OFFICE OF THE DIRECTOR
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR : NEW DELHI : 110 029

(SCHEDULE-'A')

Rs.1,000/-

The Director,
All India Institute of Medical
Sciences, Ansari Nagar, New Delhi-29

(SEAL OF THE OFFICER)

Dear Sir,

1. I/We hereby submit our tender for the ____________________________
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

2. I/WE now enclosing herewith the Bank Guarantee/D.D. No.___________________
dated___________________ for Rs.50,000/- drawn in favour of the “DIRECTOR, AIIMS, NEW
DELHI” towards EMD/Bid Security. (TENDERS NOT ACCOMPANIED WITH
EMD/BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE
SUMMARY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the
same.

4. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, in this connection
including delivery, warranty, penalty etc. Quotations for each group are being submitted under
separate covers, and sheets and shall be considered on their face value.

5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and
initialed.

6. Tenders are duly signed (No thumb impression should be affixed).

7. I/We undertake to sign the contract/agreement, if required, within 15 (Fifteen days) from the date
of issue of the letter of acceptance, failing which our/my security money deposited may be
forfeited and our/my name may be removed from the list of suppliers at the AIIMS New Delhi-29.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE
QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL
TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tender(s) full Address.

WITNESS
WITNESS
WITNESS
WITNESS
CHECK LIST FOR TERMS AND CONDITIONS

Check list for Terms and Conditions (To be filled by the bidder and submitted alongwith the technical bid)

1. Certificate for being in business for more than 2 years

2. Certificate for sole ownership/partnership

3. Statement of financial standing from bankers

4. Performance report/List of organization supplied with the same equipment

5. Whether rates quoted included all taxes/Rate is a CIF

6. Whether rates are quoted as per tenders specifications

7. Authority letter from manufacturer/principal enclosed

8. Affidavit that the firm has not been black listed in the past by any hospital/Organization

9. Affidavit that the firm has no vigilance case/CBI/FEMA case pending against him/supplier(principal)

10. Affidavit that the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. organization or any other Institute (Fall clause)

11. Quotation being submitted directly by the manufacturer or authorized distributor

12. Quality assurance certificate like ISI, ISO-9002, IP/BP or any other, please specify

13. Statement of turnover/annual report for each of the last three years are attached

14. Bid Security amount deposited is enclosed

15. Literature of original catalogue of the product is attached for reference

16. Details of Name of beneficiary, Account No. of the beneficiary, IFCS code of the bank/branch enclosed at Page No.

17. Comprehensive Guarantee/Warranty period for

18. Compliance Statement with relation to specification

( NAME OF THE BIDDER)
WITH SIGNATURE & SEAL
Name of the Item: PURCHASE OF OPEN SURGERY INSTRUMENTS.

Specifications for Open Surgery Instruments

- CE certified
- Company name and catalogue number engraved on each instrument
- High Surgical grade stainless steel
- Physical demonstration of all instruments is mandatory
- Corrosion free surgical grade stainless steel (Stainless steel alloy of 350-450 grade)

Physical demonstration of all instruments is mandatory

**SCISSORS**

- CE certified
- Corrosion free welding scan
- Precise cutting, minimally traumatic
- Long lasting cutting ability
- Seamless homogeneous junction of tungsten carbide and scissors steel
- High Surgical grade stainless steel (350-450 grade)
- Company name and catalogue number engraved on each instrument

**MAYO DISSECTING SCISSORS**

- 6 ½ (17.1cm) Curved blades 50mm
- 6 ½ (17.1cm) straight blades 50mm
- 8 ½ (22.2cm) Curved blades 65mm
- 8 ½ (22.2cm) straight blades 65mm

**METZENBAUM SCISSORS:**

Tungsten carbide blades with round tip

- 5 inch (12.7cm) straight blades 30mm
- 5 inch (12.7cm) curved blades 30mm
- 7 inch (17.7cm) straight blades 35mm
- 7 inch (17.7cm) curved blades 35mm
- 9 inch (22.8cm) straight blades 50mm
- 9 inch (22.8cm) curved blades 50mm
- 11 inch (27.9cm) curved blades 50mm
- 12 inch (30cm) curved blades 55mm

**POTT’S SCISSORS:**

Tungsten carbide, angled to side blade, blunt tip blade, delicate

- 25° angle, 7 inch, 22mm blade
- 45° angle, 7 inch, 22mm blade
4

- 60° angle, 7 inch, 22mm blade
- 90° angle, 7 inch, 16mm blade
- 120° angle, 7 inch, 16mm blade

DEBAKEY VASCULAR SCISSORS:

Tungsten carbide, angled to side blunt tip blade
- 25° angle, 6 1/2 inch 20-25 mm blade
- 25° angle, 9 inch 20-25 mm blade
- 45° angle, 6 1/2 inch 20-25 mm blade
- 45° angle, 9 inch 20-25 mm blade
- 60° angle, 6 1/2 inch 20-25 mm blade

REYNOLDS SCISSORS
5 1/2 and 7 inches

IRIS SCISSORS
Curved
5 inches

**Needle Holders**

- CE certified
- Proper grip with no needle rotation
- Uniform tapered tips
- Beveled edge to prevent snagging of sutures
- With Tungsten carbide inserts on the jaws
- High surgical grade stainless steel preferably of 350-450 grade

**CRILE WOOD NEEDLE HOLDERS:** Tungsten carbide inserts on the jaws
- 6 inch(15cm) Jaw 16×1.8mm
- 8 inch(20.3cm) Jaw 21×2mm
- 9 inch(22.8cm) Jaw 21×2mm
- 10 inch(25cm) Jaw 21×2mm
- 12 inch(30cm) Jaw 21×2mm

**MAYO HEGAR NEEDLE HOLDER:** Tungsten carbide inserts on the jaws
- 6 1/2 inch(16.5cm) Jaw 19×3.1mm
- 7 inch(17.7cm) Jaw 16×3 mm
- 8 inch(20cm) Jaw 21.2×3mm
- 9 inch(22.8cm) Jaw 20×2.5 mm
- 11 inch(28.75cm) Jaw 23×2.8 mm
JAMESON NEEDLE HOLDER: Tungsten carbide inserts on the jaws
9 inches

WANGENSTEEN NEEDLE HOLDER: Tungsten carbide inserts on the jaws
10 inches

RYDER NEEDLE HOLDER: Tungsten carbide inserts on the jaws or Diamond ash jaws
- 6 inches
- 7 inches
- 9 inches

DE BAKEY NEEDLE HOLDER: Tungsten carbide inserts on the jaws
- 7 inches
- 9 inches
- 10 inches
- 11 inches

WEBSTER NEEDLE HOLDER:
Tungsten carbide 12 cm in length

**Hemostats**

- CE certified
- High quality stainless steel (Stainless steel alloy of 350-450 series)
- Optimum freedom of movement
- Secure closure of the ratchet

HALSTED MOSQUITO FORCEPS: Full serrations, Horizontal
- 4 inch (10.1 cm) straight
- 4 inch (10.1 cm) Curved
- 5 ½ inch (13.75) straight
- 5 ½ inch (13.75) Curved
- 8 inches straight
- 8 inches curved

CRILE HEMOSTATS: Full serrations
- 5 ½ inch (14 cm) straight
- 5 ½ inch (14 cm) curved
- 6 ¼ inch (15.9 cm) straight
- 6 ¼ inch (15.9 cm) curved
MAYO PEAN FORCEPS (Straight and Curved)
- 5 inch (12.5cm) 42mm Jaw, 2.5mm Tip
- 6 ½ inch (16.5cm) 50mm jaw, 3mm Tip
- 7 inch (17.7cm) 55mm Jaw, 4mm Tip
- 8 inch (20cm) 72mm Jaw, 4mm Tip

DIETHRICH RIGHT ANGLE CLAMPS:
- 7 inch (17.8cm) length. Serrated jaw 8mm past angle
- 7 inch (17.8cm) length. Longitudinal serrated jaw 8mm past angle

KELLY'S HEMOSTATS:
- Straight and Curved both of each dimension
  - 5 inch (12.5cm)
  - 7 inch (17.5cm)
  - 10 inch (25cm)
  - 11 inch (27.5cm)

LAHEY DISSECTING FORCEPS:
- Long serrations
  - 7 ½ inch (19cm) 22mm jaw
  - 9 inch (22.8cm) 32mm Jaw

MIXTER FORCEPS:
- 2/3 serrations
  - 6 inch (15cm)
  - 9 inches
  - 11 ½ inch (28.5cm) 85mm Jaw, 4mm Tip

Full serrations, 3.5mm Tip, 40 degree angled Jaw
- 6 ¼ inch (15.8cm) 44mm jaw
- 7 ¾ (19.6cm) 48mm Jaw
- 9 inches

MIXTER CRAFOORD FORCEPS:
- 10 and 11 inches

RIGHT ANGLED HEMOSTATIC FORCEPS: 80°-90° angled, Horizontal serrations
- 7 inch
- 8 inch
- 9 inch
- 10 inch
• 11 inch

JOHNS HOPKINS FORCEPS: Full serrations
8 inch

KOCHER-OCHSNER FORCEPS:
Straight
• 5 inches
• 6 inches
• 8 inches
• 10 inches
• 11 inches

ROBERTS HEMOSTATIC FORCEPS:
9 inch in length

Roberts Hemostatic Forceps

Retractors

• CE certified
• High quality surgical grade stainless steel
• Long durability

GILLIES CONVERSE SKIN HOOK: Sharp hook

• Small 3 mm, Length 7 3/8 inch (18.7 cm)
• Large 4 mm, Length 7 1/8 inch (18.1 cm)

MEYERDING FINGER RETRACTOR:
7 inch (17.7 cm) length, 1/4 inch (6 mm) × 3/4 inch (1.7 cm) blade

KOCHER RETRACTOR: Blade 40 × 11.5 mm

• 8 1/4 inch (20.9 cm)

LANGENBECK RETRACTORS: Distal blade tip slightly curved. Flat handle. Length 21 cm and 23 cms

• Blade 4.2 cm × 1.6 cm
• Blade 4.2 cm × 1.3 cm
• Blade 4.2 cm × 1 cm
• Blade 3.3 cm × 1.4 cm
• Blade 2.8 cm × 1.4 cm
• Blade 2.8 cm × 1.0 cm

KOCHER-LANGENBACK RETRACTORS:
8 inches

• Blades
  2.5 x 6 mm
  3.5 x 8 mm
CAT’S PAW MURPHY RAKE RETRACTOR:
- 3 Prongs 6 ½ inch
- 4 Prongs 6½ inch

MAYO ABDOMINAL RETRACTORS:
- 26cm, blade 50×70mm blade

EYE LID RETRACTOR:
- 13cm, 12mm blade
- 13cm, 15mm blade

MURPHY GALL BLADDER RETRACTOR:
- Length 11 inch (28cm). Blade width 2 inch(5cm)

SAUERBRUCH RETRACTORS:
- Long slender blades with slightly curved tips. Hollow handle
  - Blades 5/8 inch (1.5cm) × 1 ¾ (4.5cm), Length 9 inch(23cm)
  - Blade 7/8 inch(2.3cm) × 2 ½ inch (6.3cm) , Length 9 inch (23cm)
  - Blade ¾ inch (2cm) × 2 7/8 inch (7.3cm) , length 8 7/8 inch (22.5cm)

CUSHING NERVE AND VEIN RETRACTOR:
- 21 cm, Blade 15×10 mm

"S" RETRACTOR:
- 14cm
  - Large and small blade

CRILE RETRACTOR:
- 11cm
  - Large Blade
  - Small Blade

CZERNY RETRACTOR
- 7 inches

SENN RETRACTOR:
- 16cm, Blunt prongs

HARRINGTON RETRACTOR:
- 13 inch (33cm), stainless steel with hollow handle
  - Blade 135 × 44mm
  - Blade 135 × 65mm
- Blade 6 cm with 7 inches depth and 30 cm length
- 7 inches depth with 4 inches blade with 13 cm length

**BABY HARRINGTON RETRACTOR:**

**ADSON RETRACTOR:**
- Spread 120mm; 4×4 Prongs
- 7 ½ inch (19cm) Sharp prongs
- 7 ½ inch (19cm) Blunt prongs

**ANDERSON ADSON RETRACTOR:**
- Spread 104mm; Contoured shanks with 4×4 Blunt prongs 17×7 mm
  - 6 ¾ inch (17.1cm)

**DEAVERS RETRACTORS: all sizes**
- Hollow handle length 33cm
- Blade 1 inch
  - 1.5 inch
  - 2 inch

**JOLL (FRIEDMANN) THYROID RETRACTOR:**
- 6 inches
- 4 inches

**BALFOUR SELF RETAINING ABDOMINAL RETRACTOR**
(Complete set)
- Lateral blades 60, 80 and 90 mm deep

**FORCEPS:**

- CE certified
- High quality stainless steel
- Ease of grasping
- Proper control of the tip for less tissue damage

**THUMB FORCEPS:**

- Standard tip
  - 1×2 Teeth, 2×3 Teeth
  - 5 inch (12.7cm) Tip 2mm
  - 6 inch (15.2cm) Tip 2.2mm
  - 7 inch (17.5cm) Tip 2.5mm
  - 11 inch (27.5cm) Tip 4mm

**ATRAUMATIC THUMB FORCEPS:**

- 4 inch
- 5 inch
• 6 inch
• 8 inch
• 10 inch
• 12 inch

POTT’S SMITH TISSUE FORCEPS: Tungsten carbide
• 7 ¼ inch
• 9 ½ inch
• 10 ¼ inch

CUSHING TISSUE FORCEPS: Tungsten Carbide Jaws
- 7 inch (17.5cm)

ADSON DISSECTING FORCEPS: Tungsten carbide inserts
• 4 ½ inch
• 8 inch
• 10 inch

ADSON TISSUE FORCEPS: 5 inch (12.5cm), tungsten carbide tip
• 1×2 Teeth Tip 2.5mm
• 2×3 teeth tip 2.5mm

BROWN-ADSON TISSUE FORCEPS:
• 5 ½ inch (13.3cm), 7×7 Teeth, Tip 2mm

BABCOCK TISSUE FORCEPS: Tiny multiple meshing teeth
• 6 ¼ inch (15.9cm)
• 7 ½ inch (18.75cm)
• 9 ½ inch (23.75 cm)

DEBAKEY VASCULAR TISSUE FORCEPS: Tungsten Carbide tip
-Narrow atragrip tip
• Straight 7 ¾ inch (19.8cm)
• Straight 9 ½ inch (24.2cm)
• Angled 6 inch (15.3cm)
• Angled 7 ¾ inch (19.8cm)
• Angled 9 ½ inch (24.2cm)

ALLIS TISSUE FORCEPS:
3×4 teeth-
• 6 inch
4×5 teeth-
• 5 inch
• 7 inch

**FOERSTER SPONGE HOLDING FORCEPS:**
  9 ½ inch (24.1 cm)

**LUNG HOLDING FORCEPS:**
- **Duval**-25cm in length
- **Williams**-16cm in length

**Clamps:**
- CE certified
- High quality stainless steel
- Correct tactile reflex

**DOYEN INTESTINAL CLAMPS:** Soft blades, diagonal serrations, non crushing
  - 9 ¼ inch (23.4cm), straight
  - 9 inch (23cm), curved
  - 6 ¼ inch (17.1cm), Pediatric, curved

**KOCHE INTESTINAL CLAMPS:** Soft blades, longitudinal serrations
  - 10 ½ inch (26.6cm), straight
  - 10 ½ inch (26.6cm), curved
  - 10 ¾ inch (27.3cm), straight

**LANES TWIN INTESTINAL CLAMPS**
12 inches

**HAYES ANTERIOR RESECTION CLAMPS:**
70 degree angled, angular shafts
  - 9 ¼ inch (24.8cm) 1×2 Atraugrip jaws 2 ½ inch (6.3cm)
  - 11 ¼ inch 1×2 Atraugrip jaws 3 3/8 inch (8.5cm)

**BILLING GUT AND COLON CLAMPS:**
90 degree angled, curved shafts
  - 9 ¼ inch (23.4cm) 1×2 At(6.5cm) Atraugrip jaws 2 ¾ inch (6.5cm)
  - 9 ¼ inch (23.4cm) 1×2 At(6.5cm) Atraugrip jaws 3 ½ inch (8.8)

**STRELINGER RIGHT ANGLE CLAMPS:**
- Large size. Jaws 3 inch (7.6cm) past angle, Overall length, 9 ½ inch (22.9cm)

**BULLDOG CLAMPS:**
- Dieffenbach Clamp
  - 40mm length, 12 mm jaw
  - 50mm length, 16mm jaw
  - 60mm length, 16mm jaw
Johns-Hopkins Hemostatic Clamp
- 38mm length, 12mm jaw
- 65mm length, 30mm jaw
- 80mm length, 40mm jaw

Johns-Hopkins Bulldog Applicator
- 25cm

De Bakey Clamps
- Straight-
  - 80mm length
  - 105mm length
  - 124mm length

  Curved-
  - 80mm
  - 95mm
  - 115mm

De Bakey Clamps
- Straight-
  - 80mm length
  - 105mm length
  - 124mm length

Curved-
  - 80mm
  - 95mm
  - 115mm

MINI BULLDOG CLAMPS:
- Straight-
  - 50mm length
  - 60mm length

  Angled, 55°
  - 50mm length
  - 55mm

  Curved
  - 60mm length

Towel Clamps:
- CE certified
- High quality stainless steel
- Reliable ratchet and precise tips for secure clamping

BACKHAUS TOWEL FORCEPS:
- 5 ¼ inch (13.3cm)
- 3 ½ inch (9cm)

THORACOTOMY INSTRUMENTS

RIB APPROXIMATOR:
- Bailey rib approximator
  - Small size
  - Regular, adult size

  Bailey-Gibbon rib approximator
CHEST RETRACTORS

Debakey chest retractor

Child
Blades 1” (2.6cm) deep by 1 1/8”(2.9cm) wide and 1 1/4” (3 cm ) deep, spread 3 3/4” (9.5cm) Between blades, arm length 2 15/16” (7.5cm)

Adolescent
Blades 1 1/8” (3.2cm) deep by 1 3/16” (3cm) wide and 1 3/8 (3.6cm) deep by 1 3/8 (3.6cm) wide, spread is 5 1/2” (14cm) between blades, arm length 4 1/2” (11.5cm)

Adult
Blades 1 1/8” (3.2cm) deep by 2 3/16” (5.7cm) wide and 1 15/16 (5 cm) deep by 2 15/16”(5.7cm) wide, spread 6 5/16 (18.5cm) between blades

Extra long sternal blades to fit the above one, 1 1/4” (3.2cm) deep by 4 1/2” (11.5cm) wide, in pairs

Bone cutter

Walton- liston bone cutting forceps
6” (15.2cm ), straight

Ruskin- Liston bone cutting forceps
7 1/4” (18.5cm) straight, narrow jaw
7 1/2” (18.5cm), up-angled

Stille- Horsley bone cutting forceps
10 1/4 (26cm)

Liston bone cutting forceps
5 3/4” (14.6cm), straight
8” (20.3cm), up-angled

Bone nibbler

Osteotome
Alexander periosteotome
Standard model, 8 1/4” (21cm)
Pediatric model, 6” (15.2cm)

Sternotomy retractor
Cooley sternum retractor

Adult, short blades
1 1/4" (3.2cm) deep by 2 3/16" (5.7cm) wide, spread 6 11/16" (17cm) between blades, arm length 6 1/2" (16.5cm)

Adult, long concave blades
1 1/2" (3.2cm) deep by 4" (10cm) wide, spread 6 5/16" (16cm) between blades, arm length 6 5/16" (16.5cm)

Gerbode sternal retractor

**Standard spread.**
- Blades 3 15/16" (10cm) wide by 1 3/16" (3cm) deep, spread 5 7/8" (15cm), arm length 8 11/16" (22cm)

**Wide spread.**
- Blades 3 15/16" (10cm) wide by 1 3/16" (3cm) deep, spread 8 5/16" (21.5cm), arm length 8 11/16" (22cm)

Chaux multipurpose sternal retractor

- Spread 9 1/2" (23.2cm), blades 1 1/8" (2.7cm) wide by 1 1/4" (3cm) deep, arm length 8 1/2" (20.5cm), rack length 11 1/8" (28.2cm)

Kuyper-Murphy sternal retractor

**Small**
- Spread 6 7/8" (17.5cm), blades 2 1/8" (2.8cm) deep by 3" (7.6cm) wide, arm length 5 1/8" (13cm)

**Medium**
- Spread 6 5/16" (16cm), blades 2 1/8" (2.8cm) deep by 3 9/16" (9cm) wide, arm length 6 5/16" (16.5cm)

Wire cutter

Wire cutter, single action, Tunsten Carbide 8 (20.3cm)

Wire cutter, angled jaw, double action, ungsten Carbide 8 3/8 (22.2cm)

Wire twister

Baumgarten wire twister

- Heavy, square jaw, 8 1/4" (20.9cm), tungsten Carbide jaws 17.5x 4.8mm

Rubio wire twister

- 5" (12.7cm), Tungsten Carbide jaws 12 x 4.1mm
Wire twisting forceps

5 ½” (14cm)

Chisel and Hammer

Sternal Saw

Pneumatic

Lung Spatula

Allison

• 250mm length, Blade 40mm wide
• 300mm length, Blade 55mm wide
• 320mm length, Blade 135mm wide
1. Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the Office of the Stores Officer, (DO) under sealed cover failing which the tender shall be rejected. Terms and conditions for supply should invariably be indicated otherwise would be taken on its face value. The rates may be quoted on separate sheets failing which the tender(s) will be rejected.

2. Mixed quotations will not be considered for acceptance.

3. **IN CASE OF THE TENDER DOCUMENTS DOWNLOADED FROM THE WEBSITE:**
   - THE BIDDERS MAY DOWNLOAD THE TENDER DOCUMENTS DIRECTLY FROM
   - THE WEBSITE AVAILABLE AT [www.aiims.ac.in](http://www.aiims.ac.in), [www.aiims.edu](http://www.aiims.edu), and
   - [www.tender.gov.in](http://www.tender.gov.in). IN SUCH CASE, THE BIDDERS ARE REQUIRED TO SUBMIT
   - THE TENDER COST FEE OF Rs.1,000/- (NON-REFUNDABLE) BY WAY OF
   - SEPARATE DEMAND DRAFT DRAWN IN FAVOUR OF DIRECTOR, AIIMS, AND
   - THE SAME SHOULD ESSENTIALLY BE ENCLOSED ALONGWITH THE TECHNO
   - COMMERCIAL BID. THE BIDDERS SHOULD SPECIFICALLY SUPERSCRIBE,
   - “DOWNLOAD FROM THE WEBSITE” ON THE TOP LEFT CORNER OF THE
   - OUTER ENVELOPE CONTAINING TECHNO COMMERCIAL BID & PRICE BID
   - SEPARATELY. IN NO CASE, THE TENDER COST FEE SHOULD BE MIXED WITH
   - EMD AMOUNT, THE TENDERS NOT FOLLOWING THE ABOVE PROCEDURE
   - WILL BE SUMMARILY REJECTED.

4. **TENDER SHOULD BE SUBMITTED IN TWO BID SYSTEM CONTAINING TWO PARTS AS DETAILED BELOW:**
   - **PART-I**: TECHNO-COMMERCIAL BID IN ONE SEALED COVER WITH E.M.D.
   - **PART-II**: PRICE BID/FINANCIAL BID IN ONE SEALED COVER.

   BOTH THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTER ENVELOPE INDICATING THEREON:
   - i) Reference No. of the Tender
   - ii) Tender regarding
   - iii) Due date for submission of the tender
   - iv) Due date for opening of the tender
   - v) Name of the firm

   PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNO-
   COMMERCIAL BID. THE PRE-QUALIFICATION DOCUMENTS INCLUDING E.M.D./BID
   SECURITY AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable BE
   ACCOMPANIED WITH THE TECHNO-COMMERCIAL BID.

**NOTE:** TENDERS SUBMITTED WITHOUT FOLLOWING TWO BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.
5. The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. PLEASE EXCLUDE CUSTOM DUTY COMPONENT IN RUPEE QUOTE AS THE INSTITUTE IS EXEMPTED FROM THE PAYMENT OF CUSTOMS DUTY. However, exercise Duty, if any, should be shown separately. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

6. IN CASE OF IMPORT THE TENDERERS ARE REQUIRED TO QUOTE FOB & CIF VALUE SEPARATELY DULY MENTIONING THE BREAK-UP DETAILS FOR FREIGHT & INSURANCE. THIS CONDITION SHOULD BE STRICTLY ADHERED TO, FAILING WHICH THEIR OFFER WILL BE SUMMARILY REJECTED.

7. THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors. The details of present charges for NEFT/RTGS are as under:

   NEFT:
   - Up to Rs.1 lakh  – Rs.5/- per transaction
   - Rs. 1 lakh and above  – Rs.25/- per transaction

   RTGS:
   - Upto Rs.5 lakh  – Rs.25/- per transaction
   - Rs.5 lakh and above  --Rs.50/- per transaction

To make payment through above said mode, the vendor/supplier/contracts have to submit the following information invariably:
   i. Name of the Beneficiary
   ii. Account No. of the beneficiary
   iii. IFCS Code of the Bank/Branch.

Failing which their quotation is liable to be rejected.

8. THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

9. The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongside the bid.

10. The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

11. The checklist may be furnished properly and page No. may be mentioned against each Serial Number.

12. The Tender forms be clearly filled in ink legibly or type written giving full address of the tenderers. The tenderers should quote in figures as well as in words the rates amount tendered by him/them. Any discrepancy between the figures and words, the amount written in words will prevail. Alterations/over-writings, unless legibly attested by the tenderer, shall disqualify the tenders. The tenders should be signed by the tenderer himself/themselves or his/their authorized agent on his/their behalf (Authorization may be enclosed, if applicable).

13. THE FORWARDING LETTER/UNDERTAKING (SCHEDULE ‘A’) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.

14. The tenderers should take care that the rates and amounts are written in such a way that interpolation is not possible, no blanks should be left which would otherwise, make the tender redundant.

15. The tender rates should be kept open/valid for a period of one year from the date the tenders are opened.

16. The tenderers shall clarify/state whether he/they are manufacturer, accredited agent or sole representative indicating principals name & address. The offers of firms who are not manufacturer or direct authorized agent will be summarily rejected. Sub-distributors will not be accepted.

17. Delivery prospects with definite date of delivery at destination taking into cognizance transit facilities must be indicated.
18. EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO Rs. (as indicated in the tender Notice) BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “DIRECTOR, AIIMS, NEW DELHI”, (PREFERABLY BANK GUARANTEE) FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR ONE YEAR FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK (AS PER THE LIST ENCLOSED). CASH/CHEQUE/FDR IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/BID SECURITY.

19. If the delivery is not effected on due date, the Director, AIIMS, N. Delhi will have the right to impose penalty as under:
   A) First extension for one month or part thereof @2% 
   B) Second extension for an additional month or part thereof @ 3%

20. In case of non-supply of Stores within the due date i.e. within the date of delivery, the Director, AIIMS, New Delhi will have the right to impose penalty, as deemed fit, to resort to risk purchase in full or part thereof at his/her discretion, his/her decision shall be final and binding.

21. SOFTWARE AND HARDWARE UPGRADEATION
   The selected firm for the supply of tendered item will have to provide free up-gradation of software (all update & upgrades) upto 2 years from the date of satisfactory installation.

22. Rates quoted should be valid for 12 months from the date of opening of tender.

23. THE TENDERERS MAY BE REQUIRED TO DEMONSTRATE THE QUOTED MODEL OF THE EQUIPMENT DURING THE TECHNICAL EVALUATION, IF REQUIRED, FAILING WHICH THEIR BIDS/OFFER SHALL BE REJECTED. The firms are intimated that they should get ready for demonstration and only one-week time will be provided for arrangement of demonstration and no request for extending time for demonstration will be entertained. Failure to demonstrate, their offer will be summarily rejected.

24. Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

25. Force meajure will be accepted on adequate proof thereof.

26. The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

27. No payment shall be made for rejected Stores. Rejected items must be removed by the tenderers within two weeks of the date of rejection at their own cost and replace immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.

28. The Director, AIIMS, reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

29. Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

30. TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

31. The quantity shown in the tender can be increased or decreased to any extent depending upon the actual requirement.

32. Any action on the part of the tenderer to influence anybody in the said Institute, will be taken as an offence, he will not be allowed to participate in the tender enquiry and their offer will not be considered.

33. Material confirming to the specifications should be quoted. Original Catalogue, Leaflets, literatures with full technical details should invariably be attached along with their offer, failing which their offer will be summarily rejected.

34. THE TENDERERS MUST QUOT THEIR MODEL STRICTLY AS PER TENDER SPECIFICATIONS.
35. Genuine equipments and instruments etc., should be supplied. Tenderers should indicate the source of supply i.e. name & address of the manufacturers from whom the items are to be imported, country of origin, country of Shipment etc.

36. The quoted equipment should preferably be of Indian/International standards.

37. The tenderers are required to quote the mode of shipment by Air/Sea/ Airport Parcel and should give separate breakup of freight and Insurance Charges.

38. Supply of equipment means-Installation and Commissioning at site. No separate charges will be paid separately on this account.

39. **UP TIME GUARANTEE:**

   The firm should provide uptime guarantee of 95%.

40. **Downtime penalty Clause**

40.2 During the Guarantee/warranty period, desired uptime of 95% of 365 days (24 hrs) if downtime more than 5% the institute shall be entitled to impose penalty equal to amount of 0.5% of the total cost of the equipment per day for the first seven days will be payable by the vendor which will doubled on subsequent weeks along with extension of warranty period by the excess down time period. The vendor must undertake to supply all spares for optimal upkeep of the equipment for at least TWO YEARS after handing over the unit to the Institute. If accessories/other attachment of the system are procured from the third party, then the vendor must produce cost of accessory/other attachment and the AMC from the third party separately along with the main offer and the third party will have to sign the AMC with the Institute if required.

In no case instrument should remain in non-working condition for more than 7 days, beyond which a penalty of 2% of machine cost will be charged per day.

40.2 The principals or their agents are required to submit a certificate that they have satisfactory service arrangements and fully trained staff available to support the uptime guarantee.

41. **GUARANTEE/WARRANTY PERIOD:** THE TENDERERS MUST QUOTE FOR 2 YEARS COMPREHENSIVE WARRANTY (INCLUDING ALL SPARES, ACCESSORIES AND LABOR) FROM THE DATE OF COMPLETION OF THE SATISFACTORY INSTALLATION.

42. **Delivery:** The successful bidders should strictly adhere to the following delivery schedule supply, installation & Commissioning should be effected within 6 to 8 weeks from the date of supply order and this clause should be strictly adhere to failing which administrative action as deemed fit under rules will be taken against the defaulter.

43. **SPARE PARTS:** The separate price list of all spares and accessories and consumables, if any, (Including minor) required for maintenance and repairs in future after guarantee/warranty period must be attached/enclosed along with the sealed quotation failing which quotation will not be considered.

If any spares & accessories other than the price list attached/enclosed by the firm are required for future repair it will be borne by the firm only.

44. The tenderers are required to furnish the list of spares along with their cost in the Financial bid failing which their bids are liable to be rejected.

45. The tenderer shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government/Private institution. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs.10/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. or Private Organization.

46. Payment of Agency Commission, if any, payable in rupees must be indicated. If no Agency Commission is admissible from the foreign suppliers must be indicated specifically.
Tenders should clearly indicate the name of the Manufacturers/Beneficiary of the Letter of Credit, country of Origin, place of shipment/Airfreightment, etc.

Local agents quoting on behalf of their foreign suppliers must attach valid authority letter in their favour. In case of distributor, the firm should be direct distributor from the principal’s. Either the Foreign Principals/manufacturers or their authorized Indian Agent should participate in the tender but not both. Also one agent cannot represent two suppliers or quote on their behalf in the same tender. The sub-distributor authority by distributor will not be accepted at all. In case the firm is neither manufacturer nor direct authorized dealer of the manufacturer, such offers will be summarily rejected.

SUCCESSFUL TENDERERS WILL HAVE TO FURNISH PERFORMANCE BANK GUARANTEE FOR 10% CONTRACT VALUE FROM ANY SCHEDULED BANK (AS PER THE LIST ENCLOSED) VALID FOR THE WARRANTY PERIOD along with the final proforma Invoice.

The rates quoted for the Stores/Equipments, under the reference, by the supplier shall in no event exceed the lowest price at which the suppliers of the Stores/Equipments of identical description are made to any other person/organization/Institution during the period and should attach an undertaking.

FALL CLAUSE

If, at any time, during the said period, the supplier reduce the said prices of such Stores/Equipment or sales such stores to any other person/organization/Institution at a price lower than the chargeable, he shall forthwith notify such reduction or sale to the Director, All India Institute of Medical Sciences and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.

Successful tenderers, should give pre-alert intimation prior to shipment notifying both the nominated clearing agents as well as the Institute.

The supplier shall furnish the following certificate to the Accounts Officer (Stores Accounts) alongwith each bill for payment for supplies made against in Rate Contract Tender.

“I/We certify that the Stores of description identical to the Stores supplied to the government under the contract against Tender herein have not been offered/sold by me/us to any other person/organization/Institution upto date of bill/the date of completion of supplies against all supply orders placed during the currency of the tender/rate contract at the price lower than the institute under contract/against tender”.

The supplier shall furnish a list of organizations where the equipment, in question, has/have been supplied with the period during the last one year and performance certificate from such organization may also be provided.

THE GOODS MUST INVARIBLY BE CONSENTED THROUGH OUR NOMINATED FREIGHT FORWARDERS INDICATED IN THE SUPPLY ORDER, in case of imported item.

A) PAYMENT TERMS (IN CASE OF IMPORTS)

1) Agency Commission will be paid to Indian agents in Indian Rupees, after satisfactory installation of equipment.

2) Letter of Credit will be opened on CIF value, as the case may be, for full amount after deducting the Agency commission/Technical Service Charges.

3) 100% payment shall be released against presentation of shipping documents against a performance Bank Guarantee valid for the Comprehensive warranty period for 10% value from any Scheduled Bank (as per the list enclosed) along with final proforma Invoice. In absence of Performance Bank Guarantee, 90% payment will be released against presentation of shipping documents & balance 10% payment will be released after satisfactory installation against Performance Bank Guarantee valid upto warranty period.

B) PAYMENT TERMS (IN CASE OF RUPEE OFFER)

100% PAYMENT WILL BE MADE AFTER SUPPLY, installation & satisfactory demonstration of the said equipment subject to submission of Performance Bank Guarantee for 10% value of the order valid for the comprehensive warranty period of 2 years from any Scheduled Bank (as per list enclosed). OTHERWISE 90% PAYMENT WILL BE RELEASED AFTER INSTALLATION & BALANCE 10% PAYMENT WILL BE RELEASED AFTER WARRANTY PERIOD OR AGAINST BANK GUARANTEE FOR THE WARRANTY PERIOD.

C) Payment shall be made through Electronic Clearing System only and the charges shall be deducted from the bill.
The list of banks is subject to change as and when Reserve Bank of India notifies any change in the list.