Sr.NO. OF TENDER :______________________________________________________  
FILE NO. : TC-371/Common Items /05-06/St.  
(For purchase of General/ Common items)  
Name of the party in whose: ______________________________________________  
Favor the Tender form has been issued ________________________________________  

The Director, 
All India Institute of Medical Sciences, Ansari Nagar, N.Delhi-29  
(SEAL OF THE OFFICER)  

Dear Sir,  
1. I/We hereby submit our tender for the ________________________________________________________________________________  

2. I/WE now enclosing herewith the Bank Guarantee/D.D. No…………………… dated……………. For Rs. 25,000/- drawn in favour of the “DIRECTOR, AIIMS, NEW DELHI” towards EMD/Bid Security. Tenders not accompanied with EMD/Bid Security (along with Technical Bid Part-I in case of two-bid system) shall be summarily rejected.  

3. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, in this connection including delivery, penalty etc. Quotations are being submitted under separate covers and sheets and shall be considered on their face value.  

4. I/We have noted that over written entries shall be deleted unless duly out & re-written and initialed. Tenders are duly signed (No thumb impression should be affixed).  

5. I/We undertake to sign the contract/agreement, if required, within 7 (Seven days) from the issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the AIIMS New Delhi-29.  

6. I/We have gone through all terms and conditions of the tender documents before submitted the same.  

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES ETC, HAS BEEN INDICATED IN THE QUOTATIONS AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.  

Yours faithfully,  
Signature Tenderer with full Address.  

WITNESS______________________________________  
WITNESS______________________________________  
WITNESS______________________________________  
WITNESS______________________________________
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
STORE SECTION (DO)
(SCHEDULE-‘B’)

Tender Ref. No. : TC-371/Common Items /05-06/St.
Subject : For purchase of miscellaneous items like Surgical, general, furniture, linen etc.
Date of Submission : 13.03.2006 up to 12.30 P.M.
Date of Opening : 13.03.2006 at 3.00 P.M.

1. Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the Office of the Stores Officer, (Main) under sealed cover failing which the tender shall be rejected. Terms and conditions for supply should invariably be indicated otherwise would be taken on its face value. The rates may be quoted on separate sheets failing which the tender(s) will be rejected.

2. Mixed quotations will not be considered for acceptance.

3. TENDER SHOULD INVARIBLY BE SUBMITTED IN TWO BID SYSTEM CONTAINING TWO PARTS AS DETAILED BELOW:

   PART-I: - TECHNO-COMMERCIAL BID IN ONE SEALED COVER.
   PART-II: - PRICE BID/FINANCIAL BID IN ONE SEALED COVER.

   BOTH THE SEALED ENVELOPES SHOULD THEN BE PUT IN OUTERCOVER INDICATING THEREON:

   i) Reference No. of the Tender: ____________________________________________
   ii) Tender regarding: _______________________________________________________
   iii) Due date for submission of the tender: ___________________________________
   iv) Due date for opening of the tender: _______________________________________
   v) Name of the firm: _______________________________________________________

   PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNO-COMMERCIAL BID. THE PRE-QUALIFICATION DOCUMENTS INCLUDING E.M.D./BID SECURITY AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIBLY BE ACCOMPANIED WITH THE TECHNO-COMMERCIAL BID.

NOTE: -TENDERS SUBMITTED WITHOUT FOLLOWING TWO-BID SYSTEM PROCEDURE AS MENTIONED ABOVE WOULD BE SUMMARILY REJECTED.

4. The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. PLEASE EXCLUDE CUSTOM DUTY COMPONENT IN RUPEE QUOTE AS THE INSTITUTE IS EXEMPTED FROM THE PAYMENT OF EXCISE DUTY/CUSTOMS DUTY. Tender not confirming to these requirements shall be rejected and no correspondence will be entertained whatsoever.
5. THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

6. The tenderers should take care that the rates and amounts are written in such a way that interpolation is not possible, no blanks should be left which would otherwise, make the tender rejected.

7. The tendered rates should be kept opened for a period of 6 months from the date as the tenders are opened.

8. Delivery prospects with definite date of delivery at destination taking into cognizance transit facilities must be indicated.

9. EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO Rs.25,000/- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “DIRECTOR, AIIMS, NEW DELHI”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR 6 (SIX) MONTHS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK (AS PER THE LIST ENCLOSED). CASH/CHEQUE IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/BID SECURITY.

10. If the delivery is not effected on due date, the Director, AIIMS, New Delhi will have the right to impose penalty as under:

A) First extension for month or part thereof _______________________________@2%.

B) Second extension for an additional months_____________________________@ 3%

C) In case of non-supply________________@7.5%

Or

D) In case of default institute will have the right to procure the ordered item from open market /another party at their own risk and expenses under risk purchase clause. Late supplies of the items will result in strict action and risk purchase will done without giving any extension, will be made immediately after lapse of date of delivery.

11. In case of non supply of material within the due date i.e. with in the date of delivery, the Director, AIIMS, New Delhi will have the right to impose penalty as deemed fit to resort to risk purchase in full or part thereof at his/her discretion, his/her decision shall be final and binding.

12. Excise Duty & other such levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof.

13. The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

14. No payment shall be made for rejected material. The tenderers would remove rejected items within two weeks of the date of rejection at their own cost and replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without any further notice.
15. Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No inquiries verbal or written shall be entertained in respect of Acceptance or rejection of the tender.

16. TENDER SHALL BE REJECTED IF THE COPY OF SALES TAX REGISTRATION CERTIFICATE (Now called as VAT) AND LATEST S.T.CLEARENCE CERTIFICATE IS NOT FURNISHED. Sales tax and other statutory levies should be shown separately and should not be included in the basic price. Otherwise it will not be considered.

17. The quantity shown in the schedules can be increased or decreased to any extent depending upon the actual requirement.

18. Any action on the part of the tender to influence anybody in the said Institute will be taken as an offence and the tender submitted by the firm will subsequently be rejected.

19. The price charged for the Stores/Equipment’s, under the reference, by the supplier shall in no even exceed the lowest price at which the supplier the Stores/Equipment’s of same identical description to any other person/organization/ Institution during the currency of the contract as per fall clause adhered by D.G.S.& D. If at any time, during the said period the supplier reduced the said prices of such/Stores/Equipment or sales such stores to any other person/organization/ Govt. Institution/ Co. Operative Stores at price lower than the quoted price, he shall forthwith notify such reduction or sale to the Director, All India Institute of Medical Sciences and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced and should attach an undertaking on non-judicial stamp paper of Rs 10/- duly attested otherwise quotation shall be summarily rejected.

20. The supplier shall furnish the following certificate to the Accounts Officer (Stores Accounts) along with each bill for payment for supplies made against in Rate Contract Tender.

   “I/We certify that the Stores of description identical to the Stores supplied to the government under the contract against Tender herein have not been offered/sold by me/us to any other person/organization/Institution up to date of bill/the date of completion of suppliers against all supply orders placed during the currency of the tender/rate contract at the price lower than the institute under contract /against tender”.

21. If at any time, any question, dispute or difference whatever shall arise between the two parties (AIIMS on the one hand and vendor on the other hand) in relation to the purchase either of the parties may give to the other notice in writing the existence of such a question, dispute or difference and the same shall be referred to two arbitrators, one to be nominated by the firm. Either party shall serve such a notice of the existence of any question, dispute or difference in connection with this purchase within 30 days of the beginning of such dispute failing which all right or claims shall be deemed to have been forfeited and absolutely barred.

   Before proceeding with the reference the arbitrators shall appoint/nominate an umpire. In the event of the arbitrators not agreeing in their award the umpire appointed by them shall enter upon the reference and his award shall be binding on the parties. The venue of the arbitrator shall be at AIIMS.

   The provision of the Indian Arbitration and Reconciliation Act 1996 and of rules framed if under and any statutory modifications thereof shall be deemed to apply and be incorporated for the supply, installation, installation and commissioning etc.

   Upon every or any such reference the cost of any incidents to the reference and awards respectively shall be at the discretion of the arbitrators on in the event of their not agreeing of the Umpire appointed by them who may determine the amount thereof or direct the same to be fixed as between solicitors and client or as between parties and shall direct by whom and in what manners the same shall be borne and paid.
22. The courts at Delhi will have the jurisdiction to try any matter, dispute or reference between the parties arising out of the contract. It is specifically agreed that no court outside and other than Delhi court shall have jurisdiction in the matter.

23. Any failing of omission to carry out the provision of the contract by the supplier shall not give rise to any claim by any party, one against the other, if such failure of omission or arises from an act of God, which shall include all acts of natural calamities such as fire, flood, earthquake hurricane or from civil strikes, compliance with any stature and/or regulation of the Government, lookouts and strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state or insurrection, provided that notice or the occurrence of any event by either party to the other shall be given within two weeks from the date of occurrence of such an event which could be attributed to force major conditions.

24. The tenderer shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government/ Private institution. The tenderer/Supplier has to give an affidavit on non-judicial stamp paper duly attested of Rs.10/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. or Private Organization.

25. Samples of all items in original packing, duly labeled (Printed) and sealed having date of manufacturing, date of Expiry, manufactured by with batch No. should be submitted invariably to Stores Officer, Stores Section ( D.O.) Before submitting the tender, the list of samples submitted duly acknowledged should invariably be attached with the technical bid. At the time of receiving supply from the approved firm any variations in the supply will not be allowed and supply will be summarily rejected. Those tenders received without sample will be summarily rejected and no correspondence will be entertained in this regard.

26. The tenderers are required to quote their rates on Schedule - C provided with the tender.

27. The percentage of Sales Tax (Now called as VAT) to be charged be clearly mentioned in Schedule –C along with rates.

28. Tender by Tele-fax/telegram/fax/e-mail will not be accepted.

29. SELECTION WILL BE MADE PURELY ON SAMPLE AND QUALITY BASIS. SAMPLES WILL BE GIVEN IN ORIGINAL PACK ONLY.

30. If the tenderer gives a false statement on any of the above information, the firm/supplier will not be considered and their quotation/tender shall be deemed to be rejected and the security deposited will stand forfeited.

31. It will be the prerogative of the Institute to place the supply order for the whole lot/item or in piecemeal basis depending upon the requirement of the Institute.

32. The Institute shall have the right to reject any tender without assigning any reason thereof. No correspondence will be entertained in this regard.

33. Only one best quality item (according to our specification) should be quoted against the item. On no account should different qualities e.g. A, B, & C of items be quoted. The item that has been quoted as per different qualities (In contravention to the specifications) will not be considered at all.
34. Handwritten quotations shall be accepted at the bidder’s risk. In case of any discrepancy in the figures, the rate mentioned in words will only be considered.

35. Payment of the approved vendor for supply of items at AIIMS shall be made through cheque or electronic clearing system. In case of cheque, the same will be dispatched registered post and postal charges shall be deducted from their bills.

36. **THE FORWARDING LETTER/UNDERTAKING (SCHEDULE-A) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONG WITH QUOTATIONS FURNISHED FAILING WHICH THE TENDER SHALL BE REJECTED.**

37. **IN CASE THE TENDER DOCUMENTS DOWNLOADED FROM THE WEBSITE: -**


TENDERS SHOULD BE SUBMITTED IN TWO PARTS PART-I CONTAINING TECHNO-COMMERCIAL BID IN ONE SEALED COVER AND PART-II CONTAINING PRICE BID/FINANCIAL BID IN OTHER SEALED COVER. ALL THE PRE-QUALIFICATION DOCUMENTS INCLUDING EMD AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIABLY BE ACCOMPANIED WITH THE TECHNO-COMMERCIAL BID. TENDERS SUBMITTED WITHOUT FOLLOWING AS PRESCRIBED ABOVE WILL BE SUMMARILY REJECTED.

**Note:-**

a) If the above-mentioned certificates/documents are not submitted along with the tender, such offers will not be considered and will be out rightly rejected.

b) Any tenderer/supplier giving false information shall be disqualified and removed from the rate contract. No business, henceforth, will be done with the firm/supplier.
T.No.-TC-371/Common Items/05-06/St. For purchase of General/ Common items.

Check List of Certificates/ Documents required to be submitted in the
Techno-Commercial Bid-Part I

The tenderer are advised to submit the following certificates under the category of “Vital documents” invariably along-with Techno-Commercial Bid. If these documents are not submitted/ conditions not met, the quotation shall be summarily rejected and no further correspondence, in this regard, shall be entertained.

- Violation of two-bid system, Part-I. (Clause no.03)
- EMD/bid amount. (Clause No. 09)
- Sales tax (now called as VAT) registration certificate (clause no.16)
- Latest sales tax (VAT) clearance certificate (clause no.16)
- Fall clause declaration (clause no.19)
- Non-black listing declaration (clause no.24)
- Samples in accordance with Clause No.25.
- Different quality samples if submitted for one item, that particular item will not be considered for evaluation. (Clause No.33)
- Schedule – ‘A’ (Clause No. 36)
GENERAL ITEMS

FILE NO.: TC-371/Common Items /05-06/St.
(For purchase of General/ Common items)

1. Air Mattress
   Air mattress with pumps and leak proof

2. Aluminium Kettle
   Capacity – 1, 2 % litters

3. Ambu Bags (Adult )

4. Ambu Bags (Pediatric)

5. Angle saw

6. Water purifier
   Specification: As per DGS & D standards

7. BP Apparatus

8. Balkan frame

9. FOWLER BED
   • Good quality and heavy gauge (16 gauge) M.S. tubular & sheet.
   • Mattress platform in four section with fowler position obtainable at the foot end by means of
effortless crank mechanical system with double bearing to give a smooth maneuverability.
   • Bed platform to be provided with perforation and four locations each for I.V. stand and mosquito
   net, besides provision for inserting removable side railings.
   • Removable head and foot panels made of M.S. tubular steel and the entire bed to be epoxy powder
   coated for lasting finished.
   • Buffers to be provided on four corners.
   • Bed provided with four swingling castors two with brakes of 1st quality.
   • Overall size:- 83”x36”x24”.

********

10. Bed Cradle (baby cradle)

11. Bed Pan-dispossable (Plastic)-Adult for male & female

12. Bed Pan-dispossable (Plastic)-Pediatric
13. **BED SIDE LOCKER**

- **Measurement:**
  
  Height-40”  Length-18”  Breadth – 16”

- Including 8” x 4” legs.

- Top-SS-Top 18” x 16” with three side of 18 guage.

- 9mm M.S. crome plated rod. The edges of the railings should be round and fitted SiS Gutka.

- Drawer: At 6” below the top three should be drawer of 16” x 14” 5’ deep with the provision of handle.

- The movement of drawer should be very smooth & effort less.

- Open place: at 6” below the draw there should be open place of 18” x 16” 6”. It should be three side close and one side close and one side open.

- Almirah: 16” x 18” x 20” deep.

- The door should be 20” x 16” with provision of lock & handle.

- Legs: Lockers should be based on 4 legs of 8” each or angle iron 1 ½“ 6mm thick.

- Materials: The MS sheet of the locker should be not less than 20 gauge SS top 18 gauge angle.

- Iron 1 ½ x 1 ½ x 6mm. Point epoxy powder coated with rubber Gutka or Nylons.

14. **Bed side stool**

<table>
<thead>
<tr>
<th>Height</th>
<th>Width</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mica Top</td>
<td>S/Swp or Mica top</td>
</tr>
</tbody>
</table>

15. **Bholer plaster blender**

16. **Big drums - (Black, blue, yellow)**

- Size: 80/100 litter; S/S side with Handle and cover

17. **Bread box**

- Size: Medium,
- Make: Plastic

18. **Buckets**

- Size: 13, 16, 20 Litters with S/S handles

19. **Mugs**

- Size: 1or 2 Litters

20. **Case sheet holder**

- Make: Plastic/Aluminium
- Size:

21. **Chair (Patient bed side)**

- Make: Plastic (with or without arms)
22. Cheatle forceps

23. Clinical Thermometer

24. Clock

25. Crutch field tonge

26. Cupboard with 12 lockers
   Size:

27. Cut down set

28. Dirty linen trolley(SP insert)

29. Dressing trolley(SP insert)

30. E.I. Enema can

31. E.I. Funnel

32. Flit Pump
   Make: Plastic, leak proof ¼ litter tank.

33. Food trays
   S/S with 3/4 compartments

34. Foot mat (Rubber/coir or plastic, grassy)
   Size:
   With or without side strips

35. Foot stool (SP insert)

36. Geyser
   Electric and ISI mark
   Capacity: 20, 30, 50 & 100 litters

37. Glucometer

38. Hemming plaster cast spreaders

39. Hot Plate
   1200/1500 W with temperature control regulator

40. Hot water bottle(medium size)
41. Incentive spirometer

42. IV STAND
- Vertical Tube: 30mm diam x 1.6mm S.S.
- Vertical Road: 6m diam solid as adjustable height from 1200 mm to 2400 mm.
- Base heavy duty cast iron with four legs
  Castors: 50mm dia, ball type revolving.

43. Kidney Tray-disposable
  Make: Plastic
  Size: 10” / 12”

44. LOADING TROLLEY
- Dimensions: 4’X3’X2 ½
- Frame: Vertical and Horizontal beams
  50mm angle, 2mm thick CRCA, M.S. security joints.
- Intervening Plates: Verticals and Horizontal to make mesh 50mm X 1.6 thick CRCA M.S. minimum.
- 6 vertical Horizontal plates.
- Castors: 8”x2” with double ball bearing of 1st quality
- Revolving wheel type
- Extra heavy duty forged steel castors
- Rubber banded wheels having sealed ball bearings on both side further protected with terron packing to prevent any seepage of water duts.
- Suitable lubrication prots (Nipless) to be provided
- Base: 3.0 mm CRCA M.S. sheet with hole of ½ .
- Total: Enamel painted.

45. Lock and key
  Brass or steel (35mm,50mm,60mm – Pad lock with 7 levers)

46. Mini fridge (65 lt)

47. Nebulizer
  With full set of kits

48. Needle destroyer (ISI mark)

49. Office chair (including Sisters' and doctors's Duty room)
50. Plastic/Wooden visitor chairs with or without arm

51. Oxygen cylinder with stand (movable with castors)

52. Oxygen flowmeter with regulator

53. Oxygen keys

54. Oxygen Trolley (Assorted)
   Size:

55. Oxygen wrench

56. Patient trolley

57. Pills container (30, 50, 100 ml capacity)

58. Plaster saw with heavy handle

59. Plaster sheer 15"

60. Plaster sheer 8"

61. Plastic Dustbin
   Size: 8/10 litters; ordinary or pedal operated.

62. Point measure
   Capacity: ½ lit., 1lit., 1.5lit. and 2 liters

63. Puncture proof container
   Capacity: ½ lit., 1lit., and 2 liters

64. Push cart (SP inserte)

65. Refrigerator (286 Lt.)

66. Scissors
   Tailor scissor 10/12 inches blades with brass handles
   Scissor small 8” blades with plastic handles

67. Screen folding with stand and cover (2, 3 or 4 folds)

68. Shaving set of 3 pieces
69. **SS Drum (assorted)**  
   Size: Large – 100 ltrs. With or without handle  
   Medium – 50 litres - do-  
   Small – 20 litres - do-  

70. **SS Tray with lid**  
   Sizes: 8”x6”x2”; 10”x12”x2”; 15”x12”x 2½ “; 18”x12”x2 ½”

71. **SS Trays (Big)**  
   Sizes: 18”x12”x2 ½” (with or without lid)

72. **Steam inhaler**

73. **Steel Cupboards (2, 3 or 4 cupboard)**

74. **Steel Cupboards with 1 safe**

75. **Stethoscope (Adult/Pediatric)**

76. **Sun flow / Heat convector (ISI mark)**

77. **Temperature Chart holders**  
   Make: Plastic/Aluminium/Stainless steel

78. **Thermometer cum beaker stand**

79. **Thermometer (Rectal / General)**

80. **Torch (Plastic)**  
   2 cells R-20 size

81. **Towel stand**

82. **Universal pipe (oxygen wrench)**

83. **Urinal-disposable (male & female)**  
   Plastic with cover

84. **Weighing Machine (Electric weighing scale)**  
   Capacity: 100, 200, 300 Kgs with steel platform

85. **Weight set for traction (6 kg with hanger)**

86. **Wheel chair with cushion seat and back (spl. Size) non folding / folding.**

87. **Wooden Foot blocks (Assorted)**

88. **X-ray view box** (Single/double tube/s)