M/s

Our Reference: Short Rate Enquiry no. 02/Paed/2011-12/Plan

Subject: Short rate enquiry for the item to be purchased under head ‘Plan’ year 2011-12.

Dear M/s,

A short rate enquiry is hereby floated/invited for the following item required by Department of Pediatrics, AIIMS, New Delhi.

<table>
<thead>
<tr>
<th>Item Name:</th>
<th>BOD Incubator 170 Liters (approx.) (Microprocessor based)</th>
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</thead>
<tbody>
<tr>
<td>Quantity:</td>
<td>01 (One)</td>
</tr>
<tr>
<td>Warranty/guarantee:</td>
<td>2 years comprehensive warranty</td>
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</table>

Technical Specification

1. B.O.D. incubator which can control heating or cooling circuits according to environmental temperature.
2. Temperature range = 5 °C to 50 °C adjustable at any desired point within the variation of ± 1 °C
3. Air circulating fan inside the chamber for uniform temperature.
4. Inner Chamber made of thick Anodized Stainless Steel Sheet and Outer Body made of Stainless Steel/Mild Steel with Powder Coating/Enamel finish
5. Size:
   Inside chamber: W x H x D
   Capacity
   Approx. 800mm x 500mm x 400mm 6 Cu ft
6. Microprocessor based Digital Temperature Indicator cum Controller
7. Digital timer = 0 - 24 hrs time display
8. Automatic Internal light (fluorescent).
9. Indication lamps
10. One 5 Amp plug point with an on/off switch
11. Lockable swivel castors
12. Door lock for safety
13. Stabilizer should be provided with the equipment.
14. Electric requirement=220v/50HZ
15. Temperature over shoot alarm.

Conditions:

1. Features in the quotations should be substantiated with proper Principal Company Catalogue.
2. Should operate under a Quality Management System which complies with the requirements of ISO 9001:2008 for design, manufacture and services
3. Copies of all certifications e.g. Quality Standard certificate, Propriety Item/parts, Patent of parts/technology, Principal company/Authorised Distributorship should be attached with the quotations.
4. In-House Service Engineers from principal company/ or authorised agents should be available on one-day notice basis in case of emergency.
5. Only Principal Companies or Authorized Distributors from Principal companies should quote. Quotations from non-authorized distributors will not be entertained.
TERMS & CONDITIONS:

1. The quotations should be addressed to ‘Professor & Head, Department of Pediatrics, Room No. 3058, AIIMS, New Delhi-29’ and sent by post/ courier by 19 September, 2011 up to 5.00 P.M. Quotations should be sealed in an envelope and the item name clearly written on top of the envelop. (i.e. quotation for the item..............................................).

2. The firm must be registered and having TIN no./ registration no. (Please mentioned TIN/ registration no. on the technical bid) or else the quotation will be treated as cancelled.

3. The firm should submit a draft of Rs. 5000/- drawn in favour of the ‘Director, AIIMS, New Delhi’ as an Earnest Money Deposit (EMD) amount against quoted item. The amount will be refundable after satisfactory installation of the item or else the quotation will be treated as cancelled.

4. The firm should submit Two Bids in a separate envelope and both bids packed in a single envelope mentioning name of the quoted item. First bid ‘TECHNICAL BID’ should contain information of quoted equipment including all supporting documents Second bid ‘PRICE BID’ should contain cost of the offered equipment. A separate list of the consumables accessories/ reagents/ spare parts etc. required to operate the equipment should also be enclosed. PLEASE ENSURE THAT THE COST IS NOT DISCLOSED IN THE TECHNICAL BID, OR ELSE THE QUOTATION WILL BE TREATED AS CANCELLED.

5. The make of the article offered should invariably be quoted. Quotation should be typed/ written in ink. All overwriting and erased entries will be deleted from the quotation. The rates should be valid for at least FIVE MONTHS.

6. VAT/Sales tax or any other kind of tax(s) must be separately mentioned against each item. In case no sales tax is chargeable, prices must be quoted as NET PRICE.

7. WARRANTY/GUARANTEE: The item will be covered under 2 years comprehensive warranty. The company have to submit an undertaking on their letter head that the ‘offered item is covered under 2 years comprehensive warranty’ and the letter should be attached with the technical bid.

8. Following under taking on letter head must be attached with technical bid:
   a. That the firm has not been blacklisted in the past by any hospital/ organization
   b. That the firm has no vigilance case/CBI/FEMA case pending against him/supplier/ (Principal)
9. The firm should give demonstration of the quoted model of the item if required within 1 week of requisition, failing which the bid will be rejected.

10. The firm must supply the item within 45 days after receiving the supply order.

11. **THE SUCCESSFUL BIDDER HAS TO SUBMIT PERFORMANCE BANK GUARANTEE OF 10% OF THE ORDER VALUE, VALID UPTO WARRANTY PERIOD. THE BANK GUARANTEE HAS TO BE SUBMIT BEFORE RELEASING THE PAYMENT**

12. The payment will be made electronically viz RTGS/NEFT against delivery and satisfactory installation of the item. The following information should be also mentioned in the invoice:
   a) Name of the beneficiary:
   b) Account No. of the beneficiary:
   c) IFCS code of the bank/branch:

13. The quantity can be increased or decreased to any extent depending upon the actual requirement.

14. The Professor & Head of the Department reserves the right to cancel/reject full or any part of the rate enquiry which generally do not fulfill the conditions stipulated in the rate enquiry.

15. The submitted **quotations will be opened on 20 September 2011 at 2:30 p.m.** in the Department office lounge room no. 3058. All the participants are requested to be present in the meeting.

16. Note: The specifications of the items are also available at the Institute website [www.aiims.edu](http://www.aiims.edu) & [www.aiims.ac.in](http://www.aiims.ac.in)

Dr. V K Paul                                      Dr. Pankaj Hari
Professor & Head                                 Additional Professor &
                                               Faculty in-charge Deptt. Stores