



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110 029.

(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

Applications are invited for filling up the following posts at this Institute on Deputation/Direct Recruitment basis with the following prescribed criteria:-

Sr. No.	Name of the Post, Pay-band & Grade Pay and Essential eligibility conditions	Upper Age Limit for Direct Rectt.	Number of Post(s)*
1.	Executive Engineer (Elect.) : (Pay-band of Rs.15600-39100 with Grade Pay Rs.6600) Essential Eligibility Criteria :- Executive Engineer (Elect.) OR Assistant Engineer (Elect.) with 8 years of regular service in that grade, in CPWD/Other Engineering Departments of the Central Government/Central Statutory/Autonomous Bodies. An officer taken on deputation shall possess a Degree in Electrical Engineering.	N.A.	01 (on Deputation basis)
2.	Manager (HRD) : (Pay band of Rs. Rs.15600-39100 with Grade Pay Rs.5400/-) Essential Qualification :- MBA in HRD Discipline from Recognized University /Institute. Experience :- At least 3 years experience in respective filed at some recognized Institute/office of repute after obtaining the degree in MBA (HRD)	35 Yrs.	01 (UR)
3.	Medical Physicist :- (Pay band of Rs. Rs.15600-39100 with Grade Pay Rs.5400/-) Essential Qualification :- M. Sc. in Medical Physics or equivalent from a recognized University/ Institution. OR (i) M.Sc. in Physcis from a recognized University; (ii) A post-Graduate diploma/degree in Radiological/Medical Physics from a recognized University/Institute.	35 Yrs.	05 (UR-04 & OBC-01)
4.	Transplant Coordinator : (Pay band of Rs.9300-34800/- with Grade Pay of Rs.4200/-) Essential Qualification :- (i) B. Sc. With 15 years of experience in Dialysis and Transplantation management OR 10+2 with Science subjects + Diploma in Medical Laboratory Technology & 20 years of experience in Dialysis and Transplantation management. (ii) experience Certificate in Cadaver Organ Transplantation Coordination from a advanced centre in India or abroad. (iii) Practical experience with all types of dialysis and blood purification systems and should be able to perform emergency dialysis. He should have knowledge of blood sampling Pfor emergency HLA and cross match tests and other necessary biochemical, hematological and microbiological tests in transplantation. Desirable :- Candidate must have ICU experience. He/She should be a dynamic person with experience in a hospital who can understand psychology and mental state of relations of renal failure patients. He should also be acquainted with mental condition of relations of a road accident dying patients, who need prompt treatment in emergency on top priority. The candidate has to be a highly sympathetic person to the patients and their relations should have patience and courage and be able to co-ordinate the treatment management.	40 Yrs.	01 (UR)
5.	Quality Control Manager : (Pay band of Rs.9300-34800/- with Grade Pay of Rs.4200/-) Essential Qualification :- M. Sc. (MLT) with 5 year experience in Blood Bank.	35 Yrs.	01 (UR)
6.	Tutor in Nursing : (Pay band of Rs. Rs.9300-34800/- with Grade Pay of Rs.4200/-) Essential Qualification :- i) B. Sc. Nursing Degree from a recognized Institution . OR Registered Nurse and Midwife, with Sister Tutor Diploma; ii) Three years experience in teaching institution.	50 Yrs.	08 (UR-05, SC-01, ST-01 & OBC-01)
7.	Junlor Engineer (Civil) : (Pay band of Rs.9300-34800/- with Grade Pay of Rs.4200/-) Essential Qualification :- Three years Diploma in Civil Engineering from a recognized polytechnic/Institution. Desirable :- Experience in Civil Engineering work.	30 Yrs.	05 (UR-02, OBC-02 & PH-01)
8.	Junior Engineer (Elect.) : (Pay band of Rs.9300-34800/- with Grade Pay of Rs.4200/-) Essential Qualification :- Three years Diploma in Electrical Engineering from a recognized polytechnic/Institution. Desirable :- Experience in Electrical Engineering work.	30 Yrs.	05 (UR-02, OBC-02 & PH-01)
9.	Junlor Engineer (A/C & Refgn.) : (Pay band of Rs.9300-34800/- with Grade Pay of Rs.4200/-) Essential Qualification :- Three years Diploma in Mechanical Engineering Plus a specialized course in Refrigeration and Air-conditioning from a recognized polytechnic/Institution. Desirable :- Experience in Air-conditioning and Refrigeration work.	30 Yrs.	01 (UR)

10.	Perfusionist :- (Pay band of Rs.9300-34800/- with Grade Pay of Rs.4200/-) Essential :- (i) B.Sc. Degree from a recognized University. (ii) Certificate in Perfusion Technology (awarded by a recognized Institution/Association/Authority (such as Association of Thoracic and Cardio Vascular Surgeons of India) after a training in a Centre with at least one year experience in Clinical Perfusion. Desirable :- Working experience in Clinical Perfusion.	30 Yrs.	04 (UR-01, SC-02 & OBC-01)
11	Sister Grade-II: (Pay band of Rs.9300-34800/- with Grade Pay of Rs.4600/-) Essential :- (i) Matriculation or its equivalent from a recognized university/board. (ii) Certificate in General Nursing and Midwifery from a recognized Institution or equivalent qualification for male nurses (iii) Should be a registered 'A' grade Nurses and Midwife with a State Nursing Council or equivalent qualification for male nurses.	30 Yrs.	385 (UR-194, SC-58, ST- 29 & OBC- 104)

*The number of posts is tentative and is liable to change based on the Institute's requirements.

GENERAL CONDITIONS

Only For Sr. No. 1 : The interested officers who fulfill the above qualifications / eligibility criteria may submit their application **through proper channel** to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110608. The envelope containing the application(s) should be superscribed "Application for the Post of _____ on Deputation basis". While forwarding the applications, the authorized forwarding authority may ensure that:- 1. The officer whose application is being forwarded fulfills the prescribed eligibility conditions; 2. The particulars of the candidate are duly verified; 3. Duly attested photocopies of their Annual Confidential Reports (at least for the latest 05 years) are enclosed with the application; 4. A certificate to the effect that no vigilance/disciplinary case is pending or is contemplated against the officer concerned is enclosed. The application/applications received without vigilance clearance, ACRs will not be considered.

The maximum age limit for appointment on deputation shall be 56 years as on the closing date of receipt of applications. The deputation will be governed by the standard terms and conditions of deputation provided under DOP&T O.M. No.2/29/91-Estt.(Pay II) dated 05-01-1994, as amended from time to time. The deputation will initially be for a period of one year extendable upto 3 years, on year to year basis.

For Sr. No. 2 to 11

- The application (s) may be sent to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110608. Application must be typed on foolscap in double space strictly in the proforma. Envelope containing the application must be superscribed in bold letters as "Applications for the post of _____" along with the "Category _____ (SC/ST/OBC/Gen.)" to which the candidate belongs.
- The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects for the post(s) for which he/she is applying.
- Incomplete applications will be rejected and applications received after the due date will not be entertained. If any candidate is found canvassing for his/her selection, he/she will be disqualified for being called for interview/being selected.
- Attested Copies for Birth, Caste, Educational/Technical Qualification and Experience Certificates must be attached with the application.
- Fees for Sr. No. 2 to 11 :- A Bank Draft in favor of Director AIIMS payable at Delhi/New Delhi for Rs.500/- (Rs. Five Hundred only) in case of candidate belonging to General and OBC categories and Rs.100/- (One Hundred only) in case of candidates belonging to SC/ST. The Physically Handicapped candidates are not required to deposit any fee, as they are exempted from the same.
- The separate application form duly completed in all respect may be submitted for the separate post (s).
- Upper age limit is relaxable by 5 years for SC/ST candidates & Government Servants, 3 years for OBC and 10 years for the Physically Handicapped Persons. **The upper age limit shall be determined as on the last date of receipt of applications.**
- The posts carry usual allowances as admissible to Central Government Servants of similar status stationed at Delhi/New Delhi.
- The applications are invited in prescribed pro-forma for Sr. No. 01 (Annexure-I) and Sr. No. 2 to 11 (Annexure-II). The format of application form can also be downloaded from Institute website i.e. www.aiims.edu or www.aiims.ac.in under the head 'Recruitment'. **The last date of receipt of the application is 18.01.2010.**

ADMINISTRATIVE OFFICER (RECRUITMENT)

Application for the post of _____ at AIIMS on deputation basis

1	Name and address in BLOCK letters		
2	Date of birth (in Christian era)		
3	Date of retirement under Central/State Government Rules		
4	Educational Qualification:-		
5	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		
	Qualifications / Experience Required	Qualifications / Experience Possessed by the officer	
	Essential (i) (ii) (iii) Desired (i) (ii)		
6	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.		
7	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.		
	Office/Instt./ Organization	Post Held From To	Pay-band and Grade Pay (Scale of Pay if in pre-revised scale of pay)
			Nature of Duties
8	Nature of present employment (i.e.adhoc or temporary or quasi-permanent or permanent):		
9	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong		
10	Additional details about present employment please state whether working under : (a) Central government (d) Government undertaking (b) State Government (e) University (c) Autonomous Organization		
11	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
12	Total emoluments per month now drawn.		
13	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.		
14	Whether belongs to SC/ST/OBC (if yes, please specify) :		
15.	Contact Nos. :- Office _____; Residence _____; Mobile _____ and e-mail address, if any _____		

Date : _____

Signature of the candidate : _____

Countersigned : _____
(Employer/Authorized Officer)

Address : _____

Format of Application (For Direct Recruitment)															Affix Recent Passport Size Photograph Duly Attested		
Post Applied for																	
Advertisement No.																	
1.	Full Name (In Block Letters)																
2.	Father's Name/Husband' Name																
3.	Address for Correspondence																
4.	Permanent Address																
5.	Date of Birth with Documentary Evidence	D	D	M	M	Y	Y	Y	Y								
6.	Category	SC	ST	OBC	UR	Govt. Employees											
7.	If Physically Challenged Candidates	OH	VH	HH	Percentage of Disability _____												
8.	Nationality																
9.	State to which you belong																
10.	Details of Educational and Technical Qualifications (from matriculations/SSLC/SSC onwards)																
	Examination Passed	University/Board/Institution/ Council of Examination			Months, Year of Passing		No. Attempts Made (Applicable only for Medical & Scientific Posts)		Division/ Class/ Grade		Subject						
11.	Where have you been employed? Give particulars below :-																
	Names of the Organization	Period of Service		Designation		Nature of Duties Performed		Total Monthly Emoluments		Reason for Leaving Services							
		From	To														

-: 2:-

12.	State Minimum Initial Pay Acceptable				
13.	If selected, specify the minimum required joining time				
14.	Details of Pay Order/Demand Draft	Name of Bank	Demand Draft No.	Date	Amount (Rs.)
<p>Declaration :- I hereby solemnly and sincerely affirm that the statements made and information furnished by me in the application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after selection, my candidature will stand cancelled and all my claims for the recruitment forfeited.</p> <p>Date :- Place :-</p> <p style="text-align: right;">SIGNATURE OF THE CANDIDATE</p>					