

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029
(ACADEMIC SECTION)**

No.F.27-1/2012-Acad.II

Dated the: 14.09.2012

Dear students,

1. The 40th Annual Convocation of the Institute will be held on Tuesday the 16th October, 2012 at 12.00 Noon at the Jawaharlal Auditorium, AIIMS.
2. The Convocation is a solemn occasion and I need not stress the importance of the dignity and the decorum appropriate to an occasion like this.
3. For the convenience of the awardees, the arrangements for the supply of gowns and the hoods have been made with M/s Pioneers (Regd.). The Academic Costumes may be hired from this agency. The representative of this firm will be available in the Institute (Dean's Committee Room) from 10.00 AM to 4.00 PM on 11th to 13th October, 2012. The charges for hiring the gown and hood are Rs.100/- for all colour and security deposit will be Rs.1000/- which is refundable after the gown is returned. The details of the prescribed gown and hood are as given below:

DETAILS OF PRESCRIBED GOWN AND HOOD

S.NO.	NAME OF THE DEGREE	COLOUR OF THE GOWN	COLOUR OF THE HOOD
1.	Ph.D/DM/M.Ch.	Claret (Red)	Red lined with electric blue throughout
2.	MD/MS/M.Sc.	Black	Black lined with electric blue throughout
3.	M.B.B.S.	Black	Black with light mauve
4.	B.Sc.	Black	Black with light mauve

4. The 1st Rehearsal for the Convocation will be held on 13th October, 2012 at 10.00 AM and full dress Rehearsal on 15th October 2012 at 11.00 AM. Your attendance at both the Rehearsals is absolutely essential, in case you intend to receive the degree/awards in person.

Please note that you will not be admitted to the Convocation if you do not attend both the Rehearsals.

5. While attending the rehearsals, you must reach atleast 60 minutes before the time of Rehearsals i.e. 9.00 AM sharp on 13-10-2012 & 10.00 AM on 15-10-2012.
6. For Convocation, you must reach 60 minutes before the time of Convocation i.e. **11.00 AM sharp on 16-10-2012.**
7. **Men are requested to come with neckties and women in sarees.**
8. You shall be required to wear the prescribed gown and hood as indicated above, while receiving your degree in the Convocation.

Contd.....2/- (P.T.O.)

- 9. Kindly fill up and return the enclosed proforma to the Academic Section immediately, on or before 25.09.2012 positively. Advance information can in addition be submitted to the Registrar's Office by Fax or E-mail (Fax No.26589766/e-mail- aiims.reg@gmail.com).**
- 10. The candidates are requested to submit the "No Dues Certificate' before they are awarded the degree.**
- 11. We will be glad to have your parents/spouse attending the Convocation.**
- 12. You are requested to collect the invitation card from the office of the undersigned on 12,13 & 15-10-2012 from 10.00 AM to 1.00 PM. This will be issued on your request on a plain paper mentioning the name of a maximum of two relatives (parents/spouse) who will be attending the Convocation with their expanded names (not in abbreviated form) full complete residential addresses. No change will be permitted after wards.**
- 13. No children below 10 years of age will be permitted to attend the function.**
- 14. Please acknowledge the receipt of this letter immediately and send your option forthwith but not later than 25-09-2012.**

Looking forward to see you soon.

With all best wishes.

Yours faithfully,

REGISTRAR

**(Fax No.26589766
E-mail- aiims.reg@gmail.com)**

Encl: As above

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**THE 40th ANNUAL CONVOCATION
ON TUESDAY THE 16th OCTOBER, 2012 AT 12.00 NOON
AT THE JAWAHARLAL AUDITORIUM, AIIMS**

From

*1. I shall be attending the Convocation
(please strike the word, which is not applicable)

Yes/No

Signature_____

with full name

Name of the degree to be awarded_____

to the awardee

Date:_____

e-mail
address_____

Telephone No. with code, in any_____

**REGISTRAR
ACADEMIC SECTION
AIIMS, NEW DELHI-110029**

**(Fax No.26589766
E-mail- aiims.reg@gmail.com)**