



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110 029.

(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

Applications are invited for filling up the following posts at this Institute on Deputation/Direct Recruitment basis with the following prescribed criteria:-

Sr. No.	Name of the Post, Pay-band & Grade Pay and Essential eligibility conditions	Upper Age Limit	Number of Post(s)*
1.	Finance & Chief Accounts Officer : (Pay-band of Rs.15600-39100 with Grade Pay Rs.6600) Essential Eligibility Criteria:- Officers from any of the Central Organized Accounts Services holding an analogous post or a post in the pay scale of Rs.8000-275-13500 (pre-revised) with 5 years regular service in the grade OR Audit / Accounts Officers from any of the Central Organized Accounts Departments with 7 years' regular service in the scale of Rs.7450-225-11500 (pre-revised) or equivalent. In the event of suitable officers from the Central Government being not available, similar officers in the Finance / Accounts Departments of the Central Statutory / Autonomous Bodies or Public Sector Undertakings shall be considered. (Period of deputation shall ordinarily not exceed 3 years).	56 years	01 (on Deputation basis)
2.	Administrative Officer : (Pay-band of Rs.15600-39100 with Grade Pay Rs.5400) Essential Eligibility Criteria:- Officers under the Central Govt. U.T. Administrations of Central Statutory/Autonomous Bodies holding analogous posts OR with at least 3/5 years of service in posts in the pay scale of Rs.2000-3500/2000-3200 (revised to Rs.6500-10500) OR equivalent respectively and having a degree and experience in administration and establishment matters and also preferably in Accounts matters. Officers possessing MBA or PG Diploma in Personnel Management shall be given preference. (Period of deputation shall ordinarily not exceed 3 years).	56 years	06 (on Deputation basis)
3.	Child Psychologist:- (Pay-band of Rs.15600-39100 with Grade Pay Rs.5400) Essential Eligibility Criteria:- M.A. with specialized training / Ph. D. in psychology / or any other equivalent qualification.	35 years	01 (UR)
4.	Programmer:- (Pay-band of Rs.9300-34800 with Grade Pay Rs.4600) Essential Eligibility Criteria:- B.E./B. Tech. (computer Science/Computer Engineering) or Post Graduation in Science / Maths etc. or post graduation in Computer Application.	30 years	02 (UR)

Sr. No.	Name of the Post, Pay-band & Grade Pay and Essential eligibility conditions	Upper Age Limit	Number of Post(s)*
5.	Yoga Instructor:- (Pay-band of Rs.9300-34800 with Grade Pay Rs.4600) Essential Eligibility Criteria:- (i) Graduate from a recognized University (ii) Diploma in yoga from a recognized Institution by the Government (iii) Ten years' experience of teaching and training of yoga in a recognized Institution. Desirable: Experience of yoga in Orthopedics would be desirable.	40 years	01 (UR)
6.	Biochemist:- (Pay-band of Rs.15600-39100 with Grade Pay Rs.5400) Essential Eligibility Criteria:- (i) a good Master's Degree in Biochemistry <u>or</u> in Chemistry with Biochemistry as a special subject of a recognized university (ii) Three years research or practical experience in Biochemistry or Pathological Laboratory preferably of a Medical College or Hospital.	30 years	01 (UR)
7.	Operation Theatre Assistant: (Pay band Rs. 5200-20200 + Grade Pay of Rs.2800/-) Essential Eligibility Criteria:- (A) B.Sc. or 10+2 with Science with five years experience in the following areas : (i) O.T. (ii) ICU (iii) CSSD (iv) Manifold Room Preference will be given to candidates with certificate / diploma course in O.T. Techniques from recognized Hospital / Institutions. (B) work experience shall be considered, if candidate has worked in private or public sector / hospital of atleast 500 beds.	30 years	166 (UR-83, SC-25, ST-13 & OBC-45)
8.	Ophthalmic Technician Grade-I : (Pay Band of Rs. 9300-34800 + Grade Pay of Rs.4200/-) Essential Eligibility Criteria:- B.Sc. in Ophthalmic Techniques or equivalent from a recognized university/institution.	30 years	10 (UR-06, SC-01 & OBC-02)
9.	Assistant Dietician: - (Pay band of Rs. 9300-34800 + Grade Pay of Rs.4200/-) Essential Eligibility Criteria:- (i) M.Sc. (Food & Nutrition) from a recognized University / Institution (ii) 2 years experience in the line/preferably in a large teaching hospital.	35 years	02 (01-SC & 01-ST)
10.	Dental Technician Grade-II : (Pay Band of Rs. 5200-20200 + Grade Pay of Rs.2400/-) Essential Eligibility Criteria:- i) Matriculation or equivalent from a recognised University/Board. (ii) Diploma/Certificate from a recognized Institute in (a) Dental Hygiene; or (b) Dental Mechanic; (iii) Registered as Dental Hygienist/Dental Mechanic with Dental Council. Desirable: Experience in a Dental Department of a Hospital for one year.	30 years	08 (UR-06, ST-01 & OBC-01)

Sr. No.	Name of the Post, Pay-band & Grade Pay and Essential eligibility conditions	Upper Age Limit	Number of Post(s)*
11)	Assistant Security Officer : (Pay Band of Rs.9300-34800 + Grade Pay of Rs.4200/-) <u>Essential Eligibility Criteria:-</u> i. Degree of a recognized university or equivalent; and ii. Following Physical Standards:- iii. <u>Height:</u> 170 cms. Minimum (relaxable by 5 cms only for residents of hill areas) iv. <u>Chest:</u> 81 cms (85 cms after expansion) (relaxable for 5 cms only for residents of hill areas) v. Should possess sound health free from defect/deformity/disease. Vision in both eyes should be 6/12 (without glasses). There should be no colour blindness. (candidates claiming relaxation in height and chest will have to produce the certificate to this effect from the competent authority viz., Deputy Commissioner/District Magistrates/Tehsildars of their places of residence). vi. Experience for at least 5 years in Deeping security preferably in the hospital/medical institution of repute. Desirable: Armed Forces personnel of the rank of Subader or Inspectors of Police Civil /Para Military Forces.	35 years	03 (UR-02 & SC-01)
12)	Librarian Grade-III:- (Pay Band of Rs.9300-34800 + Grade Pay of Rs.4200/-) <u>Essential Eligibility Criteria:-</u> 1. B.Sc. Degree or equivalent from a recognized University and 2. Bachelor's Degree or equivalent in Library Science from a recognized University or Institute. Desirable: (a) Two years experience or acquisition of books, periodicals and documentation work in preferably, a medical library of standing repute; (b) Typing speed of 30 words per minute in English or 25 words per minute in Hindi.	30 years	03 (UR)

* The number of posts is tentative and is liable to change based on the Institute's requirements, at any point of time.

GENERAL CONDITIONS

Only For Sr. No. 01 and 02 : The interested officers who fulfill the above qualifications / eligibility criteria may submit their application *through proper channel* to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110608. The envelope containing the application(s) should be superscribed "*Application for the Post of _____ on Deputation basis*". While forwarding the applications, the authorized forwarding authority may ensure that:- 1. The officer whose application is being forwarded fulfills the prescribed eligibility conditions; 2. The particulars of the candidate are duly verified; 3. Duly attested photocopies of their Annual Confidential Reports (at least for the latest 05 years) are enclosed with the application; 4. A certificate to the effect that no vigilance / disciplinary case is pending or is

contemplated against the officer concerned is enclosed. The application/applications received without vigilance clearance, ACRs will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under DOP&T O.M. No.2/29/91-Estt.(Pay II) dated 05-01-1994, as amended from time to time. The deputation will initially be for a period of one year extendable upto 3 years, on year to year basis.

For Sr. No. 3 to 12

1. The application (s) may be sent to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110608. Application must be typed on foolscap in double space strictly in the proforma. Envelope containing the application must be superscribed in bold letters as "Applications for the post of _____" along with the "Category _____ (SC/ST/OBC/Gen.)" to which the candidate belongs.
2. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects for the post(s) for which he/she is applying.
3. Incomplete applications will be rejected and applications received after the due date will not be entertained. If any candidate is found canvassing for his/her selection, he/she will be disqualified for being called for interview/being selected.
4. Attested Copies for Birth, Caste, Educational/Technical Qualification and Experience Certificates must be attached with the application.
5. Fees for Sr. No. 3 to 12 :- A Bank Draft in favor of Director AIIMS payable at Delhi/New Delhi for Rs.500/- (Rs. Five Hundred only) in case of candidate belonging to General and OBC categories and Rs.100/- (One Hundred only) in case of candidates belonging to SC/ST. The Physically Handicapped candidates are not required to deposit any fee, as they are exempted from the same.
6. The separate application form duly completed in all respect may be submitted for the separate post (s).
7. Upper age limit is relaxable by 5 years for SC/ST candidates & Government Servants, 3 years for OBC and 10 years for the Physically Handicapped Persons. **The upper age limit shall be determined as on the last date of receipt of applications.**
8. The posts carry usual allowances as admissible to Central Government Servants of similar status stationed at Delhi/New Delhi.
9. The applications are invited in prescribed pro-forma for Sr. No.01 & 02 (Annexure-I) and Sr. No. 3 to 12 (Annexure-II). The format of application form can also be downloaded from Institute website i.e. www.aiims.edu. or www.aiims.ac.in under the head 'Recruitment'. **The last date of receipt of the application is 13-09-2010.**

CORRIGENDUM

Reference this Institute's advertisement regarding filling up of 05 vacant posts of Medical Physicist in leading News Papers and in the Employment News dated 2nd-8th January, 2010, it is notified that the candidates who possess the qualification of M.Sc. (Nuclear Medicine) from a recognized University/Institution, on or before the last date of receipt of applications i.e. upto 30.01.2010, may also apply for these posts in the prescribed proforma alongwith prescribed fee, within 15 days from the date of publication. Those who have applied in response to the Institute's earlier advertisement need not apply again. The other terms & conditions remain the same. The earlier advertisement can be accessed on Institute website www.aiims.ac.in or www.aiims.edu under the head "Recruitment".

Sd/-

ADMINISTRATIVE OFFICER (RECRUITMENT)

Application for the post of _____ at AIIMS on deputation basis

1	Name and address in BLOCK letters :			
2	Date of birth (in Christian era)			
3	Date of retirement under Central/State Government Rules			
4	Educational Qualification:-			
5	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).			
	Qualifications / Experience Required	Qualifications / Experience Possessed by the officer		
	Essential (i) (ii) (iii)			
	Desired (i) (ii)			
6	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.			
7	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.			
	Office/Instt./ Organization	Post Held	Pay-band and Grade Pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
		From To		
8	Nature of present employment (i.e.adhoc or temporary or quasi-permanent or permanent):			
9	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong			
10	Additional details about present employment please state whether working under : (a) Central government (d) Government undertaking (b) State Government (e) University (c) Autonomous Organization			
11	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
12	Total emoluments per month now drawn.			
13	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.			
14	Whether belongs to SC/ST/OBC (if yes, please specify) :			
15.	Contact Nos. :- Office _____; Residence _____; Mobile _____ and e-mail address, if any			

Date : _____

Signature of the candidate : _____

Countersigned : _____
(Employer/Authorized Officer)

Address : _____

Annexure-II

Format of Application (For Direct Recruitment)																												Affix Recent Passport Size Photograph Duly Attested	
Post Applied for																													
Advertisement No.																													
1.	Full Name (In Block Letters)																												
2.	Father's Name/Husband' Name																												
3.	Address for Correspondence																												
4.	Permanent Address																												
5.	Date of Birth with Documentary Evidence				D		D		M		M		Y		Y		Y		Y										
6.	Category				SC		ST		OBC		UR		Govt. Employees																
7.	If Physically Challenged Candidates				OH		VH		HH		Percentage of Disability _____																		
8.	Nationality																												
9.	State to which you belong																												
10.	Details of Educational and Technical Qualifications (from matriculations/SSLC/SSC onwards)																												
	Examination Passed		University/Board/Institution/ Council of Examination						Months, Year of Passing		No. Attempts Made (Applicable only for Medical & Scientific Posts)				Division/ Class/ Grade		Subject												
11.	Where have you been employed? Give particulars below :-																												
	Names of the Organization		Period of Service		Designation				Nature of Duties Performed				Total Monthly Emoluments		Reason for Leaving Services														
			From To																										

-: 2:-

12.	State Minimum Initial Pay Acceptable				
13.	If selected, specify the minimum required joining time				
14.	Details of Pay Order/Demand Draft	Name of Bank	Demand Draft No.	Date	Amount (Rs.)

Declaration :- I hereby solemnly and sincerely affirm that the statements made and information furnished by me in the application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after selection, my candidature will stand cancelled and all my claims for the recruitment forfeited.

Date :-

Place :-

SIGNATURE OF THE CANDIDATE