



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**Ansari Nagar, New Delhi-110 608.**

Applications are invited in the prescribed proforma from suitable officers for filling up 01 post of Chief Librarian on Deputation basis in the Pay Band-4 of Rs.37400-67000 with Grade Pay of Rs.8700 in All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110 608.

The qualification and experiences etc. attached to the post of Chief Librarian are as under:-

**Eligibility Criteria**

Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis with at least 5/8 years of regular service in the post in the scale of Rs.12000-375-16500/ Rs.10000-325-15200 respectively, or equivalent and possessing the following qualifications and experience:-

**Essential:**

- i) Atleast a second class Master's Degree in Science (preferably in Biological Sciences) of a recognised University or equivalent;
- ii) Degree or equivalent Diploma in Lib. Science of a recognised Institution or University; and
- iii) 7 years' experience in a supervisory capacity in a library of standing.

**Desirable:**

- i) Master's Degree in Library Science;
  - ii) Training in Medical Librarianship;
  - iii) Experience of documentation work in a responsible capacity;
  - iv) Knowledge of Sanskrit and any modern European language other than English
- (Period of deputation shall not ordinarily exceed 3 years)

**Upper age limit: 56 years**

The interested officers who fulfil the above qualifications / eligibility criteria may submit their application in the prescribed proforma at Annexure-I **through proper channel** to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110608, so as to reach the addressee by **28-07-2012**. The envelope containing the application(s) should be superscribed "*Application for the Post of Chief Librarian on Deputation basis*". While forwarding the applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up to date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. Applications without vigilance clearance and CR Dossiers will not be considered.

Those who had applied in response to advertisement published in Employment News dated 19-25 May, 2012 need not apply again.

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M. No. 06/08/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

**ADMINISTRATIVE OFFICER (RECTT.)**

**Application for the post of \_\_\_\_\_ at AIIMS on deputation basis**

1	Name and address in BLOCK letters :		
2	Date of birth (in Christian era)		
3	Date of retirement under Central/State Government Rules		
4	Educational Qualification:-		
5	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		
	Qualifications / Experience Required	Qualifications / Experience Possessed by the officer	
	Essential (i) (ii) (iii) Desired (i) (ii)		
6	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.		
7	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.		
	Office/Instt./ Organization	Post Held	Pay-band and Grade Pay (Scale of Pay if in pre-revised scale of pay)
		From To	Nature of Duties
8	Nature of present employment (i.e.adhoc or temporary or quasi-permanent or permanent):		
9	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong		
10	Additional details about present employment please state whether working under : (a) Central government (d) Government undertaking (b) State Government (e) University (c) Autonomous Organization		
11	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
12	Total emoluments per month now drawn.		
13	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.		
14	Whether belongs to SC/ST/OBC (if yes, please specify) :		
15.	Contact Nos. :- Office _____; Residence _____; Mobile _____ and e-mail address, if any		

Date : \_\_\_\_\_

Signature of the candidate : \_\_\_\_\_

Countersigned : \_\_\_\_\_  
(Employer/Authorized Officer)

Address : \_\_\_\_\_

\_\_\_\_\_

