

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi – 110 029

No. F. _____ Dated: _____

Subject: Application for (Please ✓ one only)	Visiting Professor/Faculty/Fellow (up to 3 months only)	Short-Term Training (up to 6 months only)	Long-Term Training (up to 2 years only)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Name (in Capital Letters) : _____

2. Father’s Name : _____

3. Date of Birth : _____

4. Permanent Address : _____

Affix one recent
Passport Size
Photograph Duly
attested by Gazetted
Officer

5. Correspondence Address : _____

6. Telephone/Fax No. & Email Address (if any): _____

7. Citizenship : _____

8. Academic Qualification (Graduate/Post Graduate): _____

9 .Sponsored by (Please ✓ one only): University/College Hospital/Institution Defence Personnel

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10. Sponsored Authority Name : _____

11. Sponsoring Authority Status : _____

(like Government, Semi-Government, Autonomous, Public Health Sector Organization, MCI / DCI / NCI approved etc.)

12. Working Experience (if any) : _____

13. If Employed/Working : _____

(Name of Current Post / Designation Held & Date of Joining the Post)

14. Working as Regular / Temporary / Ad-hoc / Contract / Practitioner : _____

15. Specific Period & Dates of Training : _____

(Period/Duration of Training (in months), Start & End Dates of Training)

16. Discipline/Department : _____

(Name of the Department in which training is required – only one department name is to be specified)

DECLARATION: I do hereby declare that the information furnished above is true and correct to the best of my knowledge and I shall abide by the rules and regulation of the AIIMS.

SIGNATURE OF THE APPLICANT

Sponsoring Authority (With Seal)

- N.B. Please affix the following with the application form:
- i) Sponsoring Authority letter in Original.
 - ii) Attested copies of all Certificates/Testimonials.

(The candidate, is advised to fill up each & every column of the application form & read the instructions/guidelines carefully before filling up the form)
INCOMPLETE APPLICATIONS WILL BE REJECTED STRAIGHTAWAY

GUIDELINES FOR SHORT/LONG TERM TRAINING

Rules regarding Short Term Training, Long Term Training and Visiting Professorship at the AIIMS and term and conditions thereof are as under:-

(A) SHORT TERM TRAINING UPTO PERIOD OF SIX MONTHS

Training will be provided to the candidates sponsored by the Government/Autonomous Bodies or Institutions/Public Health Sector Organizations/MCI/DCI/NCI approved medical/Dental/Nursing colleges and Government/Defence Services.

The short term training may not be allowed to the private practitioners.

- i) Fee:- A fee of Rs.1,000/- per month will be charged from the trainees (Indian citizens) and a fee of Indian Rupees equivalent to US \$200 will be charged from the foreign nationals/citizens. However, the candidates sponsored by the Defence Services only will not be charged any fee.
- ii) At a given time the number of long-term/short term trainees in a particular department should not exceed 50% of the sanctioned strength of faculty of that department.
- iii) The training is arranged in consultation with the respective department/ discipline and the time and period of training is decided mutually by the Department/discipline and candidate who is to be trained. **This training does not lead to the award of any degree/diploma.** However, candidates sponsored by the Defence services will not be charged any training fee.

Due to shortage of hostel accommodation, a candidate coming to the Institute for short term and long term training has to make his/her own arrangements for stay. **The Institute does not provide any hostel accommodation.**

(B) LONG TERM TRAINING SIX MONTHS TO TWO YEARS

- i) The training will be provided to the candidates sponsored by the Government of India/Semi-Government/Autonomous Bodies/Institutions/Public Sector Organizations/ Public Defence Services only. **The long-term training is not allowed to the private practitioners/NGOs.**

The persons with postgraduate degree and working on regular basis will be given preference.

- ii) Fee:- A fee of Rs.1,000/- per month will be charged from the trainees (Indian citizens) and a fee of Indian Rupees equivalent to US \$200 will be charged from the foreign nationals/citizens. However, the candidates sponsored by the Defence Services only will not be charged any fee.
- iii) At a given time the number of long-term/short-term trainees in a particular department should not exceed 50% of the sanctioned strength of faculty of that department.
- iv) The foreign nationals/citizens trainees will be treated as an Observer and not allowed **hands on training without prior permission of the Medical Council of India.** If the foreign national trainees wants hands on training then the approval of the MCI is necessary.
- v) The candidates desirous of training at this Institute shall be required to submit their bio-data along with photocopies of certificates/testimonials for evaluation by the respective Chief of Centres/Head of the Departments.

OTHER TERMS AND CONDITIONS

1. An in-service employee(s) / trainee(s) has to apply for Short/Long-Term Training / Visiting Professorship/Faculty/Fellow along with his / her complete bio-data, with attested photocopies of degree / certificates of academic qualifications routed through proper channel (i.e. from the appointing authority, the Administration / **Through Headquarter** / Dean, Principal, Vice Chancellor of the Concerned University / Institution / Organization – **Sponsoring Authority's letter in Original is required**). Therefore, required to do the needful, in the first instance. All Correspondence should be addressed to the **Dean / Registrar, Academic Section – II, All India Institute of Medical Sciences, Ansari Nagar, New Delhi – 110 029.**

(Application(s) forwarded by the Professor & Head of the Department(s) / Self Sponsored Candidate(s) will not be considered.)

2. The Institute does not permit for compulsory rotating Housemanship / Internship / Project Work / Thesis Work / Research Study/Work / Dissertation / Clinical Posting (which is part of their Degree/Course/Curriculum).
3. At least, a minimum of 3 – 4 weeks time may be given to this office to enable this office to process the papers and to complete their related formalities/official permission from the AIIMS authorities. Candidate(s) / Trainee(s) is/are advised to stay in touch with their Concerned Sponsoring Authority (Organization / College / University / Institution).

(C) VISITING PROFESSORSHIP/VISITING FACULTY/VISITING FELLOW

The faculty member/senior consultants, either Indian citizen or foreign nationals, only from recognized medical colleges/Institutions/hospitals may be accepted as Visiting Fellows/Professorship/Faculty without any fee charges. The duration of their visit at AIIMS **should not exceed more than 3 months at a time.** The foreign nationals will be taken as observers and will not be allowed hands on clinical training without the prior permission of MCI. The Guest House accommodation will be provided, if the same is available on the usual payment basis. No financial obligation would devolve on the part of the Institute.

All such requests for **visiting professorship/visiting faculty/visiting fellow** shall be entertained, if the candidates are sponsored by their Medical Colleges/Institutions.

(Authority:- Item No.AC/6 of the Academic Committee meeting held on 17.06.2005 and as approved by the Governing Body in its meeting held on 05.07.2005).