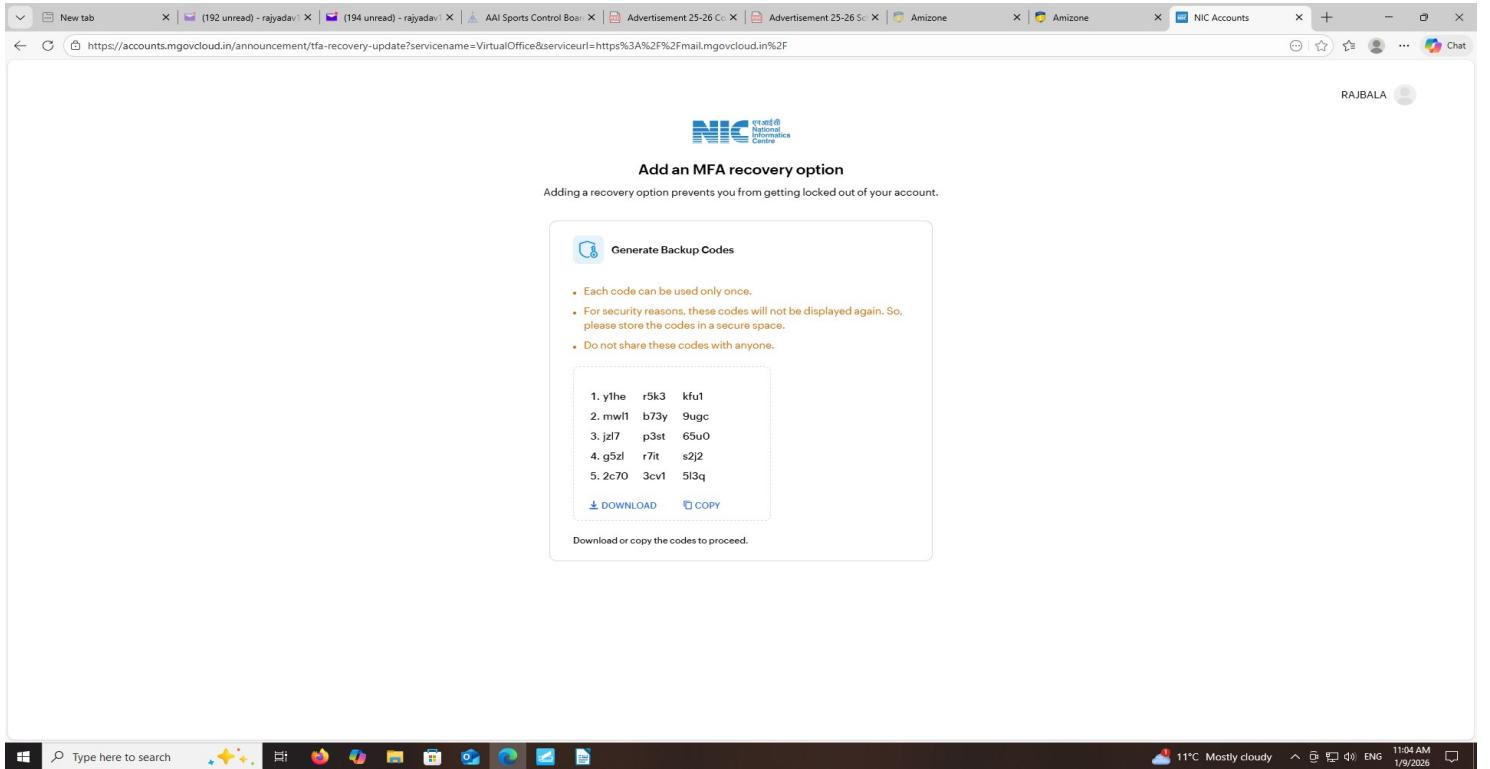
STEP 11: Enter the OTP received on registered Mobile number and Click on “*Verify*”.



STEP 12: Click on “Generate new codes”.



Click on Download



RAJBALA

NIC राष्ट्रीय इनोवेशन केंद्र

Add an MFA recovery option

Adding a recovery option prevents you from getting locked out of your account.

Generate Backup Codes

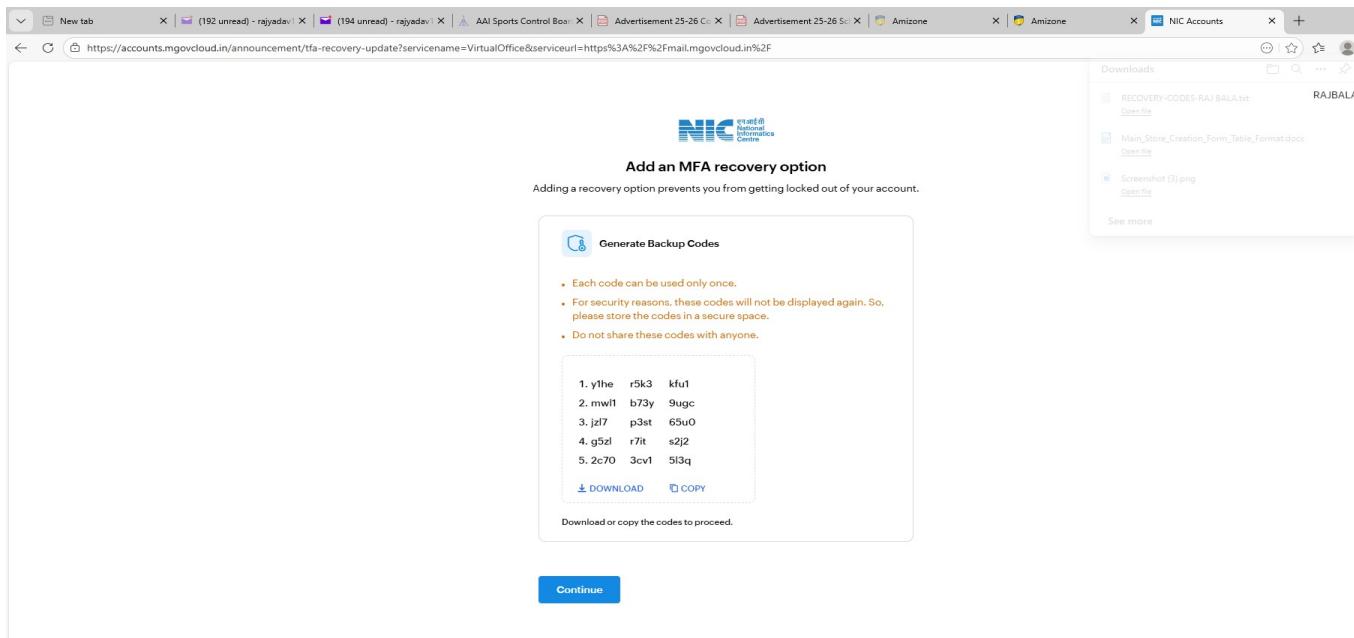
- Each code can be used only once.
- For security reasons, these codes will not be displayed again. So, please store the codes in a secure space.
- Do not share these codes with anyone.

1. y1he r5k3 kf1
2. mw1l b73y 9ugc
3. jz17 p3st 65u0
4. g5z1 r7it s2j2
5. 2c70 3cv1 513q

[Download](#) [Copy](#)

Download or copy the codes to proceed.

Click on Continue



RAJBALA

NIC राष्ट्रीय इनोवेशन केंद्र

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5. 2c70 3cv1 513q

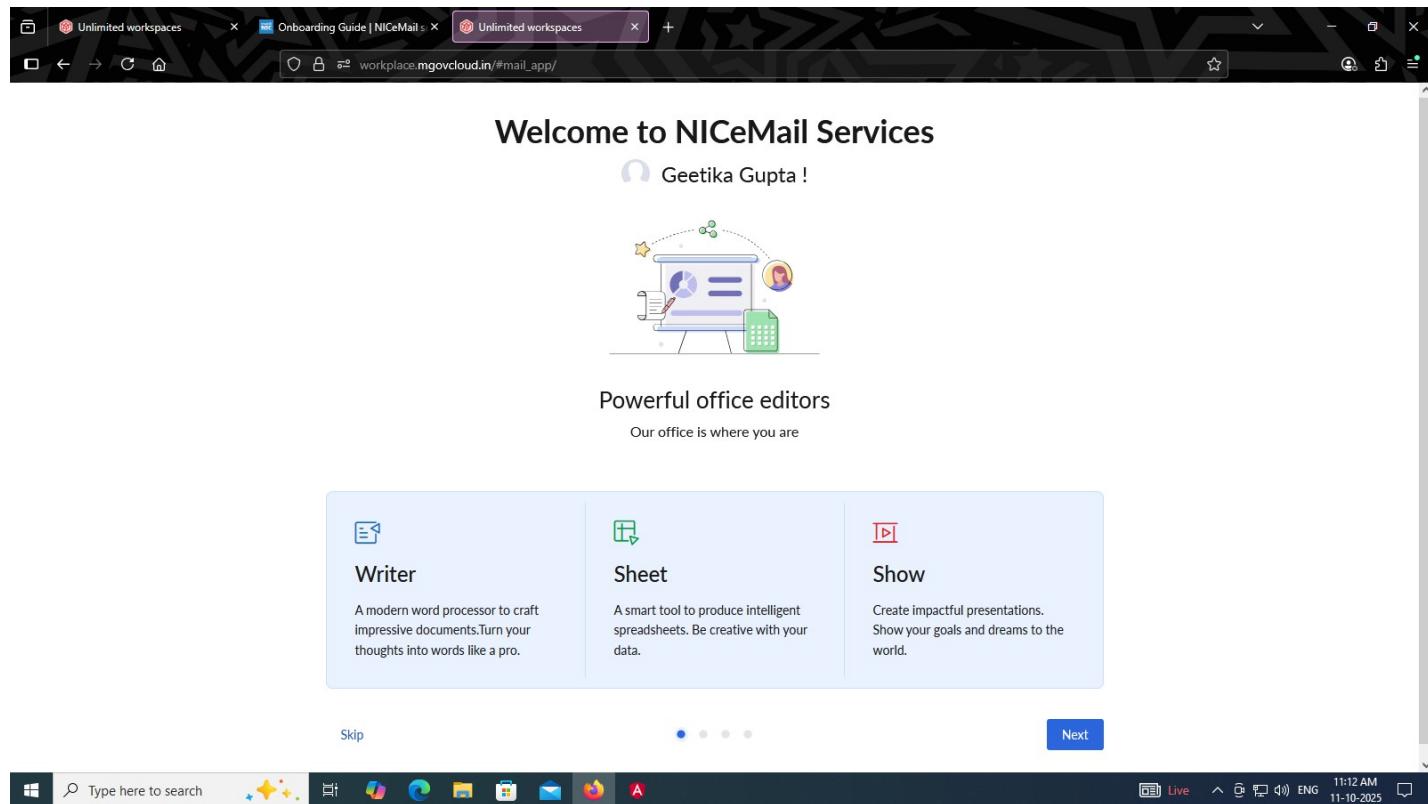
[Download](#) [Copy](#)

Download or copy the codes to proceed.

Continue



STEP 13: Click on “Skip”.



STEP 14: A detailed view will display the status of both successful and failed email migrations, along with the migration status.

New Mail

FOLDERS

Inbox

Drafts

Templates

Snoozed

Spam

Trash

Archive

Outbox

180923

220923

CMTX

DAILY POS STATEMENT

eOffice_update_data

EOFFICE DATA CLEA...

eoffice DA update

Junk

Karmayogi

Migration Status

Total emails 9315

Migrated to NIC 9294

Migrated to govDrive 0

Emails blocked 2

Mail Meeting govDrive WorkDrive Writer Sheet Show Connect Zia Search

Data Migration - User Dashboard

Here, you can view your migration details, including which apps have been migrated and their current status, as well as folder statistics for migrated apps, showing counts of folders that have been successfully completed and failed.

Mail GovDrive

View failed emails

Status: In Progress

Folder Name	Completed	Skipped	Failed	Total
180923	0	0	0	0
220923	4	0	0	4
CMTX	1279	0	2	1281
DAILY POS STATEMENT	0	0	0	0
Drafts	0	0	0	0

Help Desk :

Email: helpdesk-email@gov.in Phone: 1800-571-9646 (24x7 Toll Free), 1800-309-9646 (24x7 Toll Free) Chat with Support

Hot days ahead 11:13 AM 11-10-2025

NOTE: Contact Help Desk on Toll Free number for any issue.

Unlimited workspaces (1 unread) - Inbox - Mail (geetika)

Onboarding Guide | NICeMail Services

workplace.mgovcloud.in/#mail_app/mail/folder/inbox

Workplace

New Mail

FOLDERS

Inbox 1

Drafts

Templates

Snoozed

Sent

Spam

Trash

Archive

Outbox

180923

220923

CMTX 1177

DAILY POS STATEME...

eOffice_update_data

EOFFICE DATA CLEA...

eoffice DA update

Junk

Karmayogi 2

Migration Status

Total emails	9315
Migrated to NIC	9294
Migrated to govDrive	0
Emails blocked	2

Type here to search

Views Attachment options

Last 7 days

1 Unread email

Geetika Gupta
geetika@aiims.gov.in

My account Sign out

Help Desk details:

Email Services

helpdesk-email@gov.in

1800-571-9646 (24x7 Toll Free)

1800-309-9646 (24x7 Toll Free)

ZScaler

support-zta@supportgov.in

011-2430 5068 (9 AM to 5 PM/ Mon to Fri)

+3 more

Take A Tour

Workplace settings

Appearance & Themes

Appearance

Feels hotter 11:16 AM 11-10-2025