Please refer to our tender advertisement for purchase of IOL/VR kit, IOL Kit, Oculoplasty kit, VR kit & Glaucoma kit (already published). In this connection the following amendment is incorporated: -

<table>
<thead>
<tr>
<th>Already published</th>
<th>Amended as</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre- bid meeting 22.08.2012</td>
<td>Pre-bid meeting 06.09.2012 at 3.00 PM</td>
</tr>
<tr>
<td>Last date of sale of tender documents 30.08.2012</td>
<td>Last date of sale of tender documents 17.09.2012</td>
</tr>
<tr>
<td>Last date of submission: 31.08.2012 upto 4.00 PM</td>
<td>Last date of submission: 18.09.2012 upto 4.30 PM</td>
</tr>
<tr>
<td>Date of Opening of Tender (Technical Bids) : 01.09.2012 at 11.00 AM</td>
<td>Date of Opening of Tender (Technical Bids) : 19.09.2012 at 11.00 AM</td>
</tr>
</tbody>
</table>

For further detail please visit our website at [www.AIIMS.ac.in](http://www.AIIMS.ac.in) or [www.AIIMS.edu](http://www.AIIMS.edu) and [www.tender.gov.in](http://www.tender.gov.in) for further details of this tender.

Stores Officer (Dr. R.P.Centre)
**DR. RAJENDER PRASAD CENTRE OF OPHTHALMIC SCIENCES**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**LIST OF ITEMS FOR IOL/ VR KIT 2012-13**  
**NOTICE INVITING TENDER**

Stores Officer Dr. R.P.Centre on behalf of Director AIIMS invites sealed tender in three bids system from the reputed firms/ manufacturers for the purchase of following items upto 4.30 P.M on or before 18/09/2012

### Common List of IOL/VR Kit

<table>
<thead>
<tr>
<th>Tender No.</th>
<th>Name of the Items</th>
<th>Yearly approx. quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/RPC/SSK/Sch-A/12-13</td>
<td>Minor Drape</td>
<td>24000</td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-A/12-13</td>
<td>Meroseal sponges Super soak</td>
<td>900</td>
</tr>
<tr>
<td>3/RPC/SSK/Sch-A/12-13</td>
<td>Meroseal sponge PVA</td>
<td>700</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-A/12-13</td>
<td>8-0, 8mm Polyglactin 910 violet braided</td>
<td>2400</td>
</tr>
<tr>
<td>5/RPC/SSK/Sch-A/12-13</td>
<td>10-0, 6mm polyamide black monofilament, 8500</td>
<td></td>
</tr>
<tr>
<td>6/RPC/SSK/Sch-A/12-13</td>
<td>10-0, 6.5mm Polyglactin 910 violet braided</td>
<td>2700</td>
</tr>
<tr>
<td>7/RPC/SSK/Sch-A/12-13</td>
<td>6-0, 8mm silk black braided</td>
<td>As per requirement</td>
</tr>
<tr>
<td>8/RPC/SSK/Sch-A/12-13</td>
<td>Gortex CV-3</td>
<td>As per requirement</td>
</tr>
<tr>
<td>9/RPC/SSK/Sch-A/12-13</td>
<td>Trephine</td>
<td>1500</td>
</tr>
<tr>
<td>10/RPC/SSK/Sch-A/12-13</td>
<td>Inj. Miochol for intra cameral use</td>
<td>As per requirement</td>
</tr>
<tr>
<td>11/RPC/SSK/Sch-A/12-13</td>
<td>Fluorescein strip</td>
<td>3000</td>
</tr>
<tr>
<td>12/RPC/SSK/Sch-A/12-13</td>
<td>Schirmer Strip</td>
<td>As per requirement</td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Viscoelastics (OVD)</td>
<td></td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-B(1)/12-13</td>
<td>Inj. 1% Sodium Hyaluronate (Imported FDA approved)</td>
<td>1000</td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-B(2)/12-13</td>
<td>Inj. Sodium Hyaluranate 1.4 mg+ Sterile cannula (Imported FDA approved)</td>
<td>5000</td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-B(3)/12-13</td>
<td>Inj. Sodium Hyaluranate 2.3 mg and 1500</td>
<td></td>
</tr>
</tbody>
</table>

---

**Schedule No. A**  
**Schedule No. B**  
**Tender Cost Rs. 1,000/-**  
**EMD Rs. 25,000/-**
<table>
<thead>
<tr>
<th>Tender No.</th>
<th>Name of the Items</th>
<th>Yearly approx. quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/RPC/SSK/Sch-B(4)/12-13</td>
<td>Combination of chondroin sulphate 4% (Imported FDA approved)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-B(5)/12-13</td>
<td>Sodium Hyalurane Admixture of 40 mg sodium chondroitin sulphate &amp; 30 mg sodium hyaluranate (Imported FDA approved)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Hydroxyl Propyl Methyl Cellocolus 2% with PFS. Imported/Indian (CE approved)</td>
<td>8000</td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Verteprofin Powder 15 mg</td>
<td>50</td>
</tr>
<tr>
<td>3/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Ranibizumab 10 mg/ml.</td>
<td>250</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Pegaptanib sodium 0.3 mg/ 90 uL</td>
<td>150</td>
</tr>
<tr>
<td>5RPC/SSK/Sch-B/12-13</td>
<td>Inj. Riboflavin = Vitamin B2 (Isotonoc/ Hypotonic)</td>
<td>150/50</td>
</tr>
<tr>
<td>7/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Dexamethasone 0.7 mg</td>
<td>75</td>
</tr>
<tr>
<td>8/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Trypan blue dye for ocular use</td>
<td>5000</td>
</tr>
<tr>
<td>9/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Hyaluronidase IP 1500 iu</td>
<td>10000</td>
</tr>
<tr>
<td>10/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Pilocarpine Intracameral</td>
<td>3000</td>
</tr>
<tr>
<td>11/RPC/SSK/Sch-B/12-13</td>
<td>Proparacain HCl USP 0.5 % ocular eye drop</td>
<td>20000</td>
</tr>
<tr>
<td>12/RPC/SSK/Sch-B/12-13</td>
<td>ICG dye</td>
<td>As per requirement</td>
</tr>
<tr>
<td>13/RPC/SSK/Sch-B/12-13</td>
<td>Brilliant blue G dye(BBG)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>14/RPC/SSK/Sch-B/12-13</td>
<td>Membrane blue dye (BBG+Trypan blue)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>15/RPC/SSK/Sch-B/12-13</td>
<td>Inj. Sodium Hyaluranate 2.3% + Sterile cannula 0.6 ml (imported)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>16/RPC/SSK/Sch-B/12-13</td>
<td>Moxifloxacin HCL 0.5% W/V eye drop (preservative free) (Imported Only)</td>
<td>As per requirement</td>
</tr>
</tbody>
</table>

**List of IOL Kit**

<table>
<thead>
<tr>
<th>Tender No.</th>
<th>Name of the Items</th>
<th>Yearly approx. quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule No. C</td>
<td>Tender Cost Rs. 1,000/- EMD Rs. 25,000/-</td>
<td></td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-C/12-13</td>
<td>All PMMA, AC IOL/PC IOL (Indian)</td>
<td>5000</td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-C/12-13</td>
<td>Micro surgical knives (Imported &amp; Indian)</td>
<td>21000</td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-C(1)/12-13</td>
<td>MVR blade 1.2/1.0 mm (Imported/Indian)</td>
<td></td>
</tr>
<tr>
<td>Item Code</td>
<td>Description</td>
<td>Quantity</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>--------------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-C(2)/12-13</td>
<td>15° blade (Imported/ Indian)</td>
<td></td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-C(3)/12-13</td>
<td>2.8 mm blade, 2.2 mm blade (Imported/ Indian)</td>
<td></td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-C(4)/12-13</td>
<td>crescent knives (Imported/ Indian)</td>
<td></td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-C(5)/12-13</td>
<td>5.2 mm blade (Indian)</td>
<td></td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-C(6)/12-13</td>
<td>B.P Blades 11 &amp; 15 size (Indian)</td>
<td></td>
</tr>
<tr>
<td>3/RPC/SSK/Sch-C/12-13</td>
<td>Vacuum trephine (FDA approved)</td>
<td>50</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(1)/12-13</td>
<td><strong>Foldable IOL's</strong></td>
<td></td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(2)/12-13</td>
<td>Hydrophobic single piece IOL. (FDA approved)</td>
<td>1500</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(3)/12-13</td>
<td>Hydrophobic Aspheric IOL (FDA approved)</td>
<td>6000</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(4)/12-13</td>
<td>Hydrophilic IOLs (CE approved Indian)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(5)/12-13</td>
<td>Hydrophobic Multipiece IOL (FDA approved)</td>
<td>1000</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(6)/12-13</td>
<td>Hydrophobic Aspheric Multifocal IOL (FDA approved) (Indian/ Imported)</td>
<td>100</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(7)/12-13</td>
<td>Implantable Contact Lens (Spherical &amp; Toric) (ICL) (FDA approved)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(8)/12-13</td>
<td>Hydrophobic Aspheric Toric Multifocal IOL (FDA approved) (Indian/ Imported)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(9)/12-13</td>
<td>Hydrophobic acrylic preloaded (Indian/ CE)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-C(10)/12-13</td>
<td>Hydrophobic Aspheric with yellow chromophore (Imported): US FDA Approved (New Addition)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>5/RPC/SSK/Sch-C/12-13</td>
<td>Scleral Fixated IOL (FDA approved)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>6/RPC/SSK/Sch-C/12-13</td>
<td>Capsulotension ring (Indian/ Imported)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>6/RPC/SSK/Sch-C(1)/12-13</td>
<td>CTR with (Single/ double eyelet) (Indian/ Imported)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>6/RPC/SSK/Sch-C(2)/12-13</td>
<td>CTR- Segments (Indian/ Imported)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>7/RPC/SSK/Sch-C/12-13</td>
<td>9-0 Polypropylene suture (Imported/ Indian)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>8/RPC/SSK/Sch-C/12-13</td>
<td>Iris Retractors (Imported/ Indian)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>Tender No.</td>
<td>Name of the Items</td>
<td>Yearly approx. quantity</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>9/RPC/SSK/Sch-C/12-13</td>
<td>Aniridia IOL (Imported) CE approved</td>
<td>As per requirement</td>
</tr>
<tr>
<td>10/RPC/SSK/Sch-C/12-13</td>
<td>Intraocular pupil expanders</td>
<td>As per requirement</td>
</tr>
</tbody>
</table>

### List of Oculoplasty Kit

<table>
<thead>
<tr>
<th>Tender No.</th>
<th>Name of the Items</th>
<th>Yearly approx. quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule No. D</td>
<td>Tender Cost Rs. 1,000/- EMD Rs. 25,000/-</td>
<td></td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-D/12-13</td>
<td>Lacrimal intubation set</td>
<td></td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-D(1)/12-13</td>
<td>10-12 cm x 23G steel rods with 30 cm silicone tubing</td>
<td>120</td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-D(2)/12-13</td>
<td>7-8 cm x 23G steel rods with 30 cm silicone tubing</td>
<td>60</td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-D/12-13</td>
<td>Conformer with multiple holes 20mm, 22mm, 26mm (10 each) (right &amp; left)</td>
<td>720</td>
</tr>
<tr>
<td>3/RPC/SSK/Sch-D/12-13</td>
<td>Symblepharon ring 20mm, 22mm, 25mm (5 each)</td>
<td>180</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-D/12-13</td>
<td>Silicone rod for sling surgery 6.3 cm x 0.9 mm steel needle with 40 cm silicone tubing with 7 mm sleeve</td>
<td>240</td>
</tr>
<tr>
<td>5/RPC/SSK/Sch-D/12-13</td>
<td>Surgical drain (mini drain) 50 ml bellow suction container with redon tube with bent steel trocar</td>
<td>120</td>
</tr>
<tr>
<td>6/RPC/SSK/Sch-D/12-13</td>
<td>Fibrin sealant 2ml, 4ml, 10ml (each)</td>
<td>180</td>
</tr>
<tr>
<td>7/RPC/SSK/Sch-D/12-13</td>
<td>Monocanalicular lacrimal stent</td>
<td>24</td>
</tr>
<tr>
<td>8/RPC/SSK/Sch-D/12-13</td>
<td>Orbital implants</td>
<td>240</td>
</tr>
<tr>
<td>8/RPC/SSK/Sch-D(1)/12-13</td>
<td>Silicone orbital spheres 14mm, 16mm, 18mm, 20mm (5 each)</td>
<td>240</td>
</tr>
<tr>
<td>8/RPC/SSK/Sch-D(2)/12-13</td>
<td>Mule's implant 14mm, 16mm, 18mm, 20mm (5 each)</td>
<td>240</td>
</tr>
<tr>
<td>9/RPC/SSK/Sch-D/12-13</td>
<td>Bone Wax</td>
<td>As per requirement</td>
</tr>
<tr>
<td>10/RPC/SSK/Sch-D/12-13</td>
<td>Scleral ring-all sizes (Pediatric &amp; Adult)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>11/RPC/SSK/Sch-D/12-13</td>
<td>Hydroxy appetite implants</td>
<td>As per requirement</td>
</tr>
</tbody>
</table>

### List of VR Kit

<table>
<thead>
<tr>
<th>Tender No.</th>
<th>Name of the Items</th>
<th>Yearly approx. quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule No. E</td>
<td>Tender Cost Rs. 1,000/-</td>
<td></td>
</tr>
<tr>
<td>Tender No.</td>
<td>Name of the Items</td>
<td>Yearly approx.</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------------------------------------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>1/RPC/SSK/Sch-E/12-13</td>
<td>Silicon Oil 1000cs &amp; 5000cs, 1300cs 10 ml syringe/ 10 ml vial (Imported)</td>
<td>1000</td>
</tr>
<tr>
<td>2/RPC/SSK/Sch-E/12-13</td>
<td>PF OCTANE (PFCL) (Imported)</td>
<td>800</td>
</tr>
<tr>
<td>3/RPC/SSK/Sch-E/12-13</td>
<td>Silicon Oil 1000cs (Indian)</td>
<td>1500</td>
</tr>
<tr>
<td>4/RPC/SSK/Sch-E/12-13</td>
<td>Silicon Bands 70% - 240 Nos. 20% - 41 Nos,10%- 42 Nos. (Imported)</td>
<td>1500</td>
</tr>
<tr>
<td>5/RPC/SSK/Sch-E/12-13</td>
<td>Silicon Tyres (Imported)</td>
<td>600</td>
</tr>
<tr>
<td>6/RPC/SSK/Sch-E/12-13</td>
<td>Silicon Sleeves (Imported)</td>
<td>300</td>
</tr>
<tr>
<td>7/RPC/SSK/Sch-E/12-13</td>
<td>Trocar/ Cannula set 60% 23g + 40% 25g (Imported)</td>
<td>5000</td>
</tr>
<tr>
<td>8/RPC/SSK/Sch-E/12-13</td>
<td>Small part kit 23g 60% 23g + 40% 25 g (Imported)</td>
<td>1000</td>
</tr>
<tr>
<td>9/RPC/SSK/Sch-E/12-13</td>
<td>Green tip (23G) 50% 23g + 30% 25g, 20G-20% (Imported)</td>
<td>1200</td>
</tr>
<tr>
<td>10/RPC/SSK/Sch-E/12-13</td>
<td>Compatible with accurus vitrectomy machine (cutter 20G-20%, 23G-50%, 25G-30%) (Imported)</td>
<td>1000</td>
</tr>
<tr>
<td>11/RPC/SSK/Sch-E/12-13</td>
<td>Green Silicon Tipped Cannula 20 G - 50 Nos, 23G-100 Nos., 25 G - 50 Nos (Imported)</td>
<td>600</td>
</tr>
<tr>
<td>12/RPC/SSK/Sch-E/12-13</td>
<td>Blades MVR 23G (Imported or imported tip)</td>
<td>3500</td>
</tr>
<tr>
<td>13/RPC/SSK/Sch-E/12-13</td>
<td>Blades MVR 25G (Imported or imported tip)</td>
<td></td>
</tr>
<tr>
<td>14/RPC/SSK/Sch-E/12-13</td>
<td>Blades MVR 20G (Imported or imported tip)</td>
<td></td>
</tr>
<tr>
<td>15/RPC/SSK/Sch-E/12-13</td>
<td>Infusion Cannula 20G (Imported or imported tip)</td>
<td>1100</td>
</tr>
<tr>
<td>16/RPC/SSK/Sch-E/12-13</td>
<td>Plug 20G (Indian)</td>
<td>As per requirement</td>
</tr>
<tr>
<td>17/RPC/SSK/Sch-E/12-13</td>
<td>PVA.</td>
<td>500</td>
</tr>
<tr>
<td>18/RPC/SSK/Sch-E/12-13</td>
<td>Intra Vitreal Gas (Medical grade) (Vol. reqd. in each can 30cc) (Imported) C3F8, SF6</td>
<td>500 each (SF6/ C3F8)</td>
</tr>
<tr>
<td>19/RPC/SSK/Sch-E/12-13</td>
<td>Scleral Plug 20 g (Indian)</td>
<td>100</td>
</tr>
<tr>
<td>20/RPC/SSK/Sch-E/12-13</td>
<td>PFCL double Barrel Inj. Needle (23G)</td>
<td>250</td>
</tr>
</tbody>
</table>

List of Glaucoma Kit
Schedule No. F
<table>
<thead>
<tr>
<th>Tender Form</th>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/RPC/SSK/Sch-F/12-13</td>
<td>Glaucoma Valve</td>
<td>As per requirement</td>
</tr>
</tbody>
</table>

Date of Pre Bid Conference: 06/09/2012 at 3.00 P.M  
Last date for Sale of tender forms: 17/09/2012  
Last date of submission: On or before 18/09/2012 upto 4.30 PM  
Opening of Tender: - 19/09/2012 at 11.00 A.M

Contact Person : Office of Stores Officer, Room No. 180, 1st Floor, Dr. R.P. Centre, AIIMS, Ansari Nagar, New Delhi – 110 029.

Date of opening of tenders have been indicated in the tender forms. Tender forms containing detailed specifications of items along with terms and conditions can be had from the office of the Asstt. Stores Officer, Dr. R.P. Centre, AIIMS, Ansari Nagar, New Delhi against requisite Pay Order/Demand Draft towards the cost of tender forms (Non-refundable) as mentioned above in favour of the “Accounts Officer, DR. R.P. Centre AIIMS A/c for each tender form separately (Postal Orders/Cash are not acceptable).

The Bid security as mentioned above will have to be deposited through Bank Guarantee/Demand Draft drawn in favour of the “Accounts Officer, DR. R.P.Centre AIIMS A/c along with the tender. No interest is payable on Bid Security.

Tender forms will be supplied by post/per bearer on receipt of request on printed letter head along with the requisite demand draft/pay order for each tender forms separately between 2.00 P.M. to 4.30 P.M. on all full working days and on Saturday from 11.00 A.M. to 12.30 P.M. up to 17/09/2012. If the last date for sale, submission and opening of tender falls on any Government declared holidays, the next working day will be considered as last date for the same. The amendment if any after pre bid conference will only be published on AIIMS website for information of all concerned.

Please visit our website at www.AIIMS.ac.in or www.AIIMS.edu. And www.tender.gov.in for further details of this tender.

Stores Officer (Dr. R.P.Centre)
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___( ___)/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029 (Seal of the Officer)

Dear Sir,

1. I/ We hereby submit our tender for the ______________________________________________
   ___________________________________________________________________________________

2. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated ___________ for Rs.
   25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards
   EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
   COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the same.

4. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
   penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
   considered on their face value.

5. Tenders are duly signed (No thumb impression should be affixed).

6. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
   of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
   be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPARETLEY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. :  /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

1) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

2) Mixed quotations will not be considered for acceptance.

3) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

4) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
   PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

   PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

   PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one (sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
   i) Reference No. of the Tender __________________________________________________________
   ii) Tender regarding ________________________________________________________________
   iii) Due date for submission of the tender: _______________________________________________
iv) Due date for opening of the tender _____________________________________________________

v) Name of the firm ________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TEnERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

5) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

6) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

7) No upward price revision would be acceptable whatsoever after the opening of the tender.

8) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

9) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

10) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

11) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

12) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

13) The firm should quote net price of the item and the applicable taxes should be quoted separately.

14) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
15) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

16) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

17) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

18) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

19) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

20) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIA BLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT:**
  - Up to Rs. 1 lakh - Rs. 5/- per transaction
  - Rs. 1 lakh and above - Rs. 25/- per transaction

- **RTGS:**
  - Up to Rs. 5 lakh - Rs. 25/- per transaction
  - Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

i. Name of the Beneficiary
ii. Account No. of the Beneficiary
iii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

21) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

22) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

23) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

24) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
25) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

26) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

27) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

28) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

29) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

30) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

31) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

32) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

33) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

34) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

35) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

36) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.

37) Condition of advance payment or payment against delivery shall not be accepted.
38) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

39) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

40) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than \(\frac{3}{4}\)th at the time of supply.

41) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

42) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

43) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

44) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Tender No. 1

Minor Drape (Indian)

Standard size, drainage pouch along with sterile Eye pad and stickers
The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

7. I/ We hereby submit our tender for the ______________________________________________
   ______________________________________________________________________________________

8. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
   25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
   EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
   COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

9. I/We have gone through all terms and conditions of the tender documents before submitting the same.

10. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
    penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
    considered on their face value.

11. Tenders are duly signed (No thumb impression should be affixed).

12. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
    of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
    be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
       SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

45) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

46) Mixed quotations will not be considered for acceptance.

47) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

48) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
vi) Reference No. of the Tender ____________________________________________

vii) Tender regarding ____________________________________________________________

viii) Due date for submission of the tender: __________________________________________
ix) Due date for opening of the tender

x) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

49) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

50) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

51) No upward price revision would be acceptable whatsoever after the opening of the tender.

52) Only best quality, latest version/model according to the specification should be quoted. 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

53) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

54) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

55) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

56) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

57) The firm should quote net price of the item and the applicable taxes should be quoted separately.

58) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
59) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

60) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

61) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

62) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

63) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

64) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Rate below Rs. 5 lakh</th>
<th>Rate Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT:</td>
<td>Rs. 5/- per transaction</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td>RTGS:</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

iv. Name of the Beneficiary
v. Account No. of the Beneficiary
vi. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

65) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

66) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

67) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

68) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
69) The tender rates should be kept open/ valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

70) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

71) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

72) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

73) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

74) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

75) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

76) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

77) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

78) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

79) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

80) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.

81) Condition of advance payment or payment against delivery shall not be accepted.
82) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

83) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

84) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

85) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

86) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

87) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

88) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch-A
Tender No. 2
Meroseal sponges Super soak
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___( ___)/2012-13
Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029 (Seal of the Officer)

Dear Sir,

13. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

14. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs.
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

15. I/We have gone through all terms and conditions of the tender documents before submitting the same.

16. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
considered on their face value.

17. Tenders are duly signed (No thumb impression should be affixed).

18. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
of the letter of acceptence, failing which our/ my EMD deposited may be forfeited and our/ my name may
be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :                          
Date of Opening  :                          

89) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the office of the Stores Officer, Dr. R.P. Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

90) Mixed quotations will not be considered for acceptance.

91) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-
The bidders may download the tender documents directly from the website available at www.aiims.ac.in, www.aiims.edu and www.tender.gov.in. In such case, the bidders are required to submit the tender cost free of Rs. 1000/- (non-refundable) by way of separate demand draft drawn in favour of “Accounts Officer DR. R.P. Centre AIIMS” and the same should essentially be enclosed alongwith the techno commercial bid. The bidders should specifically superscribe, “Downloaded from the website” on the top left corner of the outer envelope containing techno commercial bid & price bid separately. In no case, the tender cost free should be mixed with end amount. The tenders not following the above procedure will be summarily rejected.

92) Tender should be submitted in three bid system containing three parts as detailed below:

PART – I
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P. Centre AIIMS

PART- II
A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

All the sealed envelopes should then be put in one outercover indicating thereon:

xi) Reference No. of the Tender __________________________________________________________

xii) Tender regarding ________________________________________________________________

xiii) Due date for submission of the tender: ______________________________________________
Due date for opening of the tender

Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIABLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

93) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

94) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

95) No upward price revision would be acceptable whatsoever after the opening of the tender.

96) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

97) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

98) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

99) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

100) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

101) The firm should quote net price of the item and the applicable taxes should be quoted separately.

102) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
103) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

104) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

105) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outright.

106) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

107) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

108) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/RTGS are as under:

**NEFT:**
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

**RTGS:**
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/supplier/contractors have to submit the following information invariably:

vii. Name of the Beneficiary

viii. Account No. of the Beneficiary

ix. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

109) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

110) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

111) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

112) THE FORWARDING LETTER/UNDERTAKING (SCHEDULE ‘A’) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

Each tender should be accompanied with an EMD/ Bid Security amounting to Rs. 25,000/- (as indicated in the tender Notice) by way of demand draft/ bank guarantee drawn in favour of “Accounts Officer Dr. R.P. Centre AIIMS”, failing which the tender shall not be considered for acceptance and will be outrightly rejected. In case of bank guarantee, it shall be valid for two and half years from the date of opening and the same should be from any scheduled bank. CASH/ CHEQUE/ FDR is not acceptable at all. The EMD/ Bid Security deposited against other tenders cannot be adjusted or considered for this tender. No interest is payable on EMD/ Bid Security.

The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.

The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

Tender may be rejected if the copy of Value Added Tax (VAT) registration is not furnished (if applicable).

The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
125) Condition of advance payment or payment against delivery shall not be accepted.

126) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

127) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

128) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

129) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

130) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

131) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

132) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Tender No. 3
Meroseal sponge PVA
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13
Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

19. I/ We hereby submit our tender for the ______________________________________________

_________________________________________________________________________________

20. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

21. I/We have gone through all terms and conditions of the tender documents before submitting the same.

22. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

23. Tenders are duly signed (No thumb impression should be affixed).

24. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptence, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No.       : /RPC/SSK/Sch- ___ (    )/2012-13  
Subject:-            : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc  
Date of Submission   :  
Date of Opening      :  

133) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

134) Mixed quotations will not be considered for acceptance.

135) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

136) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xvi) Reference No. of the Tender __________________________________________________________
xvii) Tender regarding _________________________________________________________________
xviii) Due date for submission of the tender: _______________________________________________
PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIAVLBE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

137) The firm has to give an affidavit on a non- judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

138) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/ organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

139) No upward price revision would be acceptable whatsoever after the opening of the tender.

140) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/ generation/ revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

141) Samples or relevant literature/ original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

142) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

143) The firms must submit a latest authorization letter in original from the parent/ principal company/ manufacturer without which the tender will not be considered.

144) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

145) The firm should quote net price of the item and the applicable taxes should be quoted separately.

146) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/ dimensions, the firm should clearly specify it and quote all the prices.
147) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

148) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

149) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

150) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

151) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

152) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Amount</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Up to Rs. 1 lakh</td>
<td>Rs. 5/-</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 25/-</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/-</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/-</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/supplier/contract have to submit the following information invariably:

x. Name of the Beneficiary
xi. Account No. of the Beneficiary
xii. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

153) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

154) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

155) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

156) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIBLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
157) The tender rates should be kept open/ valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

158) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

159) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

160) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

161) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

162) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

163) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

164) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

165) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

166) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

167) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

168) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
169) Condition of advance payment or payment against delivery shall not be accepted.

170) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

171) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

172) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

173) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

174) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

175) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

176) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Tender No. 4
8-0, 8mm Polyglactin 910 violet braided
3/8 Circle Round Body Micro Point
Dear Sir,

25. I/ We hereby submit our tender for the ________________________________________________

_________________________________________________________________________________

26. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

27. I/ We have gone through all terms and conditions of the tender documents before submitting the same.

28. I/ We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

29. Tenders are duly signed (No thumb impression should be affixed).

30. I/ We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI-110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission
Date of Opening

177) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P. Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

178) Mixed quotations will not be considered for acceptance.

179) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

180) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P. Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xxi) Reference No. of the Tender

xxii) Tender regarding

xxiii) Due date for submission of the tender:
PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

181) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

182) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

183) No upward price revision would be acceptable whatsoever after the opening of the tender.

184) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

185) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

186) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

187) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

188) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

189) The firm should quote net price of the item and the applicable taxes should be quoted separately.

190) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
191) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

192) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

193) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

194) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

195) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

196) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT:**
  - Up to Rs. 1 lakh: Rs. 5/- per transaction
  - Rs. 1 lakh and above: Rs. 25/- per transaction

- **RTGS:**
  - Up to Rs. 5 lakh: Rs. 25/- per transaction
  - Rs. 5 lakh and above: Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- xiii. Name of the Beneficiary
- xiv. Account No. of the Beneficiary
- xv. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

197) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be pagged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

198) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

199) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

200) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
201) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

202) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

203) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

204) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

205) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

206) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

207) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

208) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

209) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

210) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

211) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

212) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
213) Condition of advance payment or payment against delivery shall not be accepted.

214) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

215) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

216) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

217) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

218) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

219) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

220) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Sr. No. 5
10-0, 6mm poliyyamide black monofilament
  • 1/2 Circle CS-Ultima 160-6 Double,
  • 3/8 Circle CS-Ultima 140-6 Double
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued   : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

31. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

32. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

33. I/We have gone through all terms and conditions of the tender documents before submitting the same.

34. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
considered on their face value.

35. Tenders are duly signed (No thumb impression should be affixed).

36. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

221) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed covering the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

222) Mixed quotations will not be considered for acceptance.

223) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

224) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I  EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II  A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III  A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xxvi) Reference No. of the Tender __________________________
xxvii) Tender regarding __________________________
xxviii) Due date for submission of the tender: __________________________

221) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed covering the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

222) Mixed quotations will not be considered for acceptance.

223) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

224) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I  EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II  A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III  A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xxvi) Reference No. of the Tender __________________________
xxvii) Tender regarding __________________________
xxviii) Due date for submission of the tender: __________________________
Please note that prices should not be indicated in the technical bid. The documents as required in the tender document should invariably be accompanied with the technical bid.

**NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.**

225) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

226) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

227) No upward price revision would be acceptable whatsoever after the opening of the tender.

228) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

229) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected outright.

230) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

231) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

232) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

233) The firm should quote net price of the item and the applicable taxes should be quoted separately.

234) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
235) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

236) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

237) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

238) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

239) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

240) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT:**
  - Up to Rs. 1 lakh - Rs. 5/- per transaction
  - Rs. 1 lakh and above - Rs. 25/- per transaction

- **RTGS:**
  - Up to Rs. 5 lakh - Rs. 25/- per transaction
  - Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- xvi. Name of the Beneficiary
- xvii. Account No. of the Beneficiary
- xviii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

241) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

242) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

243) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

244) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE ‘A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

Each tender should be accompanied with an EMD/bid security amounting to Rs. 25,000/- (as indicated in the tender Notice) by way of demand draft/bank guarantee drawn in favour of “Accounts Officer Dr. R.P. Centre AIIMS”, failing which the tender shall not be considered for acceptance and will be outrightly rejected. In case of bank guarantee, it shall be valid for two and a half years from the date of opening and the same should be from any scheduled bank. Cash/cheque/FDR is not acceptable at all. The EMD/bid security deposited against other tenders cannot be adjusted or considered for this tender. No interest is payable on EMD/bid security.

The firm should provide the list of organizations where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

Tender may be rejected if the copy of value added tax (VAT) registration is not furnished (if applicable).

The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
257) Condition of advance payment or payment against delivery shall not be accepted.

258) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

259) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

260) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

261) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

262) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTUREd/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

263) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

264) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Tender No. 6
10-0, 6.5mm Polyglactin 910 violet braided
  • 3/8 Circle CS-Ultima CS 140-6 (150 Micron)
Dear Sir,

37. I/We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

38. I/We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

39. I/We have gone through all terms and conditions of the tender documents before submitting the same.
40. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
considered on their face value.

41. Tenders are duly signed (No thumb impression should be affixed).
42. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
of the letter of acceptence, failing which our/ my EMD deposited may be forfeited and our/ my name may
be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

265) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

266) Mixed quotations will not be considered for acceptance.

267) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

268) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

xxx) Reference No. of the Tender ________________________________
xxxii) Tender regarding ________________________________
xxxiii) Due date for submission of the tender: ________________________________
xxxiv) Due date for opening of the tender _____________________________________________________

xxxv) Name of the firm ________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

269) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

270) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

271) No upward price revision would be acceptable whatsoever after the opening of the tender.

272) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

273) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

274) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

275) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

276) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

277) The firm should quote net price of the item and the applicable taxes should be quoted separately.

278) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
279) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

280) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

281) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

282) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

283) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

284) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVIARABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT:**
  - Up to Rs. 1 lakh: Rs. 5/- per transaction
  - Rs. 1 lakh and above: Rs. 25/- per transaction

- **RTGS:**
  - Up to Rs. 5 lakh: Rs. 25/- per transaction
  - Rs. 5 lakh and above: Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- xix. Name of the Beneficiary
- xx. Account No. of the Beneficiary
- xxi. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

285) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

286) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

287) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

288) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
289) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

290) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

291) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

292) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

293) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

294) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

295) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

296) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

297) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

298) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

299) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

300) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
301) Condition of advance payment or payment against delivery shall not be accepted.

302) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

303) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

304) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

305) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

306) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

307) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

308) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Tender No. 7
6-0, 8mm silk black braided
3/8 Circle Reverse Cutting Micro Point
Dear Sir,

43. I/ We hereby submit our tender for the ______________________________________________________________________

44. I/ We now enclosing herewith the Bank Guarantee/ D.D No. ___________ dated ___________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

45. I/ We have gone through all terms and conditions of the tender documents before submitting the same.

46. I/ We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

47. Tenders are duly signed (No thumb impression should be affixed).

48. I/ We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________

VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

309) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

310) Mixed quotations will not be considered for acceptance.

311) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

312) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

xxxvi) Reference No. of the Tender

xxxvii) Tender regarding

xxxviii) Due date for submission of the tender:
xxxix) Due date for opening of the tender

xl) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

313) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

314) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

315) No upward price revision would be acceptable whatsoever after the opening of the tender.

316) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

317) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

318) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

319) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

320) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

321) The firm should quote net price of the item and the applicable taxes should be quoted separately.

322) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
323) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

324) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

325) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

326) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

327) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

328) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Up to Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Up to Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Rs. 5/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 5/ - per transaction</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:
xxii. Name of the Beneficiary
xxiii. Account No. of the Beneficiary
xxiv. IFSC code of the bank/ branch
Failing which their quotation is liable to be rejected.

329) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

330) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

331) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

332) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIBLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
333) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

334) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

335) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

336) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

337) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

338) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

339) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

340) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

341) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

342) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

343) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

344) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
345) Condition of advance payment or payment against delivery shall not be accepted.

346) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

347) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

348) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4\textsuperscript{th}) at the time of supply.

349) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

350) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

351) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

352) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Tender No. 8
Gortex CV-3
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

Schedule ___________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___( _)/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

49. I/ We hereby submit our tender for the ________________________________________________
   __________________________________________________________________________________

50. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
    25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
    EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
    COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

51. I/We have gone through all terms and conditions of the tender documents before submitting the same.

52. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
    penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
    considered on their face value.

53. Tenders are duly signed (No thumb impression should be affixed).

54. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
    of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
    be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

353) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

354) Mixed quotations will not be considered for acceptance.

355) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

356) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

xli) Reference No. of the Tender

xlii) Tender regarding

xliii) Due date for submission of the tender:
Due date for opening of the tender

Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable be Accompanied with the Technical Bid.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

357) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

358) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

359) No upward price revision would be acceptable whatsoever after the opening of the tender.

360) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

361) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

362) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

363) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

364) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

365) The firm should quote net price of the item and the applicable taxes should be quoted separately.

366) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
367) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

368) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

369) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

370) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

371) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

372) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT:
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS:
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:
xxv. Name of the Beneficiary
xxvi. Account No. of the Beneficiary
xxvii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

373) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

374) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

375) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

376) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
377) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

378) Each tender should be accompanied with an EMD/ Bid Security amounting to Rs. 25,000/- (as indicated in the tender Notice) by way of Demand Draft/ Bank Guarantee drawn in favour of “Accounts Officer Dr. R.P. Centre AIIMS”, failing which the tender shall not be considered for acceptance and will be outrightly rejected. In case of Bank Guarantee, it shall be valid for two and half years from the date of opening and the same should be from any Scheduled Bank. Cash/ Cheque/ FDR is not acceptable at all. The EMD/ Bid Security deposited against other tenders cannot be adjusted or considered for this tender. No interest is payable on EMD/ Bid Security.

379) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

380) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

381) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

382) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

383) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

384) Tender may be rejected if the copy of Value Added Tax (VAT) registration is not furnished (if applicable).

385) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

386) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

387) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

388) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
389) Condition of advance payment or payment against delivery shall not be accepted.

390) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

391) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

392) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4)th at the time of supply.

393) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

394) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

395) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

396) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Imported: Corneal Trephine FDA Approved/ CE marked sterile disposable circular surgical blades of diameter ranging from 7.0 to 9.0 in 0.25 mm steps. Trephine should be sterilized with a long shelf life and double packaging.

Indian: Corneal Trephine- Sterile disposable corneal surgical blades of diameter ranging from 6.5 mm to 12.00 mm in 0.2 to 0.5 mm steps. Trephines should be sterilized with a long shelf life and double packaging.
Dear Sir,

55. I/We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

56. I/ We now enclosing herewith the Bank Guarantee/ D.D No. ___________________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

57. I/We have gone through all terms and conditions of the tender documents before submitting the same.

58. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

59. Tenders are duly signed (No thumb impression should be affixed).

60. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ (___) /2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

Mixed quotations will not be considered for acceptance.

IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART- I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTER COVER INDICATING THEREON:
xlvi) Reference No. of the Tender ___________________________________________________
xlvii) Tender regarding _____________________________________________________________
xlviii) Due date for submission of the tender: ______________________________________
Due date for opening of the tender

Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable be accompanied with the technical bid.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

401) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

402) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

403) No upward price revision would be acceptable whatsoever after the opening of the tender.

404) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

405) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

406) The samples which are opened and tested shall neither be returned to the supplier nor will be adjusted in supplies of the firm.

407) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

408) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

409) The firm should quote net price of the item and the applicable taxes should be quoted separately.

410) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
411) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

412) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

413) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

414) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

415) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

416) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>For Amount Less Than</th>
<th>For Amount Above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Rs. 1 lakh</td>
<td>Rs. 5/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xxviii. Name of the Beneficiary

xxix. Account No. of the Beneficiary

xxx. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

417) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

418) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

419) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

420) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
421) The tender rates should be kept open/ valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

422) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

423) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

424) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

425) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

426) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

427) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

428) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

429) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

430) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

431) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

432) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
433) Condition of advance payment or payment against delivery shall not be accepted.

434) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

435) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

436) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

437) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

438) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

439) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

440) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Tender No. 10
Inj. Miochol for intra cameral use

6.0 mm- 9.0 mm with 0.25 mm increments (Sterile) FDA/CE approved
Uninterrupted 360 ° suction chamber designed for partial/ Complete Trephination of Cornea with self contained suction & cross hairs to assess the centration with double barrel outer sheath & attached tubing to create suction. External rotary device with marker to calibrate extent of movement for calibrated depth of cut
61. I/ We hereby submit our tender for the ________________________________________________

62. I/ We now enclosing herewith the Bank Guarantee/ D.D No. ______________ dated __________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

63. I/ We have gone through all terms and conditions of the tender documents before submitting the same.

64. I/ We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

65. Tenders are duly signed (No thumb impression should be affixed).

66. I/ We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No.: /RPC/SSK/Sch- ___ ( )/2012-13
Subject: Items for IOL/VR/Oculoplasty/Glaucoma etc
Date of Submission: 
Date of Opening: 

441) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

442) Mixed quotations will not be considered for acceptance.

443) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-
The bidders may download the tender documents directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.gov.in. In such case, the bidders are required to submit the tender cost free of Rs. 1000/- (non-refundable) by way of separate demand draft drawn in favour of “Accounts Officer Dr. R.P.Centre AIIMS” and the same should essentially be enclosed alongwith the techno commercial bid. The bidders should specifically superscribe, “downloaded from the website” on the top left corner of the outer envelope containing techno commercial bid & price bid separately. In no case, the tender cost free should be mixed with end amount. The tenders not following the above procedure will be summarily rejected.

444) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART – II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one (sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
li) Reference No. of the Tender
lii) Tender regarding
liii) Due date for submission of the tender:
liv) Due date for opening of the tender _____________________________________________________
lv) Name of the firm _____________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

445) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

446) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

447) No upward price revision would be acceptable whatsoever after the opening of the tender.

448) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

449) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

450) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

451) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

452) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

453) The firm should quote net price of the item and the applicable taxes should be quoted separately.

454) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
455) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

456) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

457) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

458) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

459) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

460) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT:  
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS:  
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xxx. Name of the Beneficiary
xxxii. Account No. of the Beneficiary
xxxiii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

461) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

462) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

463) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

464) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE ’A’)) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
465) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

466) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

467) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

468) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

469) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

470) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

471) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

472) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

473) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

474) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

475) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

476) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
477) Condition of advance payment or payment against delivery shall not be accepted.

478) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

479) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

   (ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

   (iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

   (iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

480) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

481) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

482) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

483) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

484) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Tender No. 11
Fluorescein Strip – Sterile individually packaged
The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

67. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

68. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

69. I/We have gone through all terms and conditions of the tender documents before submitting the same.
70. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

71. Tenders are duly signed (No thumb impression should be affixed).
72. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________

VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

485) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

486) Mixed quotations will not be considered for acceptance.

487) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

488) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lvi) Reference No. of the Tender __________________________________________________________
lvii) Tender regarding _______________________________________________________________
lviii) Due date for submission of the tender: ______________________________________________
PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

489) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

490) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

491) No upward price revision would be acceptable whatsoever after the opening of the tender.

492) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

493) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

494) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

495) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

496) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

497) The firm should quote net price of the item and the applicable taxes should be quoted separately.

498) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
499) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

500) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

501) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

502) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

503) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

504) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Up to Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Up to Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>- Rs. 5/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xxxiv. Name of the Beneficiary

xxxv. Account No. of the Beneficiary

xxxvi. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

505) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

506) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

507) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

508) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
509) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

510) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTELY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

511) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

512) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

513) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

514) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

515) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

516) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

517) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

518) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

519) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

520) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
521) Condition of advance payment or payment against delivery shall not be accepted.

522) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

523) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

524) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

525) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

526) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

527) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

528) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. A
Tender No. 12
Schirmer Strip – Sterile, individually packaged with marking for measurement
<table>
<thead>
<tr>
<th>S. No. of Tender : /RPC/SSK/Sch- ___( ___)/2012-13</th>
</tr>
</thead>
</table>

Name of the party in whose favour the Tender form has been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029 (Seal of the Officer)

Dear Sir,

73. I/ We hereby submit our tender for the _________________________________________________________

74. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

75. I/We have gone through all terms and conditions of the tender documents before submitting the same.

76. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

77. Tenders are duly signed (No thumb impression should be affixed).

78. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed covering which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

Mixed quotations will not be considered for acceptance.

TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II
A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxi) Reference No. of the Tender __________________________________________________________
lxii) Tender regarding ___________________________________________________________________
lxiii) Due date for submission of the tender: ________________________________________________
lxiv) Due date for opening of the tender _____________________________________________________

lxv) Name of the firm ________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

533) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

534) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

535) No upward price revision would be acceptable whatsoever after the opening of the tender.

536) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

537) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

538) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

539) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

540) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

541) The firm should quote net price of the item and the applicable taxes should be quoted separately.

542) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
543) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

544) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

545) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

546) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

547) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

548) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- NEFT:
  - Up to Rs. 1 lakh: Rs. 5/- per transaction
  - Rs. 1 lakh and above: Rs. 25/- per transaction

- RTGS:
  - Up to Rs. 5 lakh: Rs. 25/- per transaction
  - Rs. 5 lakh and above: Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- xxxvii. Name of the Beneficiary
- xxxviii. Account No. of the Beneficiary
- xxxix. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

549) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be pagged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

550) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

551) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

552) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
553) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

554) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P. CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

555) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

556) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

557) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

558) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

559) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

560) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

561) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

562) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

563) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

564) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
565) Condition of advance payment or payment against delivery shall not be accepted.

566) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

567) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

568) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

569) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

570) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

571) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

572) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 1
Inj. Viscoelastics (OVD)

1. 1% sodium hyaluronate latex free 0.55-0.85 ml, viscosity of 300,000 mPas, mol wt 4 million Dalton ±1 million (Imported FDA approved).

2. 1.4% sodium hyaluronate latex free, 0.55-0.85 ml, viscosity of 300,000 mPas, mol wt 5 million Dalton ±1 million (Imported FDA approved).

3. 2.3% sodium hyaluronate sodium hyaluronate latex free, 0.50-0.60 ml, viscosity of 700,000 mPas, mol wt 4 million Dalton ±1 million, viscoadaptive (Imported FDA approved).

4. Admixture of 40 mg sodium chondroitin sulphate and 30 mg sodium hyaluronate, 0.5-0.75 ml, viscosity of 40000 ± 20000 cps, molecular weight up to 0.6 million Daltons, dispersive (Imported FDA approved).

5. 2% Hydroxypropylmethylcellulose 5 ml prefilled syringe, mol wt of 80,000 or more (imported/Indian CE approved).
S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has been issued : _____________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

79. I/ We hereby submit our tender for the ______________________________________________
     _________________________________________________________________________

80. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
     25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
     EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
     COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

81. I/We have gone through all terms and conditions of the tender documents before submitting the same.

82. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
    penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
    considered on their face value.

83. Tenders are duly signed (No thumb impression should be affixed).

84. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
    of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
    be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
     SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

573) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

574) Mixed quotations will not be considered for acceptance.

575) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

576) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxvi) Reference No. of the Tender ___________________________________________________
lxvii) Tender regarding _____________________________________________________________
lxviii) Due date for submission of the tender: ___________________________________________
lxix) Due date for opening of the tender _____________________________________________________

lxx) Name of the firm ____________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable be accompanyed with the technical bid.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

577) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

578) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

579) No upward price revision would be acceptable whatsoever after the opening of the tender.

580) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

581) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

582) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

583) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

584) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

585) The firm should quote net price of the item and the applicable taxes should be quoted separately.

586) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
587) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

588) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

589) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

590) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

591) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

592) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INvariably TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT:
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS:
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xl. Name of the Beneficiary
xli. Account No. of the Beneficiary
xlii. IFSC code of the bank/ branch
Failing which their quotation is liable to be rejected.

593) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

594) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

595) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

596) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
597) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

598) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

599) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

600) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

601) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

602) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

603) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

604) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

605) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

606) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

607) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

608) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
609) Condition of advance payment or payment against delivery shall not be accepted.

610) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

611) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

612) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

613) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

614) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

615) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

616) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 2
Inj. Verteporfin Powder 15 mg
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___( __)/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029
(Seal of the Officer)

Dear Sir,

85. I/ We hereby submit our tender for the ________________________________________________

86. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs.
25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

87. I/We have gone through all terms and conditions of the tender documents before submitting the same.

88. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
considered on their face value.

89. Tenders are duly signed (No thumb impression should be affixed).

90. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
VITNESS __________________________
VITNESS __________________________

DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

617) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

618) Mixed quotations will not be considered for acceptance.

619) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

620) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one (sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxxi) Reference No. of the Tender __________________________
lxxii) Tender regarding __________________________
lxxiii) Due date for submission of the tender: __________________________
lxxiv) Due date for opening of the tender _____________________________________________________
lxxv) Name of the firm _______________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

621) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

622) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

623) No upward price revision would be acceptable whatsoever after the opening of the tender.

624) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

625) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

626) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

627) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

628) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

629) The firm should quote net price of the item and the applicable taxes should be quoted separately.

630) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
631) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

632) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

633) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

634) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

635) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

636) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIAIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

   - NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction
     Rs. 1 lakh and above - Rs. 25/- per transaction
   - RTGS: Up to Rs. 5 lakh - Rs. 25/- per transaction
     Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

   xliii. Name of the Beneficiary
   xlv. Account No. of the Beneficiary
   xlv. IFSC code of the bank/ branch
     Failing which their quotation is liable to be rejected.

637) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

   The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

638) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

639) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

640) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
641) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

642) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) - BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

643) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

644) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

645) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

646) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

647) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

648) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

649) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

650) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

651) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

652) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
653) Condition of advance payment or payment against delivery shall not be accepted.

654) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

655) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

656) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

657) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

658) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

   The firms are supposed to quote only those items which are likely to be available during the contract period.

659) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

660) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 3
Inj. Ranibizumab 10 mg/ml
S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

91. I/ We hereby submit our tender for the ________________________________________________

_________________________________________________________________________________

92. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

93. I/We have gone through all terms and conditions of the tender documents before submitting the same.
94. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
considered on their face value.

95. Tenders are duly signed (No thumb impression should be affixed).
96. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

661) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

662) Mixed quotations will not be considered for acceptance.

663) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

664) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxxvi) Reference No. of the Tender ________________________________
lxxvii) Tender regarding ____________________________________________
lxxviii) Due date for submission of the tender: __________________________
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

665) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

666) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

667) No upward price revision would be acceptable whatsoever after the opening of the tender.

668) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

669) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

670) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

671) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

672) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

673) The firm should quote net price of the item and the applicable taxes should be quoted separately.

674) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
675) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

676) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

677) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

678) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

679) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

680) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARILY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:
- NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction
  - Rs. 1 lakh and above - Rs. 25/- per transaction
- RTGS: Up to Rs. 5 lakh - Rs. 25/- per transaction
  - Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:
- xlvi. Name of the Beneficiary
- xlvii. Account No. of the Beneficiary
- xlviii. IFSC code of the bank/ branch
  Failing which their quotation is liable to be rejected.

681) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
   The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

682) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

683) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

684) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARILY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
685) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

686) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

687) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

688) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

689) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

690) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

691) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

692) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

693) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

694) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

695) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

696) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
697) Condition of advance payment or payment against delivery shall not be accepted.

698) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

699) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

700) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

701) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

702) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

703) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

704) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 4
Inj. Pegaptanib sodium 0.3 mg/ 90 uL (pre – filled syringe)
Schedule __________________
Sr. No. ___________________
S. No. of Tender   :           /RPC/SSK/Sch- ___(   )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued   : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

97. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

98. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

99. I/We have gone through all terms and conditions of the tender documents before submitting the same.

100. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
    warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets
    and shall be considered on their face value.

101. Tenders are duly signed (No thumb impression should be affixed).

102. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of
    issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name
    may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13

Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc

Date of Submission:

Date of Opening:

705) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

706) Mixed quotations will not be considered for acceptance.

707) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-


708) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

lxxxi) Reference No. of the Tender _____________________________________________

lxxxii) Tender regarding _____________________________________________

lxxxiii)Due date for submission of the tender: ________________________________
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIAVLBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TINERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

709) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

710) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

711) No upward price revision would be acceptable whatsoever after the opening of the tender.

712) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

713) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

714) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

715) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

716) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

717) The firm should quote net price of the item and the applicable taxes should be quoted separately.

718) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
719) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

720) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

721) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

722) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

723) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

724) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INvariably TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:
- NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction
  Rs. 1 lakh and above - Rs. 25/- per transaction
- RTGS: Up to Rs. 5 lakh - Rs. 25/- per transaction
  Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contractors have to submit the following information invariably:
- xlix. Name of the Beneficiary
- l. Account No. of the Beneficiary
- li. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

725) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

726) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

727) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

728) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

Each tender should be accompanied with an EMD/BID security amounting to Rs. 25,000/- (as indicated in the tender Notice) by way of demand draft/bank guarantee drawn in favour of “Accounts Officer Dr. R.P. Centre AIIMS”, failing which the tender shall not be considered for acceptance and will be outrightly rejected. In case of bank guarantee, it shall be valid for two and a half years from the date of opening and the same should be from any scheduled bank. Cash/cheque/FDR is not acceptable at all. The EMD/BID security deposited against other tenders cannot be adjusted or considered for this tender. No interest is payable on EMD/BID security.

The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

Tender may be rejected if the copy of value added tax (VAT) registration is not furnished (if applicable).

The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
741) Condition of advance payment or payment against delivery shall not be accepted.

742) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

743) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

744) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

745) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

746) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

747) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

748) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 5
Inj. Riboflavin = Vitamin B2 (Isotonoc/ Hypotonic) along with DCGI permission letter for approval for clinical use in India.
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___( )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

103. I/ We hereby submit our tender for the _____________________________________________

104. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
       25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
       EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
       COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

105. I/We have gone through all terms and conditions of the tender documents before submitting the same.

106. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
       warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets
       and shall be considered on their face value.

107. Tenders are duly signed (No thumb impression should be affixed).

108. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of
       issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name
       may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
       SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

749) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

750) Mixed quotations will not be considered for acceptance.

751) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

752) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxxxvi) Reference No. of the Tender 
lxxxvii) Tender regarding 
lxxxviii) Due date for submission of the tender:
Due date for opening of the tender

Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable be accompanied with the technical bid.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

753) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

754) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

755) No upward price revision would be acceptable whatsoever after the opening of the tender.

756) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

757) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

758) The samples which are opened and tested shall neither be returned to the supplier nor will be adjusted in supplies of the firm.

759) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

760) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

761) The firm should quote net price of the item and the applicable taxes should be quoted separately.

762) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
763) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

764) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

765) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

766) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

767) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

768) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Limited Amount</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Up to Rs. 1 lakh</td>
<td>Rs. 5/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/supplier/contractors have to submit the following information invariably:

li. Name of the Beneficiary
lii. Account No. of the Beneficiary
liii. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

769) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

770) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

771) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

772) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
773) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

774) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

775) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

776) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

777) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

778) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

779) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

780) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

781) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

782) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

783) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

784) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
785) Condition of advance payment or payment against delivery shall not be accepted.

786) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

787) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

788) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

789) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

790) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

791) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

792) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 6

(i) Inj. Balance Salt Solutions (Imported/ Indian)

(ii) BSS Plus Solution (Imported FDA approved) balanced salt solution enriched with bicarbonate, dextran and glutathione, sterile intraocular irrigating solution
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

Schedule ________________
Sr. No. ________________

S. No. of Tender : /RPC/SSK/Sch- ___( ___)/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029  (Seal of the Officer)

Dear Sir,

109. I/ We hereby submit our tender for the ______________________________________________
_________________________________________________________________________________

110. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

111. I/We have gone through all terms and conditions of the tender documents before submitting the same.

112. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

113. Tenders are duly signed (No thumb impression should be affixed).

114. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13  
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc  
Date of Submission   :  
Date of Opening  :  

793) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed covering which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

794) Mixed quotations will not be considered for acceptance.

795) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-


796) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

xci) Reference No. of the Tender __________________________________________________________

xcii) Tender regarding ________________________________________________________________

xciii) Due date for submission of the tender: ____________________________________________
xciv) Due date for opening of the tender _____________________________________________________
xcv) Name of the firm ________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

797) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

798) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

799) No upward price revision would be acceptable whatsoever after the opening of the tender.

800) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

801) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

802) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

803) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

804) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

805) The firm should quote net price of the item and the applicable taxes should be quoted separately.

806) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
807) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

808) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

809) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

810) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

811) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

812) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction
      Rs. 1 lakh and above - Rs. 25/- per transaction
RTGS: Up to Rs. 5 lakh - Rs. 25/- per transaction
       Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

lv. Name of the Beneficiary
lvi. Account No. of the Beneficiary
lvii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

813) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

814) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

815) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

816) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
817) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

818) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) - BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

819) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

820) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

821) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

822) The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

823) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

824) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

825) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

826) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

827) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

828) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
829) Condition of advance payment or payment against delivery shall not be accepted.

830) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

831) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Chartered Accountant showing annual turnover.

832) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

833) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

834) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

835) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

836) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 7
Inj. Dexamethasone 0.7 mg
Schedule __________________
Sr. No. ___________________

S. No. of Tender   :           /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued   : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

115. I/ We hereby submit our tender for the ________________________________________________

116. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards 
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

117. I/We have gone through all terms and conditions of the tender documents before submitting the same.

118. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, 
    warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets 
    and shall be considered on their face value.

119. Tenders are duly signed (No thumb impression should be affixed).

120. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of 
    issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name 
    may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LABIES SUCH AS TAXES ETC, HAVE BEEN INDICATED 
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13  
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc  
Date of Submission :  
Date of Opening :  

837) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected. 
838) Mixed quotations will not be considered for acceptance. 
839) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:- 
840) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW: 

PART – I  
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS  

PART- II  
A. Technical bid in hard copy in one sealed cover schedule wise with samples.  

PART – III  
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).  

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON: 
xcvi) Reference No. of the Tender:  
xcvii) Tender regarding:  
xcviii) Due date for submission of the tender:
xcix) Due date for opening of the tender

c) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIABLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

841) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

842) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

843) No upward price revision would be acceptable whatsoever after the opening of the tender.

844) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

845) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

846) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

847) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

848) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

849) The firm should quote net price of the item and the applicable taxes should be quoted separately.

850) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
851) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

852) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

853) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

854) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

855) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

856) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT:**
  - Up to Rs. 1 lakh - Rs. 5/- per transaction
  - Rs. 1 lakh and above - Rs. 25/- per transaction

- **RTGS:**
  - Up to Rs. 5 lakh - Rs. 25/- per transaction
  - Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- lviii. Name of the Beneficiary
- lx. Account No. of the Beneficiary
- lx. IFSC code of the bank/ branch
  Failing which their quotation is liable to be rejected.

857) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

858) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

859) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

860) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
861) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

862) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

863) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

864) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

865) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

866) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

867) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

868) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

869) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

870) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

871) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

872) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
873) Condition of advance payment or payment against delivery shall not be accepted.

874) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

875) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

876) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

877) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

878) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

879) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

880) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 8
Inj. Trypan blue dye, for intra ocular use

0.6mg/ ml, 1 ml vial single use
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

121. I/ We hereby submit our tender for the ________________________________________________

122. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

123. I/We have gone through all terms and conditions of the tender documents before submitting the same.

124. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

125. Tenders are duly signed (No thumb impression should be affixed).

126. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

881) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

882) Mixed quotations will not be considered for acceptance.

883) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

884) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II
A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
ci) Reference No. of the Tender __________________________________________________________
cii) Tender regarding ________________________________________________________________
ciii) Due date for submission of the tender: _____________________________________________
Due date for opening of the tender____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

885) The firm has to give an affidavit on a non- judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

886) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

887) No upward price revision would be acceptable whatsoever after the opening of the tender.

888) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

889) Samples or relevant literature/ original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

890) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

891) The firms must submit a latest authorization letter in original from the parent/ principal company/manufacturer without which the tender will not be considered.

892) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

893) The firm should quote net price of the item and the applicable taxes should be quoted separately.

894) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
895) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

896) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

897) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

898) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

899) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

900) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INvariably TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Amount</th>
<th>Charges per transaction</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Up to Rs. 1 lakh</td>
<td>Rs. 5/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:
lxi. Name of the Beneficiary
lxii. Account No. of the Beneficiary
lxiii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

901) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

902) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

903) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

904) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
905) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

906) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

907) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

908) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

909) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

910) The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

911) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

912) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

913) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

914) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

915) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

916) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
917) Condition of advance payment or payment against delivery shall not be accepted.

918) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

919) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

920) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

921) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

922) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

923) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

924) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 9
Inj. Hyaluronidase IP 1500 iu
Schedule __________________
Sr. No. ___________________

S. No. of Tender   :           /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued   : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

127. I/ We hereby submit our tender for the ________________________________________________

_________________________________________________________________________________

128. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards 
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

129. I/We have gone through all terms and conditions of the tender documents before submitting the same. 

130. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, 
warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets 
and shall be considered on their face value.

131. Tenders are duly signed (No thumb impression should be affixed).

132. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of 
issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name 
may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED 
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

925) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

926) Mixed quotations will not be considered for acceptance.

927) In case of the tender documents download from the website:-
The bidders may download the tender documents directly from the website available at www.aiims.ac.in, www.aiims.edu and www.tender.gov.in. In such case, the bidders are required to submit the tender cost free of Rs. 1000/- (non-reimbursable) by way of separate demand draft drawn in favour of “Accounts Officer Dr. R.P.Centre AIIMS” and the same should essentially be enclosed along with the techno commercial bid. The bidders should specifically superscribe, “Downloaded from the website” on the top left corner of the outer envelope containing techno commercial bid & price bid separately. In no case, the tender cost free should be mixed with end amount. The tenders not following the above procedure will be summarily rejected.

928) Tender should be submitted in three bid system containing three parts as detailed below:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

All the sealed envelopes should then be put in one outercover indicating thereon:

Cvi) Reference No. of the Tender

Cvii) Tender regarding
Please note that prices should not be indicated in the technical bid. The documents as required in the tender document should invariably be accompanied with the technical bid.

NOTE:- Tenders submitted without following three bid system procedure as mentioned above will be summarily rejected.

929) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

930) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

931) No upward price revision would be acceptable whatsoever after the opening of the tender.

932) Only best quality, latest version/model according to the specification should be quoted. 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

933) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

934) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

935) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

936) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

937) The firm should quote net price of the item and the applicable taxes should be quoted separately.

938) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
939) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

940) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

941) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

942) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

943) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

944) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT: 
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS: 
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

lxiv. Name of the Beneficiary
lxv. Account No. of the Beneficiary
lxvi. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

945) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

946) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

947) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

948) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) - BY WAY OF DEMAND DRAFT/BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/BID SECURITY.

The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at [www.aiims.ac.in](http://www.aiims.ac.in), [www.aiims.edu](http://www.aiims.edu) and [www.tender.govt.in](http://www.tender.govt.in).

The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
961) Condition of advance payment or payment against delivery shall not be accepted.

962) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

963) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

964) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

965) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

966) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

967) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

968) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.-B
Tender No. 10
Inj. Pilocarpine Intracameral
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

1. I/ We hereby submit our tender for the ________________________________________________
   __________________________________________________________________________________

2. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
   25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
   EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
   COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

3. I/We have gone through all terms and conditions of the tender documents before submitting the same.

4. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
   penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
   considered on their face value.

5. Tenders are duly signed (No thumb impression should be affixed).

6. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
   of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
   be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
1) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the office of the Stores Officer, Dr. R.P. Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

2) Mixed quotations will not be considered for acceptance.

3) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

4) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
   PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P. Centre AIIMS

   PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

   PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVERAGE INDICATING THEREON:
   i) Reference No. of the Tender __________________________________________________________
   ii) Tender regarding _________________________________________________________________
   iii) Due date for submission of the tender: _____________________________________________
iv) Due date for opening of the tender

v) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

5) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

6) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

7) No upward price revision would be acceptable whatsoever after the opening of the tender.

8) Only best quality, latest version/model according to the specification should be quoted. 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

9) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

10) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

11) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

12) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

13) The firm should quote net price of the item and the applicable taxes should be quoted separately.

14) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIA BLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Details</th>
<th>Charge per Transaction</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Up to Rs. 1 lakh</td>
<td>Rs. 5/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

i. Name of the Beneficiary
ii. Account No. of the Beneficiary
iii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
25) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

26) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

27) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

28) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

29) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

30) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

31) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

32) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

33) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

34) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

35) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

36) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.

37) Condition of advance payment or payment against delivery shall not be accepted.
38) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

39) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

   (ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

   (iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

   (iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

40) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than \(\frac{3}{4}\)th at the time of supply.

41) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

42) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

   The firms are supposed to quote only those items which are likely to be available during the contract period.

43) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

44) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 11
Proparacain HCl USP 0.5 % ocular eye drop
Schedule __________________
Sr. No. ___________________

S. No. of Tender   :           /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued   : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

7. I/ We hereby submit our tender for the ______________________________________________
_________________________________________________________________________________

8. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

9. I/We have gone through all terms and conditions of the tender documents before submitting the same.

10. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

11. Tenders are duly signed (No thumb impression should be affixed).

12. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission:
Date of Opening:

45) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

46) Mixed quotations will not be considered for acceptance.

47) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

48) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one (sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
vi) Reference No. of the Tender ____________________________________________
vii) Tender regarding ______________________________________________________
viii) Due date for submission of the tender: __________________________________
ix) Due date for opening of the tender _____________________________________________________

x) Name of the firm _________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

49) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

50) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

51) No upward price revision would be acceptable whatsoever after the opening of the tender.

52) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

53) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

54) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

55) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

56) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

57) The firm should quote net price of the item and the applicable taxes should be quoted separately.

58) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
59) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

60) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

61) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

62) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

63) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

64) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

   NEFT:        Up to Rs. 1 lakh - Rs. 5/- per transaction
                Rs. 1 lakh and above - Rs. 25/- per transaction
   RTGS:       Up to Rs. 5 lakh - Rs. 25/- per transaction
                Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:
   iv. Name of the Beneficiary
   v. Account No. of the Beneficiary
   vi. IFSC code of the bank/ branch
       Failing which their quotation is liable to be rejected.

65) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
   The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

66) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

67) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

68) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
69) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

70) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

71) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

72) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

73) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

74) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

75) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

76) TENDER MAY BE REJECTED IF THE COPY OF VALUE additions TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

77) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

78) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

79) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

80) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.

81) Condition of advance payment or payment against delivery shall not be accepted.
82) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

83) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

84) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

85) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

86) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

87) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

88) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 12
ICG dye
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

Schedule____________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13
Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029 (Seal of the Officer)

Dear Sir,

13. I/ We hereby submit our tender for the ______________________________________________
_________________________________________________________________________________

14. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

15. I/We have gone through all terms and conditions of the tender documents before submitting the same.

16. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
considered on their face value.

17. Tenders are duly signed (No thumb impression should be affixed).

18. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

89) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

90) Mixed quotations will not be considered for acceptance.

91) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

92) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xii) Reference No. of the Tender __________________________________________________________
xii) Tender regarding ________________________________________________________________

xiii) Due date for submission of the tender: ______________________________________________
xiv) Due date for opening of the tender  

xv) Name of the firm  

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.  

NOTE:- TENERs SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.  

93) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.  

94) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.  

95) No upward price revision would be acceptable whatsoever after the opening of the tender.  

96) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.  

97) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected outright.  

98) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.  

99) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.  

100) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.  

101) The firm should quote net price of the item and the applicable taxes should be quoted separately.  

102) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
103) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

104) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

105) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

106) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

107) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

108) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIA BLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction
       Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS: Up to Rs. 5 lakh - Rs. 25/- per transaction
       Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

vii. Name of the Beneficiary
viii. Account No. of the Beneficiary
ix. IFSC code of the bank/ branch
   Failing which their quotation is liable to be rejected.

109) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

110) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

111) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

112) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
113) The tender rates should be kept open/ valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

114) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

115) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

116) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

117) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

118) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

119) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

120) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

121) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

122) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

123) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

124) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
125) Condition of advance payment or payment against delivery shall not be accepted.

126) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

127) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

128) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

129) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

130) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

131) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

132) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 13
Brilient blue G dye(BBG)
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,  
All India Institute of Medical Sciences,  
Ansari Nagar, New Delhi- 110029  (Seal of the Officer)

Dear Sir,

19. I/ We hereby submit our tender for the __________________________________________________________________________

20. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

21. I/We have gone through all terms and conditions of the tender documents before submitting the same.

22. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

23. Tenders are duly signed (No thumb impression should be affixed).

24. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

133) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

134) Mixed quotations will not be considered for acceptance.

135) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

136) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xvi) Reference No. of the Tender __________________________________________________________
xvii) Tender regarding ________________________________________________________________
xviii) Due date for submission of the tender: ____________________________________________
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIA BLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

137) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

138) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

139) No upward price revision would be acceptable whatsoever after the opening of the tender.

140) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

141) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

142) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

143) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

144) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

145) The firm should quote net price of the item and the applicable taxes should be quoted separately.

146) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
147) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

148) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

149) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

150) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

151) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

152) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/RTGS are as under:

- **NEFT:**
  - Up to Rs. 1 lakh: Rs. 5/- per transaction
  - Rs. 1 lakh and above: Rs. 25/- per transaction

- **RTGS:**
  - Up to Rs. 5 lakh: Rs. 25/- per transaction
  - Rs. 5 lakh and above: Rs. 50/- per transaction

To make payment through above said mode, the vendor/supplier/contractors have to submit the following information invariably:

- x. Name of the Beneficiary
- xi. Account No. of the Beneficiary
- xii. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

153) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

   The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

154) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

155) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

156) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONG WITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
157) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

158) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

159) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

160) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

161) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

162) The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

163) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

164) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

165) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

166) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

167) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

168) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
169) Condition of advance payment or payment against delivery shall not be accepted.

170) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

171) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

172) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

173) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

174) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

175) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

176) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 14
Membrane blue dye (BBG + Trypan blue)
<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>S. No. of Tender</th>
<th>Name of the party in whose Favour the Tender form has been issued</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>/RPC/SSK/Sch-___( )/2012-13</td>
<td>_____________________________________________________________</td>
</tr>
</tbody>
</table>

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029
(Seal of the Officer)

Dear Sir,

25. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

26. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

27. I/We have gone through all terms and conditions of the tender documents before submitting the same.

28. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

29. Tenders are duly signed (No thumb impression should be affixed).

30. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________  
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject: : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

177) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

178) Mixed quotations will not be considered for acceptance.

179) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-
The Bidders may download the Tender Documents directly from the website available at www.aiims.ac.in, www.aiims.edu and www.tender.gov.in. In such case, the Bidders are required to submit the Tender Cost Free of Rs. 1000/- (Non – Refundable) by way of separate demand draft drawn in favour of “Accounts Officer Dr. R.P.Centre AIIMS” and the same should essentially be enclosed alongwith the Techno Commercial Bid. The Bidders should specifically superscribe, “Downloaded from the Website” on the top left corner of the outer envelope containing Techno Commercial Bid & Price Bid separately. In no case, the Tender Cost Free should be mixed with end amount. The Tenders not following the above procedure will be summarily rejected.

180) Tender should be submitted in three bid system containing three parts as detailed below:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xxi) Reference No. of the Tender ______________________________________________________
xxii) Tender regarding _________________________________________________________________
xxiii) Due date for submission of the tender: _____________________________________________
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARYLY REJECTED.

181) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

182) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

183) No upward price revision would be acceptable whatsoever after the opening of the tender.

184) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

185) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

186) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

187) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

188) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

189) The firm should quote net price of the item and the applicable taxes should be quoted separately.

190) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
191) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

192) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

193) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

194) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

195) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

196) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- NEFT:
  - Up to Rs. 1 lakh: Rs. 5/- per transaction
  - Rs. 1 lakh and above: Rs. 25/- per transaction
- RTGS:
  - Up to Rs. 5 lakh: Rs. 25/- per transaction
  - Rs. 5 lakh and above: Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- xiii. Name of the Beneficiary
- xiv. Account No. of the Beneficiary
- xv. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

197) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be pagged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

198) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

199) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

200) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
201) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

202) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

203) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

204) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

205) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

206) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

207) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

208) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

209) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

210) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

211) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

212) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
213) Condition of advance payment or payment against delivery shall not be accepted.

214) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

215) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

216) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

217) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

218) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

219) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

220) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 15
Inj. Sodium Hyaluronate 2.3% + Sterile cannula 0.6 ml (imported)
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13
Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029 (Seal of the Officer)

Dear Sir,

31. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

32. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

33. I/We have gone through all terms and conditions of the tender documents before submitting the same.

34. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
considered on their face value.

35. Tenders are duly signed (No thumb impression should be affixed).

36. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

221) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

222) Mixed quotations will not be considered for acceptance.

223) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

224) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART- I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xxvi) Reference No. of the Tender
xxvii) Tender regarding
xxviii) Due date for submission of the tender:
Due date for opening of the tender _________________________________

Name of the firm ________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIABLY BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

225) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

226) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

227) No upward price revision would be acceptable whatsoever after the opening of the tender.

228) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

229) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

230) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

231) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

232) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

233) The firm should quote net price of the item and the applicable taxes should be quoted separately.

234) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
235) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

236) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

237) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

238) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

239) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

240) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INvariably to make payment through RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT:
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS:
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xvi. Name of the Beneficiary
xvii. Account No. of the Beneficiary
xviii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

241) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

242) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

243) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

244) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
245) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

246) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

247) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

248) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

249) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

250) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

251) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

252) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

253) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

254) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

255) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

256) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
257) Condition of advance payment or payment against delivery shall not be accepted.

258) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

259) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

260) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than $\left(\frac{3}{4}\right)$ at the time of supply.

261) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

262) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

263) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

264) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch. B
Tender No. 16
Moxifloxacin HCL 0.5% W/V eye drop (preservative free)
The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

37. I/ We hereby submit our tender for the ________________________________

38. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

39. I/We have gone through all terms and conditions of the tender documents before submitting the same.

40. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

41. Tenders are duly signed (No thumb impression should be affixed).

42. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

265) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

266) Mixed quotations will not be considered for acceptance.

267) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

268) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I  EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II  A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III  A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xxxi) Reference No. of the Tender __________________________
xxxii) Tender regarding __________________________
xxxiii) Due date for submission of the tender: ________________________________
xxxiv) Due date for opening of the tender ________________________________
xxxv) Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIBLABLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

269) The firm has to give an affidavit on a non- judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

270) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/ organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

271) No upward price revision would be acceptable whatsoever after the opening of the tender.

272) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/ generation/ revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

273) Samples or relevant literature/ original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples ” in various groups, failing which the tender for that item shall be rejected out rightly.

274) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

275) The firms must submit a latest authorization letter in original from the parent/ principal company/ manufacturer without which the tender will not be considered.

276) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

277) The firm should quote net price of the item and the applicable taxes should be quoted separately.

278) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/ dimensions, the firm should clearly specify it and quote all the prices.
279) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

280) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

281) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

282) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

283) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

284) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT:
- Up to Rs. 1 lakh: Rs. 5/- per transaction
- Rs. 1 lakh and above: Rs. 25/- per transaction

RTGS:
- Up to Rs. 5 lakh: Rs. 25/- per transaction
- Rs. 5 lakh and above: Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xix. Name of the Beneficiary
xx. Account No. of the Beneficiary
xxi. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

285) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

286) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

287) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

288) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
289) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

290) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

291) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

292) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

293) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

294) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

295) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

296) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

297) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

298) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

299) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

300) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
301) Condition of advance payment or payment against delivery shall not be accepted.

302) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

303) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

304) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

305) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

306) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

307) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

308) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- C
Tender No. 1
All PMMA, PC IOL/ AC IOL (Indian/ Imported)

**PC IOL**
- Should be polymethylmethacrylate (PMMA)
- Should be biconvex single piece
- Should have an overall size of 12mm and optic size of 5.25mm

**AC-IOL**
- Optic size of 6.0mm, universal multiplex design.
- Should have an overall size of 13mm and optic size of 6.5mm with positioning holes for PCIOL
- Haptic should have modified C design.
Schedule: __________________  
Sr. No.: __________________

S. No. of Tender: /RPC/SSK/Sch- ___(___)/2012-13

Name of the party in whose favour the Tender form has been issued: _________________________________________________________

The Director,  
All India Institute of Medical Sciences,  
Ansari Nagar, New Delhi- 110029  
(Seal of the Officer)

Dear Sir,

43. I/ We hereby submit our tender for the ______________________________________________
_________________________________________________________________________________

44. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _____________ dated ____________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

45. I/We have gone through all terms and conditions of the tender documents before submitting the same.

46. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

47. Tenders are duly signed (No thumb impression should be affixed).

48. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)  
Full Address.

VITNESS __________________________  
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

309) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

310) Mixed quotations will not be considered for acceptance.

311) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

312) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II
A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xxxvi) Reference No. of the Tender ____________________________
xxxvii) Tender regarding ____________________________
xxxviii) Due date for submission of the tender: ____________________________
xxxix) Due date for opening of the tender ________________________________
xl) Name of the firm ________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING TWO BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

313) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

314) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

315) No upward price revision would be acceptable whatsoever after the opening of the tender.

316) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

317) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

318) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

319) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

320) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

321) The firm should quote net price of the item and the applicable taxes should be quoted separately.

322) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
323) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

324) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

325) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

326) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

327) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

328) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction

Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS: Up to Rs. 5 lakh - Rs. 25/- per transaction

Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/supplier/contractors have to submit the following information invariably:

xxii. Name of the Beneficiary

xxiii. Account No. of the Beneficiary

xxiv. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

329) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paginated and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

330) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

331) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

332) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
333) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

334) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

335) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

336) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

337) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

338) The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

339) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

340) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

341) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

342) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

343) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

344) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
345) Condition of advance payment or payment against delivery shall not be accepted.

346) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

347) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

348) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

349) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

350) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

351) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

352) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- C
Tender No. 2
Micro surgical knives (Imported & Indian)

1. MVR blade 1.2/1.0 mm - Straight
   - Angulated

2. 15° blade – with guard (Imported/Indian)

3. 3.2 mm, 2.8 mm blade, 2.2 mm blade with and without guard (Imported/Indian)

4. Crescent knives with and without guard (Indian/Imported)

5. 5.2 mm blade (Indian)

6. B.P Blades 11& 15 size
I/ We hereby submit our tender for the ________________________________

I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

I/We have gone through all terms and conditions of the tender documents before submitting the same.

I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

Tenders are duly signed (No thumb impression should be affixed).

I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___( )/2012-13  
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc  
Date of Submission :  
Date of Opening :  

353) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

354) Mixed quotations will not be considered for acceptance.

355) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-  
The bidders may download the tender documents directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.gov.in. In such case, the bidders are required to submit the tender cost free of Rs. 1000/- (non – refundable) by way of separate demand draft drawn in favour of “Accounts Officer Dr. R.P.Centre AIIMS” and the same should essentially be enclosed alongwith the techno commercial bid. the bidders should specifically superscribe, “downloaded from the website” on the top left corner of the outer envelope containing techno commercial bid & price bid separately. In no case, the tender cost free should be mixed with end amount. The tenders not following the above procedure will be summarily rejected.

356) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xli) Reference No. of the Tender _________________________________________________________
xlii) Tender regarding _________________________________________________________________
xliii) Due date for submission of the tender: ____________________________________________
PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

357) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

358) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

359) No upward price revision would be acceptable whatsoever after the opening of the tender.

360) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

361) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

362) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

363) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

364) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

365) The firm should quote net price of the item and the applicable taxes should be quoted separately.

366) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
367) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

368) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

369) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

370) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

371) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

372) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIA BLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT:  
- Up to Rs. 1 lakh  - Rs. 5/- per transaction
- Rs. 1 lakh and above  - Rs. 25/- per transaction

RTGS:  
- Up to Rs. 5 lakh  - Rs. 25/- per transaction
- Rs. 5 lakh and above  - Rs. 50/- per transaction

To make payment through above said mode, the vendor/supplier/contract have to submit the following information invariably:

xxv. Name of the Beneficiary
xxvi. Account No. of the Beneficiary
xxvii. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

373) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

374) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

375) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

376) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

Each tender should be accompanied with an EMD/ Bid security amounting to Rs. 25,000/- (as indicated in the tender Notice) /- by way of Demand Draft/ Bank Guarantee drawn in favour of “Accounts Officer Dr. R.P. Centre AIIMS”, failing which the tender shall not be considered for acceptance and will be outrightly rejected. In case of Bank Guarantee, it shall be valid for two and half years from the date of opening and the same should be from any scheduled bank. Cash/ Cheque/ FDR is not acceptable at all. The EMD/ Bid security deposited against other tenders cannot be adjusted or considered for this tender. No interest is payable on EMD/ Bid security.

The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

Tender may be rejected if the copy of Value Added Tax (VAT) registration is not furnished (if applicable).

The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
389) Condition of advance payment or payment against delivery shall not be accepted.

390) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

391) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

392) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

393) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

394) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

395) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

396) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender no. 3

**Vacuum Trephine**

6.0 mm- 9.0 mm with 0.25 mm increments (Sterile) FDA/CE approved

Uninterrupted 360 ° suction chamber designed for partial/ Complete Trephination of Cornea with self contained suction & cross hairs to assess the centration with double barrel outer sheath & attached tubing to create suction. External rotary device with marker to calibrate extent of movement or calibrated depth cut
Dear Sir,

55. I/ We hereby submit our tender for the _______________________________________________________

56. I/ We now enclosing herewith the Bank Guarantee/ D.D No. ___________ dated ___________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

57. I/We have gone through all terms and conditions of the tender documents before submitting the same.

58. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

59. Tenders are duly signed (No thumb impression should be affixed).

60. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ (    )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

397) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed covering which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

398) Mixed quotations will not be considered for acceptance.

399) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

400) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS
PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.
PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
xlvi) Reference No. of the Tender
xlvii) Tender regarding
xlviii) Due date for submission of the tender:
Due date for opening of the tender

Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

401) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

402) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

403) No upward price revision would be acceptable whatsoever after the opening of the tender.

404) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

405) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

406) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

407) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

408) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

409) The firm should quote net price of the item and the applicable taxes should be quoted separately.

410) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
411) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

412) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

413) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outright.

414) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

415) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

416) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION ININVARABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

**NEFT:**
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

**RTGS:**
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xxviii. Name of the Beneficiary
xxix. Account No. of the Beneficiary
xxx. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

417) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

418) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

419) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

420) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’ ) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
421) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

422) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) - BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

423) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

424) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

425) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

426) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

427) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

428) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

429) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

430) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

431) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

432) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
433) Condition of advance payment or payment against delivery shall not be accepted.

434) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

435) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

436) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

437) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

438) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

439) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

440) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- C
Tender. No. 4
Foldable IOL’s

1. Hydrophobic single piece IOL (Imported): FDA Approved
- Should be Acrylic
- Should have square edge design of the optic
- Should have UV absorbers
- Should have an overall size of 13 mm and optic size 6 mm
- Haptic should have open loop design
- Cartridge and injector system

2. Hydrophobic Aspheric IOL (Imported) : FDA approved
   - Should be Acrylic
   - Should have aspheric surface
   - Should have square edge design of the optic
   - Should have UV absorbers
   - Should have an overall size of 13 mm and optic size 6 mm
   - Haptic should have open loop design
   - Cartridge and injector system/ Preloaded system

3. Hydrophilic IOLs (CE approved indian)

4. Hydrophobic Multipiece (Imported) : FDA Approved
   - Should be Acrylic
   - Should have aspheric surface
   - Should have square edge design of the optic
   - Should have UV absorbers
   - Should have an overall size of 13 mm and optic size 6 mm

5. Hydrophobic Aspheric Multifocal IOL (Imported) : FDA Approved
   - Should be Acrylic
   - Should have aspheric surface
   - Should have square edge design of the optic
   - Should have UV absorbers & blue light filter
   - Should have an overall size of 13 mm and optic size 6 mm
   - Haptic should have open loop design
   - Should have apodized diffractive surface for multifocality with +3D & +4D near add
   - Cartridge and injector system/ Preloaded system
6. Implantable Contact Lens (Spherical & Toric) (ICL) (Imported): FDA Approved
   - Foldable polyHEMA Lens
   - Implantable through <3.5mm incision
   - Implantable in posterior chamber
   - Overall diameter should range from 11.5 mm to 13 mm
   - Spherical power should range from -3.0 to -23.0D & upto +10.0
   - Astigmatic power should be available for up to 6D
   - Optic diameter should be 4.5 to 6 mm

7. Hydrophobic Aspheric Toric Multifocal IOL (Imported) : FDA Approved
   - Should be Acrylic
   - Should have aspheric/ Spherical surface
   - Should have square edge design of the optic
   - Should have UV absorbers
   - Should have an overall size of 13 mm and optic size 6 mm
   - Haptic should have open loop design
   - Should have clear marks of axis alignment
   - Range of astigmatic power-up to 4.50 D (Spectacle plane)
   - Cartridge and injector system/ preloading system

8. Hydrophobic Aspheric Toric IOL (Imported) : FDA Approved
   - Should be Acrylic
   - Should have aspheric/ Spherical surface
   - Should have square edge design of the optic
   - Should have UV absorbers
   - Should have an overall size of 13 mm and optic size 6 mm
   - Haptic should have open loop design
   - Should have clear marks of axis alignment
   - Range of astigmatic power-up to 4.50 D (Spectacle plane)
   - Cartridge and injector system/ preloading system

9. Hydrophobic Acrylic Preloaded : FDA Approved Indian/ CE
   - Overall diameter 13.00mm
   - Optic size 6 mm
- Diopter range 7 to 30D (0.5D steps)
- Material Hydrophobic Acrylic
- Aspheric optics with 360 degree square edge
- Cartridge and injector system/ preloaded system

   - Should be single piece hydrophobic Acrylic aspheric optic with square edge design,
   - Haptic should have open loop L shaped design
   - Should have UV absorbers, yellow chromophore
   - Refractive index should more than 1.50 or more
   - Should have an overall size of 13mm and optic size 6 mm
   - Cartridge and injector system capable of implanting the IOL through 2.2 mm incision
Schedule __________________
Sr. No. ___________________

S. No. of Tender   :           /RPC/SSK/Sch- ___(    )/2012-13
Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued   : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

61. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

62. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

63. I/We have gone through all terms and conditions of the tender documents before submitting the same.

64. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

65. Tenders are duly signed (No thumb impression should be affixed).

66. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptence, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ (___)/2012-13
Subject: - : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

441) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

442) Mixed quotations will not be considered for acceptance.

443) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

444) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
li) Reference No. of the Tender __________________________________________________________
lii) Tender regarding ________________________________________________________________
lii)Due date for submission of the tender: _______________________________________________
liv) Date for opening of the tender

lv) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIA BLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

445) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

446) If at any time during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

447) No upward price revision would be acceptable whatsoever after the opening of the tender.

448) Only best quality, latest version/model according to the specification should be quoted; 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

449) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected outright.

450) The samples which are opened and tested shall neither be returned to the supplier nor will be adjusted in supplies of the firm.

451) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

452) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

453) The firm should quote net price of the item and the applicable taxes should be quoted separately.

454) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
455) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

456) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

457) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

458) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

459) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

460) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

**NEFT:**
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

**RTGS:**
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xxx. Name of the Beneficiary

xxx. Account No. of the Beneficiary

xxxiii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

461) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

462) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

463) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

464) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
465) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

466) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P. CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

467) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

468) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

469) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

470) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

471) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

472) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

473) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

474) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

475) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

476) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
477) Condition of advance payment or payment against delivery shall not be accepted.

478) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

479) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

480) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

481) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

482) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

483) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

484) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- C
Tender No. 5

**Scleral Fixated IOL: FDA Approved (Imported)/ CE**

- All PMMA rigid Lens
- Optic size of 6-7 mm
- Overall size of 13 mm
- Modified open loop haptic with islets in each haptic
- Should have UV absorbers
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

67. I/ We hereby submit our tender for the ______________________________________________
   __________________________________________________________________________________

68. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _____________ dated __________ for Rs.
   25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
   EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
   COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

69. I/We have gone through all terms and conditions of the tender documents before submitting the same.

70. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
   penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
   considered on their face value.

71. Tenders are duly signed (No thumb impression should be affixed).

72. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
   of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
   be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LASTES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13  
Subject: Items for IOL/ VR/ Oculoplasty/ Glaucoma etc  
Date of Submission:  
Date of Opening:  

485) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

486) Mixed quotations will not be considered for acceptance.

487) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

488) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTER COVER INDICATING THEREON:
lvi) Reference No. of the Tender  
lvii) Tender regarding  
lviii) Due date for submission of the tender:
lix) Due date for opening of the tender _____________________________________________________
lx) Name of the firm ________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- Tenders submitted without following three bid system procedure as mentioned above will be summarily rejected.

489) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

490) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

491) No upward price revision would be acceptable whatsoever after the opening of the tender.

492) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

493) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “If specifically asked for samples” in various groups, failing which the tender for that item shall be rejected outright.

494) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

495) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

496) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

497) The firm should quote net price of the item and the applicable taxes should be quoted separately.

498) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
499) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

500) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

501) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

502) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

503) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

504) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARINABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

**NEFT:**
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

**RTGS:**
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- xxxiv. Name of the Beneficiary
- xxxv. Account No. of the Beneficiary
- xxxvi. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

505) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be pagged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

506) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

507) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

508) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
509) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

510) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

511) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

512) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

513) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

514) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

515) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

516) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

517) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

518) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

519) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

520) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
521) Condition of advance payment or payment against delivery shall not be accepted.

522) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

523) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

524) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4\textsuperscript{th}) at the time of supply.

525) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

526) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

527) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

528) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Capsulotension ring (Indian)
Ring of polymethylmethacrylate (preloaded in a disposable injector) suitable for implantation in the capsular bag.
Different sizes (diameter)

i. **CTR with (single/ double eyelet) (Indian)**
   - Ring of polymethylmethacrylate suitable for implantation in the capsular bag
   - Size: 11 mm
   - Presence of an attached wing/ wings with eyelet on one side/ on both sides

ii. **CTR- segments (Imported/Indian)**
    - Should be of polymethylmethacrylate
    - Overall length: 9.61mm/ 10.14mm
    - Covering approximately 1 quadrant
I/ We hereby submit our tender for the __________________________________________

I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

I/We have gone through all terms and conditions of the tender documents before submitting the same.

I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

Tenders are duly signed (No thumb impression should be affixed).

I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptence, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.
VITNESS __________________________
VITNESS __________________________

DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

529) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

530) Mixed quotations will not be considered for acceptance.

531) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-
The bidders may download the tender documents directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.gov.in. In such case, the bidders are required to submit the tender cost free of Rs. 1000/- (non-refundable) by way of separate demand draft drawn in favour of “Accounts Officer Dr. R.P.Centre AIIMS” and the same should essentially be enclosed alongwith the techno commercial bid. The bidders should specifically superscribe, “downloaded from the website” on the top left corner of the outer envelope containing techno commercial bid & price bid separately. In no case, the tender cost free should be mixed with end amount. The tenders not following the above procedure will be summarily rejected.

532) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxi) Reference No. of the Tender ________________________________________________________________
lxii) Tender regarding ________________________________________________________________
lxiii) Due date for submission of the tender: ____________________________________________________
lxiv) Due date for opening of the tender _____________________________________________________

lxv) Name of the firm ____________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariablely BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

533) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

534) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

535) No upward price revision would be acceptable whatsoever after the opening of the tender.

536) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

537) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

538) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

539) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

540) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

541) The firm should quote net price of the item and the applicable taxes should be quoted separately.

542) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Below Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Above Rs. 1 lakh and up</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Rs. 5/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 50/- per transaction</td>
<td>Rs. 100/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xxxvii. Name of the Beneficiary
xxxviii. Account No. of the Beneficiary
xxxix. IFSC code of the bank/ branch
Failing which their quotation is liable to be rejected.

THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
553) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

554) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

555) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

556) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

557) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

558) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

559) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

560) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

561) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

562) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

563) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

564) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
565) Condition of advance payment or payment against delivery shall not be accepted.

566) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

567) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

568) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4 th) at the time of supply.

569) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

570) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

571) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

572) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- C
Tender No. 7
9-0 Polypropylene suture (Imported/ Indian)

- The 9-0 polypropylene suture
- Double- armed versions with two long, straight needles on both sides
- Suture Length 20 cm/ 30 cm
- Material Polypropylene
- Tip Geometry Spatula
- Needle1 Length: 16 mm
- Needle2 Length: 16 mm
- Needle Curvature: Straight
Dear Sir,

79. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

80. I/ We now enclosing herewith the Bank Guarantee/ D.D No. ______________ dated __________ for Rs. 
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards 
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

81. I/We have gone through all terms and conditions of the tender documents before submitting the same.

82. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
considered on their face value.

83. Tenders are duly signed (No thumb impression should be affixed).

84. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
of the letter of acceptence, failing which our/ my EMD deposited may be forfeited and our/ my name may
be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

573) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

574) Mixed quotations will not be considered for acceptance.

575) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

576) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxvi) Reference No. of the Tender
lxvii) Tender regarding
lxviii) Due date for submission of the tender:
lxix) Due date for opening of the tender _____________________________________________________
lxx) Name of the firm ____________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

577) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

578) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

579) No upward price revision would be acceptable whatsoever after the opening of the tender.

580) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

581) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

582) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

583) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

584) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

585) The firm should quote net price of the item and the applicable taxes should be quoted separately.

586) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
587) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being
given for any supply orders.

588) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer
expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

589) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-
CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that
particular item shall be rejected out rightly.

590) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

591) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges
separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’.
Tender not confirming to this requirement shall be rejected and no correspondence will be entertained
whatsoever.

592) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION
INVIARABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores
supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting
such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as
under:
NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction
        Rs. 1 lakh and above - Rs. 25/- per transaction
RTGS:  Up to Rs. 5 lakh - Rs. 25/- per transaction
        Rs. 5 lakh and above - Rs. 50/- per transaction
To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following
information invariably:
xl. Name of the Beneficiary
xli. Account No. of the Beneficiary
xlii. IFSC code of the bank/ branch
    Failing which their quotation is liable to be rejected.

593) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the
number of pages submitted alongwith the bid.

594) The compliance report of specification should invariably be provided indicating the fulfillment of each
parameter of the specifications failing which the offer will be rejected.

595) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

596) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD
INVIARABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE
TENDER SHALL BE REJECTED.
597) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

598) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

599) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

600) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

601) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

602) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

603) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

604) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

605) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

606) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

607) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

608) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
609) Condition of advance payment or payment against delivery shall not be accepted.

610) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

611) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

612) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

613) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

614) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

615) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

616) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender No. 8

**Iris Retractors (Imported/ Indian)**
- Blue polypropylene
- Both disposable and reusable options
S. No. of Tender : /RPC/SSK/Sch- ___(   )/2012-13

Name of the party in whose Favour the Tender form has been issued :

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

85. I/ We hereby submit our tender for the ________________________________________________

86. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

87. I/We have gone through all terms and conditions of the tender documents before submitting the same.

88. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

89. Tenders are duly signed (No thumb impression should be affixed).

90. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptence, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVERIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject: - : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening :

617) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed covering which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

618) Mixed quotations will not be considered for acceptance.

619) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

620) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxxi) Reference No. of the Tender __________________________________________________________
lxxii) Tender regarding __________________________________________________________
lxxiii) Due date for submission of the tender: ________________________________________________
Due date for opening of the tender

Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

621) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

622) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

623) No upward price revision would be acceptable whatsoever after the opening of the tender.

624) Only best quality, latest version/model according to the specification should be quoted. 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

625) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

626) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

627) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

628) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

629) The firm should quote net price of the item and the applicable taxes should be quoted separately.

630) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
631) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

632) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

633) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

634) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

635) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

636) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Up to Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Up to Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Rs. 5/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xliii. Name of the Beneficiary
xliv. Account No. of the Beneficiary
xlv. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

637) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

638) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

639) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

640) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVIABLY BE RETURNED ALONG WITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
641) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

642) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

643) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

644) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

645) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

646) The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

647) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

648) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

649) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

650) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

651) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

652) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
Condition of advance payment or payment against delivery shall not be accepted.

The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

(i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender No. 9

**Aniridia IOL (Imported)**

CE approved

IOL for treatment of Aniridia

IOL should have a colored body (size 9mm) and haptics. It should have a central clear optic (Size 4mm).

Power Range: 0 to +30 D (0.5 D steps)

Color: Brown, Black
The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

91. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

92. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated ___________ for Rs.
25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

93. I/We have gone through all terms and conditions of the tender documents before submitting the same.

94. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty,
penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be
considered on their face value.

95. Tenders are duly signed (No thumb impression should be affixed).

96. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue
of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may
be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

661) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

662) Mixed quotations will not be considered for acceptance.

663) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

664) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxxvi) Reference No. of the Tender__________________________________________
lxxvii) Tender regarding ________________________________________________
lxxviii)Due date for submission of the tender: ________________________________
Please note that prices should not be indicated in the technical bid. The documents as required in the tender document should invariably be accompanied with the technical bid.

Note:— Tenders submitted without following three bid system procedure as mentioned above will be summarily rejected.

665) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

666) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

667) No upward price revision would be acceptable whatsoever after the opening of the tender.

668) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

669) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

670) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

671) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

672) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

673) The firm should quote net price of the item and the applicable taxes should be quoted separately.

674) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

The tenderers are requested to submit the following information invariably to make payment through RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Up to Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Up to Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>- Rs. 5/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xlvi. Name of the Beneficiary  
xlvii. Account No. of the Beneficiary  
xlviii. IFSC code of the bank/ branch  

Failing which their quotation is liable to be rejected.

THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
685) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

686) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

687) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

688) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

689) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

690) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

691) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

692) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

693) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

694) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

695) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

696) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
697) Condition of advance payment or payment against delivery shall not be accepted.

698) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

699) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

700) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

701) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

702) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

703) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

704) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender No. 10

**Intraocular pupil expanders**
- Should be of polymethylmethacrylate (PMMA) or silicon
- Overall length 7.5 mm
- Thickness: 0.15 - 0.6/0.9mm
- Should have injector system to go through 2.8mm incision.
S. No. of Tender : /RPC/SSK/Sch- ___( )/2012-13

Name of the party in whose favour the Tender form has been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029 (Seal of the Officer)

Dear Sir,

97. I/ We hereby submit our tender for the ______________________________________________

98. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

99. I/We have gone through all terms and conditions of the tender documents before submitting the same.

100. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets shall be considered on their face value.

101. Tenders are duly signed (No thumb impression should be affixed).

102. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

705) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

706) Mixed quotations will not be considered for acceptance.

707) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

708) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
lxxxi) Reference No. of the Tender
lxxxii) Tender regarding
lxxxiii)Due date for submission of the tender:
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

709) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

710) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

711) No upward price revision would be acceptable whatsoever after the opening of the tender.

712) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

713) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

714) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

715) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

716) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

717) The firm should quote net price of the item and the applicable taxes should be quoted separately.

718) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
719) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

720) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

721) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

722) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

723) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

724) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Below</th>
<th>Above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT:</td>
<td>Rs. 1 lakh</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 5/- per transaction</td>
</tr>
<tr>
<td>RTGS:</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xlix. Name of the Beneficiary

li. Account No. of the Beneficiary

lii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

725) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

726) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

727) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

728) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

Each tender should be accompanied with an EMD/Bid security amounting to Rs. 25,000/- (as indicated in the tender Notice) by way of demand draft/bank guarantee drawn in favour of “Accounts Officer Dr. R.P. Centre AIIMS”, failing which the tender shall not be considered for acceptance and will be outrightly rejected. In case of bank guarantee, it shall be valid for two and half years from the date of opening and the same should be from any scheduled bank. Cash/cheque/FDR is not acceptable at all. The EMD/Bid security deposited against other tenders cannot be adjusted or considered for this tender. No interest is payable on EMD/Bid security.

The firm should provide the list of organizations where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

Tender may be rejected if the copy of Value Added Tax (VAT) registration is not furnished (if applicable).

The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at [www.aiims.ac.in](http://www.aiims.ac.in), [www.aiims.edu](http://www.aiims.edu), and [www.tender.govt.in](http://www.tender.govt.in).

The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
741) Condition of advance payment or payment against delivery shall not be accepted.

742) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

743) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

744) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

745) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

746) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

747) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

748) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Lacrimal intubation set
i. 10-12 cm x 23G steel rods with 30 cm silicone tubing

ii. 7-8 cm x 23G steel rods with 30 cm silicone tubing

Specifications:
Comprises of 2 flexible stainless steel probes attached to a hollow silicone tube
Probe length – 11 cm
Probediameter – 0.60mm (23 G)
Silicone tube ID – 0.3 mm
Silicone tube OD – 0.64mm
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

Schedule __________________
Sr. No. ___________________

S. No. of Tender   :           /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued   : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

103.  I/ We hereby submit our tender for the ______________________________________________

104. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards 
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

105.  I/We have gone through all terms and conditions of the tender documents before submitting the same.

106.  I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets 
and shall be considered on their face value.

107.  Tenders are duly signed (No thumb impression should be affixed).

108.  I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of 
issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name 
may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED 
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

749) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

750) Mixed quotations will not be considered for acceptance.

751) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-


752) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

lxxxvi) Reference No. of the Tender ________________________________________________________
lxxxvii) Tender regarding ___________________________________________________________________
lxxxviii) Due date for submission of the tender: ________________________________________________
Due date for opening of the tender _____________________________________________________
Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

753) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

754) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

755) No upward price revision would be acceptable whatsoever after the opening of the tender.

756) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

757) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

758) The samples which are opened and tested shall neither be returned to the supplier nor will be adjusted in supplies of the firm.

759) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

760) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

761) The firm should quote net price of the item and the applicable taxes should be quoted separately.

762) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT:**
  - Up to Rs. 1 lakh: Rs. 5/- per transaction
  - Rs. 1 lakh and above: Rs. 25/- per transaction

- **RTGS:**
  - Up to Rs. 5 lakh: Rs. 25/- per transaction
  - Rs. 5 lakh and above: Rs. 50/- per transaction

To make payment through above said mode, the vendor/supplier/contractor have to submit the following information invariably:

- lii. Name of the Beneficiary
- liii. Account No. of the Beneficiary
- liv. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
773) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

774) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

775) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

776) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

777) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

778) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

779) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

780) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

781) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

782) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

783) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

784) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
785) Condition of advance payment or payment against delivery shall not be accepted.

786) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

787) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

788) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

789) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

790) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

791) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

792) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender No. 2
Conformer with multiple holes 20mm, 22mm, 26mm (10 each) (right & left)
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___(   )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

109.  I/ We hereby submit our tender for the ________________________________________________
       ______________________________________________________________________________

110.  I/ We now enclosing herewith the Bank Guarantee/ D.D No. ____________ dated _________ for Rs.
       25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
       EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
       COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

111. I/We have gone through all terms and conditions of the tender documents before submitting the same.

112. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
       warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets
       and shall be considered on their face value.

113. Tenders are duly signed (No thumb impression should be affixed).

114. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of
       issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name
       may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

793) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

794) Mixed quotations will not be considered for acceptance.

795) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

796) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

xci) Reference No. of the Tender

xcii) Tender regarding

xciii) Due date for submission of the tender:
xciv) Due date for opening of the tender

xcv) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

797) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

798) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

799) No upward price revision would be acceptable whatsoever after the opening of the tender.

800) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

801) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

802) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

803) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

804) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

805) The firm should quote net price of the item and the applicable taxes should be quoted separately.

806) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
807) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

808) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

809) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

810) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

811) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

812) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Upto Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Upto Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Rs. 5/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 50/- per transaction</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

iv. Name of the Beneficiary
lv. Account No. of the Beneficiary
lvii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

813) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be pagd and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

814) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

815) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

816) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
817) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

818) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

819) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

820) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

821) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

822) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

823) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

824) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

825) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

826) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

827) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

828) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
829) Condition of advance payment or payment against delivery shall not be accepted.

830) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

831) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

832) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

833) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

834) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

835) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

836) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Symblepharon ring 20mm, 22mm, 25mm (5 each)
S. No. of Tender : /RPC/SSK/Sch- ___( )/2012-13

Name of the party in whose : _____________________________________________
Favour the Tender form has : _____________________________________________
been issued : __________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029  (Seal of the Officer)

Dear Sir,

115. I/ We hereby submit our tender for the _____________________________________________

116. I/ We now enclosing herewith the Bank Guarantee/ D.D No. ____________ dated ________ for Rs. 
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards 
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

117. I/We have gone through all terms and conditions of the tender documents before submitting the same.

118. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets 
and shall be considered on their face value.

119. Tenders are duly signed (No thumb impression should be affixed).

120. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of 
issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name 
may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED 
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject: : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission  :
Date of Opening  :

837) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

838) Mixed quotations will not be considered for acceptance.

839) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-


840) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I  
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II  
A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III  
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

xcvi) Reference No. of the Tender __________________________
xcvii) Tender regarding __________________________
xcviii) Due date for submission of the tender: __________________________
xcix) Due date for opening of the tender _____________________________________________________

c) Name of the firm _________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

841) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

842) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

843) No upward price revision would be acceptable whatsoever after the opening of the tender.

844) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

845) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

846) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

847) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

848) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

849) The firm should quote net price of the item and the applicable taxes should be quoted separately.

850) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
851) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

852) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

853) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

854) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

855) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

856) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIENTLY TO MAKE PAYMENT THROUGH RTGS/NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT**:
  - Up to Rs. 1 lakh - Rs. 5/- per transaction
  - Rs. 1 lakh and above - Rs. 25/- per transaction

- **RTGS**:
  - Up to Rs. 5 lakh - Rs. 25/- per transaction
  - Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- lviii. Name of the Beneficiary
- lix. Account No. of the Beneficiary
- lx. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

857) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

858) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

859) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

860) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIBLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
861) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

862) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

863) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

864) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

865) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

866) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

867) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

868) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

869) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

870) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

871) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

872) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
873) Condition of advance payment or payment against delivery shall not be accepted.

874) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

875) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

876) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4\(^{th}\)) at the time of supply.

877) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

878) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

879) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

880) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender No. 4
Silicone rod for sling
Implantable flexible silicone rod attached to malleable sharp needles with a silicone sleeve.
Needle length – 6.3 cm, diameter – 920 microns
Length of silicone rod – 40cm
Length of silicone sleeve – 7 mm
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___( )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________
                                                                                      :

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

121. I/ We hereby submit our tender for the ______________________________________________
                                                                                         _________________________________________________________

122. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
     25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
     EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
     COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

123. I/We have gone through all terms and conditions of the tender documents before submitting the same.

124. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
     warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets
     and shall be considered on their face value.

125. Tenders are duly signed (No thumb impression should be affixed).

126. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of
     issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name
     may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPARETLY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

881) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

882) Mixed quotations will not be considered for acceptance.

883) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

884) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one (sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
ci) Reference No. of the Tender

cii) Tender regarding

ciii) Due date for submission of the tender:
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

No upward price revision would be acceptable whatsoever after the opening of the tender.

Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

The firm should quote net price of the item and the applicable taxes should be quoted separately.

The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Up to Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Up to Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>- Rs. 5/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

lxi. Name of the Beneficiary
lxii. Account No. of the Beneficiary
lxiii. IFSC code of the bank/ branch
Failing which their quotation is liable to be rejected.

THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
905) The tender rates should be kept open/ valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

906) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

907) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

908) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

909) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

910) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

911) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

912) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

913) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

914) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

915) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

916) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
917) Condition of advance payment or payment against delivery shall not be accepted.

918) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

919) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

920) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4\textsuperscript{th}) at the time of supply.

921) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

922) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

923) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

924) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender No. 5
Surgical drain (mini drain) 50 ml bellow suction container with redon tube with bent with 7 mm sleeve
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___( )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _______________________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029 (Seal of the Officer)

Dear Sir,

127. I/ We hereby submit our tender for the ______________________________________________
_________________________________________________________________________________

128. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

129. I/We have gone through all terms and conditions of the tender documents before submitting the same.

130. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets
and shall be considered on their face value.

131. Tenders are duly signed (No thumb impression should be affixed).

132. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of
issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name
may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPARETLEY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13  
Subject: - Items for IOL/ VR/ Oculoplasty/ Glaucoma etc  
Date of Submission :  
Date of Opening :

925) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

926) Mixed quotations will not be considered for acceptance.

927) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

928) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cvi) Reference No. of the Tender: __________________________
cvii) Tender regarding: __________________________
cviii) Due date for submission of the tender: __________________________
cix) Due date for opening of the tender

cx) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIA BLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

929) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

930) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

931) No upward price revision would be acceptable whatsoever after the opening of the tender.

932) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

933) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

934) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

935) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

936) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

937) The firm should quote net price of the item and the applicable taxes should be quoted separately.

938) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
939) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

940) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

941) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

942) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

943) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

944) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- NEFT:
  - Up to Rs. 1 lakh - Rs. 5/- per transaction
  - Rs. 1 lakh and above - Rs. 25/- per transaction

- RTGS:
  - Up to Rs. 5 lakh - Rs. 25/- per transaction
  - Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

lxiv. Name of the Beneficiary
lxv. Account No. of the Beneficiary
lxvi. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

945) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

946) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

947) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

948) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
949) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

950) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

951) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

952) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

953) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.

954) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

955) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

956) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

957) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

958) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

959) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

960) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
961) Condition of advance payment or payment against delivery shall not be accepted.

962) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

963) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

964) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4) at the time of supply.

965) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

966) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

967) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

968) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- D
Tender No. 6
Fibrin sealant 1ml, 2ml, 4ml, 10ml (each)
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch-___(___)/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

133. I/We hereby submit our tender for the ____________________________________________

134. I/We now enclosing herewith the Bank Guarantee/ D.D No. ______________ dated _________ for Rs.
25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

135. I/We have gone through all terms and conditions of the tender documents before submitting the same.

136. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets
and shall be considered on their face value.

137. Tenders are duly signed (No thumb impression should be affixed).

138. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of
issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name
may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

969) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

970) Mixed quotations will not be considered for acceptance.

971) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

972) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cxi) Reference No. of the Tender ______________________________________________
cxii) Tender regarding _________________________________________________________
cxiii) Due date for submission of the tender: _____________________________________
cxiv) Due date for opening of the tender

cxv) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

973) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

974) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

975) No upward price revision would be acceptable whatsoever after the opening of the tender.

976) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

977) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

978) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

979) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

980) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

981) The firm should quote net price of the item and the applicable taxes should be quoted separately.

982) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
983) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

984) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

985) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

986) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

987) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

988) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>upp to Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>- Rs. 5/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>- Rs. 5/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

lxvii. Name of the Beneficiary
lxviii. Account No. of the Beneficiary
lxix. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

989) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

990) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

991) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

992) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
993) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

994) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P. CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

995) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

996) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

997) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

998) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

999) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1000) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1001) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1002) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu and www.tender.govt.in.

1003) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1004) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1005) Condition of advance payment or payment against delivery shall not be accepted.

1006) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1007) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1008) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1009) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1010) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1011) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1012) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender No. 7
Monocanalicular lacrimal stent
Silicon rod length – 40 mm
Silicon rod diameter – 14 m
Outer diameter- 0.64mm
Enable secure anchoring at the punctum
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

S. No. of Tender   : /RPC/SSK/Sch- ____ (____)/2012-13

Name of the party in whose : _______________________________________________________
Favour the Tender form has been issued : _____________________________________________
_________________________________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029 (Seal of the Officer)

Dear Sir,

139. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

140. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

141. I/We have gone through all terms and conditions of the tender documents before submitting the same.
142. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.
143. Tenders are duly signed (No thumb impression should be affixed).
144. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

1013) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1014) Mixed quotations will not be considered for acceptance.

1015) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1016) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cxvi) Reference No. of the Tender ______________________________________________________
cxvii) Tender regarding ________________________________________________________________
cxviii) Due date for submission of the tender: ____________________________________________
cxix) Due date for opening of the tender _____________________________________________________

cxx) Name of the firm _________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1017) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1018) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1019) No upward price revision would be acceptable whatsoever after the opening of the tender.

1020) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1021) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1022) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1023) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1024) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1025) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1026) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1027) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1028) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1029) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1030) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1031) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1032) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

   NEFT:  
   - Up to Rs. 1 lakh - Rs. 5/- per transaction
   - Rs. 1 lakh and above - Rs. 25/- per transaction

   RTGS:  
   - Up to Rs. 5 lakh - Rs. 25/- per transaction
   - Rs. 5 lakh and above - Rs. 50/- per transaction

   To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

   lxx. Name of the Beneficiary
   lxxi. Account No. of the Beneficiary
   lxxii. IFSC code of the bank/ branch

   Failing which their quotation is liable to be rejected.

1033) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

   The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1034) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1035) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1036) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1037) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1038) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1039) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1040) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1041) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1042) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1043) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1044) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1045) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1046) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1047) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

1048) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1049) Condition of advance payment or payment against delivery shall not be accepted.

1050) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1051) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1052) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4 th) at the time of supply.

1053) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1054) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1055) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1056) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender No. 8

**Orbital implants**

8.i) Silicone orbital spheres 14mm, 16mm, 18mm, 20mm (5 each)

8.ii) Mule's implant 14mm, 16mm, 18mm, 20mm (5 each)
PMMA (acrylic) orbital spheres – 12mm, 14mm, 16mm, 18mm in diameter – 20 each
Silicone orbital sphere – 14mm, 16mm, 18mm, 20mm in diameter – 20 each
<table>
<thead>
<tr>
<th>S. No. of Tender</th>
<th>/RPC/SSK/Sch- ___( ___)/2012-13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of the party in whose favour the Tender form has been issued</td>
<td>____________________________________________</td>
</tr>
</tbody>
</table>

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

145. I/ We hereby submit our tender for the ________________________________________________

_________________________________________________________________________________

146. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

147. I/We have gone through all terms and conditions of the tender documents before submitting the same.

148. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets shall be considered on their face value.

149. Tenders are duly signed (No thumb impression should be affixed).

150. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

1057) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed covering which the tender shall be rejected. Terms and conditions for supply invariably be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1058) Mixed quotations will not be considered for acceptance.

1059) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1060) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one (sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cxxi) Reference No. of the Tender

cxxii) Tender regarding

cxxiii) Due date for submission of the tender:
Due date for opening of the tender _____________________________________________________

Name of the firm _________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1061) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1062) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1063) No upward price revision would be acceptable whatsoever after the opening of the tender.

1064) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1065) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1066) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1067) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1068) The firm must specify clearly whether all the variations Sizes/ dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1069) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1070) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1071) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1072) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1073) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1074) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1075) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1076) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIA BLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT**:
  - Up to Rs. 1 lakh: Rs. 5/- per transaction
  - Rs. 1 lakh and above: Rs. 25/- per transaction

- **RTGS**:  
  - Up to Rs. 5 lakh: Rs. 25/- per transaction
  - Rs. 5 lakh and above: Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- **lxxiii.** Name of the Beneficiary
- **lxxiv.** Account No. of the Beneficiary
- **lxxv.** IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1077) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1078) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1079) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1080) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOUL D INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1081) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1082) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1083) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1084) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1085) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1086) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1087) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1088) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1089) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1090) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1091) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

1092) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1093) Condition of advance payment or payment against delivery shall not be accepted.

1094) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1095) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1096) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1097) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1098) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1099) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1100) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Dear Sir,

151. I/We hereby submit our tender for the ____________________________________________

152. I/We now enclosing herewith the Bank Guarantee/ D.D No. ______________ dated ________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

153. I/We have gone through all terms and conditions of the tender documents before submitting the same.

154. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets shall be considered on their face value.

155. Tenders are duly signed (No thumb impression should be affixed).

156. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

1101) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1102) Mixed quotations will not be considered for acceptance.

1103) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1104) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

cxxvi) Reference No. of the Tender

cxxvii) Tender regarding

cxxviii) Due date for submission of the tender:
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1105) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1106) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1107) No upward price revision would be acceptable whatsoever after the opening of the tender.

1108) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1109) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1110) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1111) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1112) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1113) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1114) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1115) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1116) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1117) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1118) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1119) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1120) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIVABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Limits</th>
<th>Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Up to Rs. 1 lakh</td>
<td>Rs. 5/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

lxxvi. Name of the Beneficiary
lxxvii. Account No. of the Beneficiary
lxxviii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1121) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1122) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1123) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1124) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1125) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1126) EACH TENDER SHOULD BE ACCOMPANYED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) - BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1127) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1128) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1129) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1130) The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1131) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1132) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1133) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1134) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1135) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

1136) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1137) Condition of advance payment or payment against delivery shall not be accepted.

1138) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1139) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1140) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1141) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1142) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1143) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1144) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- D
Tender No. 10

Scleral ring-all sizes (Pediatric & Adult)
The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

157. I/We hereby submit our tender for the ________________________________________________

158. I/We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

159. I/We have gone through all terms and conditions of the tender documents before submitting the same.

160. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

161. Tenders are duly signed (No thumb impression should be affixed).

162. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( __ )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

1145) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1146) Mixed quotations will not be considered for acceptance.

1147) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:–

1148) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II
A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cxxxi) Reference No. of the Tender __________________________________________________________
cxxxii) Tender regarding ________________________________________________________________
cxxxiii) Due date for submission of the tender: ______________________________________________
PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIA BLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1149) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1150) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1151) No upward price revision would be acceptable whatsoever after the opening of the tender.

1152) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1153) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1154) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1155) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1156) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1157) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1158) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1159) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1160) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1161) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1162) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1163) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1164) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction
       Rs. 1 lakh and above - Rs. 25/- per transaction
RTGS: Up to Rs. 5 lakh  - Rs. 25/- per transaction
       Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

lxxix. Name of the Beneficiary
lxxx. Account No. of the Beneficiary
lxxxi. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1165) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1166) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1167) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1168) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1169) The tender rates should be kept open/ valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1170) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1171) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authencity.

1172) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1173) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1174) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1175) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1176) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1177) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1178) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1179) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1180) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1181) Condition of advance payment or payment against delivery shall not be accepted.

1182) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1183) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1184) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1185) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1186) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1187) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1188) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- D
Tender No. 11
Hydroxy appetite Implants
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

Schedule __________________ 
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

163. I/ We hereby submit our tender for the ______________________________________________
_________________________________________________________________________________

164. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _____________ dated _________ for Rs.
25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards 
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

165. I/We have gone through all terms and conditions of the tender documents before submitting the same.

166. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets 
and shall be considered on their face value.

167. Tenders are duly signed (No thumb impression should be affixed).

168. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of 
isue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name 
may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED 
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

1189) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1190) Mixed quotations will not be considered for acceptance.

1191) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:—

1192) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I  EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II  A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III  A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

Reference No. of the Tender
Tender regarding
Due date for submission of the tender:
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1193) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1194) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1195) No upward price revision would be acceptable whatsoever after the opening of the tender.

1196) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1197) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1198) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1199) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1200) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1201) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1202) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1203) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1204) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1205) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1206) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1207) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1208) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INvariABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

**NEFT:**
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

**RTGS:**
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

lxxxii. Name of the Beneficiary
lxxxiii. Account No. of the Beneficiary
lxxxiv. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1209) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1210) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1211) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1212) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INvRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1213) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1214) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) - BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1215) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1216) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1217) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1218) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1219) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1220) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1221) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1222) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1223) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1224) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1225) Condition of advance payment or payment against delivery shall not be accepted.

1226) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1227) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1228) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1229) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1230) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1231) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1232) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 1

Silicon Oil 1000cs & 5000cs, 1300 cs 10 ml syringe/ 10 ml vial (Imported)

Imported Ultra pure ophthalmic grade silicone oil
• Fractional to remove low molecular weight silicones
• No potential for inflammation

2. Available in 1000 CS & 5000 CS (Viscosity)
3. Available in 10 ml syringe/ 10 ml vial
Dear Sir,

169. I/We hereby submit our tender for the ________________________________

170. I/We now enclosing herewith the Bank Guarantee/ D.D No. ______________ dated __________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

171. I/We have gone through all terms and conditions of the tender documents before submitting the same.

172. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

173. Tenders are duly signed (No thumb impression should be affixed).

174. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________

VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ (    )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

1233) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1234) Mixed quotations will not be considered for acceptance.

1235) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE: -

1236) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cxli) Reference No. of the Tender ____________________________________________
cxlii) Tender regarding ______________________________________________________
cxliii) Due date for submission of the tender: ________________________
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE
DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE
ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS
MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1237) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item
at lower rates quoted in the tender to any government organization or any other institution during past one year.

1238) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/
organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such
reductions and the price payable for the stores shall stand correspondingly reduced.

1239) No upward price revision would be acceptable whatsoever after the opening of the tender.

1240) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for
a single item will not be considered. A written undertaking from the firm that the item quoted is the latest
generation and that no newer similar product has been launched in India. Failure to comply with this will lead to
rejection of the tender. If any new version/ generation/ revision of the item is introduced in the market, it should
be supplied instead of older version at same rate.

1241) Samples or relevant literature/ original catalogue should be submitted along with the tender technical bid,
failing which item would not be considered for technical evaluation. However, the firm must supply free of cost,
properly labeled samples for items “if specifically asked for samples ” in various groups, failing which the tender
for that item shall be rejected out rightly.

1242) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in
supplies of the firm.

1243) The firms must submit a latest authorization letter in original from the parent/ principal company/
manufacturer without which the tender will not be considered.

1244) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as
quoted in the specifications are met completely or partly.

1245) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1246) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to
variations in sizes/ dimensions, the firm should clearly specify it and quote all the prices.
Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIAVLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Up to Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Up to Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Rs. 5/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 5/- per transaction</td>
<td>Rs. 5/- per transaction</td>
<td>Rs. 25/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

lxxxv. Name of the Beneficiary
lxxxvi. Account No. of the Beneficiary
lxxxvii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1257) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1258) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1259) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1260) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1261) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1262) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1263) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1264) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1265) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1266) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1267) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1268) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1269) Condition of advance payment or payment against delivery shall not be accepted.

1270) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1271) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1272) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4\textsuperscript{th}) at the time of supply.

1273) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1274) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1275) Supplies will be preferentially in a single batch but not in any case more than two batch except in emergency requirement.

1276) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender no. 3
Silicon Oil 1000cs (Indian)
Dear Sir,

I/We hereby submit our tender for the ________________________________

I/We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

I/We have gone through all terms and conditions of the tender documents before submitting the same.

I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

Tenders are duly signed (No thumb impression should be affixed).

I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

1277) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1278) Mixed quotations will not be considered for acceptance.

1279) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1280) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

cxlvi) Reference No. of the Tender ________________________________________________
cxlvii) Tender regarding _______________________________________________________
cxlviii)Due date for submission of the tender: _______________________________
clix) Due date for opening of the tender _____________________________________________________
cl) Name of the firm ____________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE 
DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariable BE 
ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS 
MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1281) The firm has to give an affidavit on a non- judicial stamp paper that the firm is not supplying the same item 
at lower rates quoted in the tender to any government organization or any other institution during past one year.

1282) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/ 
organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such 
reductions and the price payable for the stores shall stand correspondingly reduced.

1283) No upward price revision would be acceptable whatsoever after the opening of the tender.

1284) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for 
a single item will not be considered. A written undertaking from the firm that the item quoted is the latest 
generation and that no newer similar product has been launched in India. Failure to comply with this will lead to 
rejection of the tender. If any new version/ generation/ revision of the item is introduced in the market, it should 
be supplied instead of older version at same rate.

1285) Samples or relevant literature/ original catalogue should be submitted along with the tender technical bid, 
failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, 
properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender 
for that item shall be rejected out rightly.

1286) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in 
supplies of the firm.

1287) The firms must submit a latest authorization letter in original from the parent/ principal company/ 
manufacturer without which the tender will not be considered.

1288) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as 
quoted in the specifications are met completely or partly.

1289) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1290) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to 
variations in sizes/ dimensions, the firm should clearly specify it and quote all the prices.
1291) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1292) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1293) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

1294) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1295) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1296) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

**NEFT:**
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

**RTGS:**
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/supplier/contractors have to submit the following information invariably:

lxxxviii. Name of the Beneficiary
lxxxix. Account No. of the Beneficiary
xc. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

1297) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be pagged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

1298) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1299) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1300) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1301) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1302) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1303) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1304) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1305) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1306) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1307) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1308) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1309) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1310) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1311) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

1312) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1313) Condition of advance payment or payment against delivery shall not be accepted.

1314) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1315) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1316) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1317) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1318) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1319) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1320) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E  
Tender No. 4  
**Silicon Bands (Imported)**

70% - 240 Nos. width 2.5 mm  
20% - 41 Nos. width 3.5 mm  
10% - 42 Nos. width 4.0 mm
<table>
<thead>
<tr>
<th>Schedule</th>
<th>__________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sr. No.</td>
<td>__________________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>S. No. of Tender</th>
<th>/RPC/SSK/Sch- ___( )/2012-13</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name of the party in whose favour the Tender form has been issued</th>
<th>_________________________________________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Favour the Tender form has been issued</td>
<td>_________________________________________________________</td>
</tr>
</tbody>
</table>

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

181. I/ We hereby submit our tender for the ________________________________

182. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

183. I/We have gone through all terms and conditions of the tender documents before submitting the same.

184. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

185. Tenders are duly signed (No thumb impression should be affixed).

186. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
VITNESS __________________________
VITNESS __________________________

DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

1321) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1322) Mixed quotations will not be considered for acceptance.

1323) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1324) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cli) Reference No. of the Tender __________________________________________________________
clii) Tender regarding ________________________________________________________________
cliii) Due date for submission of the tender: _____________________________________________
Please note that prices should not be indicated in the technical bid. The documents as required in the tender document should invariably be accompanied with the technical bid.

Note:- Tenders submitted without following three bid system procedure as mentioned above will be summarily rejected.

1325) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1326) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1327) No upward price revision would be acceptable whatsoever after the opening of the tender.

1328) Only best quality, latest version/model according to the specification should be quoted. 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1329) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1330) The samples which are opened and tested shall neither be returned to the supplier nor will be adjusted in supplies of the firm.

1331) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1332) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1333) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1334) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1335) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being
given for any supply orders.

1336) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer
expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1337) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-
CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that
particular item shall be rejected out rightly.

1338) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1339) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges
separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained
whatsoever.

1340) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION
INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores
supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting
such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as
under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Up to Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Up to Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>- Rs. 5/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>- Rs. 5/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
<td></td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following
information invariably:

xci. Name of the Beneficiary
xcii. Account No. of the Beneficiary
xciii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1341) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the
number of pages submitted alongwith the bid.

1342) The compliance report of specification should invariably be provided indicating the fulfillment of each
parameter of the specifications failing which the offer will be rejected.

1343) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1344) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD
INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE
TENDER SHALL BE REJECTED.
1345) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1346) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1347) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1348) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1349) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1350) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1351) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1352) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1353) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1354) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1355) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1356) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1357) Condition of advance payment or payment against delivery shall not be accepted.

1358) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1359) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1360) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4\textsuperscript{th}) at the time of supply.

1361) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1362) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPOPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1363) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1364) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 5

**Silicon Tyres (Imported)**
276 Asymmetric width 7 mm
280 Symmetric width 10 mm
Dear Sir,

187. I/We hereby submit our tender for the ________________________________

188. I/We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

189. I/We have gone through all terms and conditions of the tender documents before submitting the same.

190. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

191. Tenders are duly signed (No thumb impression should be affixed).

192. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

1365) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1366) Mixed quotations will not be considered for acceptance.

1367) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-


1368) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II
A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

clvi) Reference No. of the Tender ________________________________________________
clvii) Tender regarding __________________________________________________________
clviii) Due date for submission of the tender: ______________________________________
clix) Due date for opening of the tender

clx) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- Tenders submitted without following three bid system procedure as mentioned above will be summarily rejected.

1369) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1370) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1371) No upward price revision would be acceptable whatsoever after the opening of the tender.

1372) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1373) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1374) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1375) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1376) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1377) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1378) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

**NEFT:**
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

**RTGS:**
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/supplier/contracts have to submit the following information invariably:

xciv. Name of the Beneficiary
xcv. Account No. of the Beneficiary
xcvi. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

THE FORWARDING LETTER/UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

**1390) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.**

- The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

- Each tender should be accompanied with an EMD/bid security amounting to Rs. 25,000/- (as indicated in the tender Notice)/- by way of demand draft/bank guarantee drawn in favour of “Accounts Officer Dr. R.P. Centre AIIMS”, failing which the tender shall not be considered for acceptance and will be outrightly rejected. In case of bank guaranteee, it shall be valid for two and half years from the date of opening and the same should be from any scheduled bank. Cash/cheque/FDR is not acceptable at all. The EMD/bid security deposited against other tenders cannot be adjusted or considered for this tender. No interest is payable on EMD/bid security.

- The firm should provide the list of organizations where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

- Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

- The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

- The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

- Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

- Tender may be rejected if the copy of value added tax (VAT) registration is not furnished (if applicable).

- The firm should also enclose soft copy in CD (schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

- The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

- The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

- If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1401) Condition of advance payment or payment against delivery shall not be accepted.

1402) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1403) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

   (ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

   (iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

   (iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1404) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1405) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1406) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1407) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1408) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 6

**Silicone Sleeve (Imported)**
Silicone Sleeve with sleeve spreader for securing ends of encircling band
Dear Sir,

193. I/We hereby submit our tender for the ________________________________________________

194. I/We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

195. I/We have gone through all terms and conditions of the tender documents before submitting the same.

196. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

197. Tenders are duly signed (No thumb impression should be affixed).

198. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

Mixed quotations will not be considered for acceptance.

In case of the tender documents download from the website:–

The bidders may download the tender documents directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.gov.in. In such case, the bidders are required to submit the tender cost free of Rs. 1000/- (Non – Refundable) by way of separate demand draft drawn in favour of “Accounts Officer Dr. R.P.Centre AIIMS” and the same should essentially be enclosed alongwith the techno commercial bid. The bidders should specifically superscribe, “Downloaded from the website” on the top left corner of the outer envelope containing techno commercial bid & price bid separately. In no case, the tender cost free should be mixed with end amount. The tenders not following the above procedure will be summarily rejected.

Tender should be submitted in three bid system containing three parts as detailed below:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

All the sealed envelopes should then be put in one outercover indicating thereon:

clx) Reference No. of the Tender

clxii) Tender regarding

clxiii) Due date for submission of the tender:
Due date for opening of the tender ________________________________

Name of the firm _____________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALELY BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1413) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1414) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1415) No upward price revision would be acceptable whatsoever after the opening of the tender.

1416) Only best quality, latest version/model according to the specification should be quoted. 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1417) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1418) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1419) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1420) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1421) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1422) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Rate up to</th>
<th>Rate above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Rs. 1 lakh</td>
<td>Rs. 5/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

xcvii. Name of the Beneficiary
xcviii. Account No. of the Beneficiary
xcix. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1433) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1434) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1435) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1436) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1437) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1438) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1439) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1440) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1441) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1442) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1443) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1444) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1445) Condition of advance payment or payment against delivery shall not be accepted.

1446) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1447) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1448) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1449) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1450) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1451) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1452) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 7
Trocar/ Cannula set 60% 23g +40% 25g (Imported)
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

Schedule __________________
Sr. No. ___________________

S. No. of Tender   :           /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued   : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

199. I/ We hereby submit our tender for the ______________________________________________
_________________________________________________________________________________

200. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs.
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

201. I/We have gone through all terms and conditions of the tender documents before submitting the same.

202. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
    warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets
    and shall be considered on their face value.

203. Tenders are duly signed (No thumb impression should be affixed).

204. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of
    issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name
    may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

1453) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed covering which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1454) Mixed quotations will not be considered for acceptance.

1455) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1456) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
clxvi) Reference No. of the Tender __________________________
clxvii) Tender regarding __________________________
clxviii) Due date for submission of the tender: __________________________
Due date for opening of the tender

Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1457) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1458) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1459) No upward price revision would be acceptable whatsoever after the opening of the tender.

1460) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1461) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1462) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1463) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1464) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1465) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1466) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1467) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1468) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1469) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1470) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1471) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1472) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIAVLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

   NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction
   Rs. 1 lakh and above - Rs. 25/- per transaction

   RTGS: Up to Rs. 5 lakh - Rs. 25/- per transaction
   Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:
   c. Name of the Beneficiary
   ci. Account No. of the Beneficiary
   cii. IFSC code of the bank/ branch
   Failing which their quotation is liable to be rejected.

1473) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

   The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1474) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1475) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1476) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/ valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1489) Condition of advance payment or payment against delivery shall not be accepted.

1490) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1491) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1492) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1493) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1494) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1495) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1496) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 8
Small part kit 23g 60% 23g + 40% 25 g, (Imported)
S. No. of Tender : /RPC/SSK/Sch- ___( ___)/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029 (Seal of the Officer)

Dear Sir,

205. I/ We hereby submit our tender for the ________________________________________________

206. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

207. I/We have gone through all terms and conditions of the tender documents before submitting the same.

208. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

209. Tenders are duly signed (No thumb impression should be affixed).

210. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission : 
Date of Opening : 

1497) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1498) Mixed quotations will not be considered for acceptance.

1499) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:–

1500) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
clxxi) Reference No. of the Tender _______________________________________________________________
clxii) Tender regarding _____________________________________________________________
clxiii) Due date for submission of the tender: __________________________________________________
Due date for opening of the tender ____________________________

Name of the firm ____________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIAMLBE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1501) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1502) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/ organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1503) No upward price revision would be acceptable whatsoever after the opening of the tender.

1504) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/ generation/ revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1505) Samples or relevant literature/ original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1506) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1507) The firms must submit a latest authorization letter in original from the parent/ principal company/ manufacturer without which the tender will not be considered.

1508) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

1509) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1510) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/ dimensions, the firm should clearly specify it and quote all the prices.
1511) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1512) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1513) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

1514) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1515) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1516) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Below Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Below Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>- Rs. 5/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Up to Rs. 5 lakh</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

ciii. Name of the Beneficiary
civ. Account No. of the Beneficiary
cv. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1517) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1518) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1519) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1520) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/ valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

Each tender should be accompanied with an EMD/ bid security amounting to Rs. 25,000/- (as indicated in the tender Notice) /- by way of demand draft/ bank guarantee drawn in favour of “Accounts Officer Dr. R.P. Centre AIIMS”, failing which the tender shall not be considered for acceptance and will be outrightly rejected. In case of bank guarantee, it shall be valid for two and half years from the date of opening and the same should be from any scheduled bank. Cash/ cheque/ FDR is not acceptable at all. The EMD/ bid security deposited against other tenders cannot be adjusted or considered for this tender. No interest is payable on EMD/ bid security.

The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

Tender may be rejected if the copy of value added tax (VAT) registration is not furnished (if applicable).

The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

The format of technical bid & price bid, terms & conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1533) Condition of advance payment or payment against delivery shall not be accepted.

1534) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1535) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1536) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1537) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1538) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1539) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1540) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 9
Green tip (23G) 50% 23g + 30% 25g, 20G-20% (Imported)
Schedule __________________
Sr. No. ___________________

S. No. of Tender   :           /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued   : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

211. I/ We hereby submit our tender for the ______________________________________________
_________________________________________________________________________________

212. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

213. I/We have gone through all terms and conditions of the tender documents before submitting the same.

214. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

215. Tenders are duly signed (No thumb impression should be affixed).

216. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
1541) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1542) Mixed quotations will not be considered for acceptance.

1543) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-


1544) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

clxxvi) Reference No. of the Tender ____________________________________________________________

clxvii) Tender regarding ________________________________________________________________

clxxviii) Due date for submission of the tender: _______________________________________________
Due date for opening of the tender ________________________________

Name of the firm ________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIA LBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1545) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1546) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1547) No upward price revision would be acceptable whatsoever after the opening of the tender.

1548) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1549) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1550) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1551) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1552) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1553) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1554) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1555) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1556) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1557) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

1558) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1559) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1560) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT:**
  - Up to Rs. 1 lakh - Rs. 5/- per transaction
  - Rs. 1 lakh and above - Rs. 25/- per transaction

- **RTGS:**
  - Up to Rs. 5 lakh - Rs. 25/- per transaction
  - Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- cvi. Name of the Beneficiary
- cvii. Account No. of the Beneficiary
- cviii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1561) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1562) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1563) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1564) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1565) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1566) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1567) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1568) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1569) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1570) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1571) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1572) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1573) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1574) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1575) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1576) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1577) Condition of advance payment or payment against delivery shall not be accepted.

1578) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1579) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1580) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1581) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1582) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1583) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1584) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Tender No. 10
Compatible with accurus vitrectomy machine (Imported cutter 20G-20%, 23G-50%, 25G-30%) (Imported)
The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

217. I/We hereby submit our tender for the ________________________________

218. I/We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

219. I/We have gone through all terms and conditions of the tender documents before submitting the same.

220. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

221. Tenders are duly signed (No thumb impression should be affixed).

222. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

WITNESS __________________________
WITNESS __________________________
Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

Mixed quotations will not be considered for acceptance.

Mixed quotations will not be considered for acceptance.

IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II
A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

clxxxi) Reference No. of the Tender ______________________________________________________

clxxi) Tender regarding ________________________________________________________________

clxixi) Due date for submission of the tender: ____________________________________________
Due date for opening of the tender

Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1589) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1590) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1591) No upward price revision would be acceptable whatsoever after the opening of the tender.

1592) Only best quality, latest version/model according to the specification should be quoted. 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1593) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1594) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1595) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1596) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1597) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1598) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1599) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1600) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1601) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1602) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1603) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1604) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT:  
- Up to Rs. 1 lakh - Rs. 5/- per transaction  
- Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS:  
- Up to Rs. 5 lakh - Rs. 25/- per transaction  
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

cix. Name of the Beneficiary  
cc. Account No. of the Beneficiary  
cx. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1605) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1606) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1607) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1608) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1609) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1610) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1611) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1612) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1613) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1614) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1615) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1616) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1617) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1618) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1619) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1620) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1621) Condition of advance payment or payment against delivery shall not be accepted.

1622) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1623) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1624) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1625) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1626) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1627) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1628) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender no. 11
Green Silicon Tipped Cannula 20 G - 50 Nos, 23G-100 Nos., 25 G - 50 Nos. (Imported)
223. I/We hereby submit our tender for the ________________________________________________

224. I/We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs.
    25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
    EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
    COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

225. I/We have gone through all terms and conditions of the tender documents before submitting the same.

226. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
    warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets
    and shall be considered on their face value.

227. Tenders are duly signed (No thumb impression should be affixed).

228. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of
    issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name
    may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPARETLY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________

VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

Mixed quotations will not be considered for acceptance.

In case of the tender documents download from the website:-
The bidders may download the tender documents directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.gov.in. In such case, the bidders are required to submit the tender cost free of Rs. 1000/- (Non – Refundable) by way of separate demand draft drawn in favour of “Accounts Officer Dr. R.P.Centre AIIMS” and the same should essentially be enclosed along with the techno commercial bid. The bidders should specifically superscribe, “Downloaded from the website” on the top left corner of the outer envelope containing techno commercial bid & price bid separately. In no case, the tender cost free should be mixed with end amount. The tenders not following the above procedure will be summarily rejected.

Tender should be submitted in three bid system containing three parts as detailed below:

PART – I
EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II
A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III
A. PRICE Bid/ Financial bid schedule wise in Hard copy in one (sealed cover in prescribed forma).

All the sealed envelopes should then be put in one outercover indicating thereon:
clxxvi) Reference No. of the Tender
clxxvii) Tender regarding
clxxviii) Due date for submission of the tender:
clxxxix) Due date for opening of the tender _____________________________________________________

cxc) Name of the firm _____________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE: - TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1633) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1634) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1635) No upward price revision would be acceptable whatsoever after the opening of the tender.

1636) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1637) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1638) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1639) The firms must submit a latest authorization letter in original from the parent/ principal company/manufacturer without which the tender will not be considered.

1640) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1641) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1642) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1643) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1644) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1645) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1646) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1647) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1648) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Up to Rs. 1 lakh - Rs. 5/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above - Rs. 25/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh - Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above - Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

cxii. Name of the Beneficiary

cxiii. Account No. of the Beneficiary

Failing which their quotation is liable to be rejected.

1649) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1650) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1651) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1652) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE‘A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1653) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1654) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1655) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1656) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1657) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1658) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1659) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1660) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1661) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1662) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1663) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1664) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1665) Condition of advance payment or payment against delivery shall not be accepted.

1666) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1667) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1668) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1669) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1670) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1671) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1672) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender no. 12
Blades MVR 23G (Imported or imported tip)
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___(    )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi - 110029 (Seal of the Officer)

Dear Sir,

229. I/ We hereby submit our tender for the ______________________________________________
_________________________________________________________________________________

230. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

231. I/We have gone through all terms and conditions of the tender documents before submitting the same.

232. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

233. Tenders are duly signed (No thumb impression should be affixed).

234. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P. Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

Mixed quotations will not be considered for acceptance.

IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-


TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART – II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cxc) Reference No. of the Tender __________________________________________________________
cxii) Tender regarding ________________________________________________________________
cxiii) Due date for submission of the tender: __________________________________________________
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1677) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1678) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1679) No upward price revision would be acceptable whatsoever after the opening of the tender.

1680) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1681) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1682) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1683) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1684) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1685) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1686) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1687) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1688) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1689) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1690) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1691) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1692) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Amount Range</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Up to Rs. 1 lakh</td>
<td>Rs. 5/-</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 25/-</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/-</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/-</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

c xv. Name of the Beneficiary

c xvi. Account No. of the Beneficiary

c xvii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1693) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

1694) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1695) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1696) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRiABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1697) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1698) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1699) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1700) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1701) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1702) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1703) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1704) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1705) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1706) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1707) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1708) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1709) Condition of advance payment or payment against delivery shall not be accepted.

1710) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1711) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1712) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1713) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1714) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1715) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1716) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender no. 13
**Blades MVR 25G (Imported tip)**
Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___( _)/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

235. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

236. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs.
25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards
EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-
COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

237. I/We have gone through all terms and conditions of the tender documents before submitting the same.

238. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery,
warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets
and shall be considered on their face value.

239. Tenders are duly signed (No thumb impression should be affixed).

240. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of
issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name
may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED
SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

1717) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1718) Mixed quotations will not be considered for acceptance.

1719) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1720) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cxcvi) Reference No. of the Tender ________________________________________________
cxcvii) Tender regarding __________________________________________________________
cxcviii) Due date for submission of the tender: ______________________________________
cxcix) Due date for opening of the tender _____________________________________________________
cc) Name of the firm ________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1721) The firm has to give an affidavit on a non- judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1722) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/ organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1723) No upward price revision would be acceptable whatsoever after the opening of the tender.

1724) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/ generation/ revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1725) Samples or relevant literature/ original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1726) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1727) The firms must submit a latest authorization letter in original from the parent/ principal company/ manufacturer without which the tender will not be considered.

1728) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as quoted in the specifications are met completely or partly.

1729) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1730) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/ dimensions, the firm should clearly specify it and quote all the prices.
1731) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being
given for any supply orders.

1732) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer
expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1733) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-
CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that
particular item shall be rejected out rightly.

1734) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1735) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges
separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained
whatsoever.

1736) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION
INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores
supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting
such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as
under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Up to Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Up to Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>- Rs. 5/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>- Rs. 25/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
<td>- Rs. 50/- per transaction</td>
<td>- Rs. 100/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following
information invariably:

cxviii. Name of the Beneficiary
cxiv. Account No. of the Beneficiary
cxx. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1737) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the
number of pages submitted alongwith the bid.

1738) The compliance report of specification should invariably be provided indicating the fulfillment of each
parameter of the specifications failing which the offer will be rejected.

1739) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1740) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD
INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE
TENDER SHALL BE REJECTED.
The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

Each tender should be accompanied with an EMD/Bid security amounting to Rs. 25,000/- (as indicated in the tender Notice) by way of demand draft/bank guarantee drawn in favour of “Accounts Officer Dr. R.P. Centre AIIMS”, failing which the tender shall not be considered for acceptance and will be outrightly rejected. In case of bank guarantee, it shall be valid for two and half years from the date of opening and the same should be from any scheduled bank. Cash/cheque/FDR is not acceptable at all. The EMD/Bid security deposited against other tenders cannot be adjusted or considered for this tender. No interest is payable on EMD/Bid security.

The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

Tender may be rejected if the copy of value added tax (VAT) registration is not furnished (if applicable).

The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1753) Condition of advance payment or payment against delivery shall not be accepted.

1754) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1755) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1756) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1757) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1758) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1759) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1760) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 14
Blades MVR 20G (Imported tip)
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “A”)

Schedule __________________
Sr. No. ___________________

S. No. of Tender : /RPC/SSK/Sch- ___( ___)/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

241. I/ We hereby submit our tender for the ________________________________________________
_________________________________________________________________________________

242. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

243. I/We have gone through all terms and conditions of the tender documents before submitting the same.

244. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

245. Tenders are duly signed (No thumb impression should be affixed).

246. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission :
Date of Opening :

1761) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1762) Mixed quotations will not be considered for acceptance.

1763) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1764) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART – II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cci)Reference No. of the Tender __________________________________________________________
ccii) Tender regarding _________________________________________________________________
cciii) Due date for submission of the tender: _____________________________________________
PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIABLELY BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1765) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1766) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1767) No upward price revision would be acceptable whatsoever after the opening of the tender.

1768) Only best quality, latest version/model according to the specification should be quoted. 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1769) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1770) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1771) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1772) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1773) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1774) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

- **NEFT:**
  - Up to Rs. 1 lakh - Rs. 5/- per transaction
  - Rs. 1 lakh and above - Rs. 25/- per transaction

- **RTGS:**
  - Up to Rs. 5 lakh - Rs. 25/- per transaction
  - Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/supplier/contract have to submit the following information invariably:

- cxxi. Name of the Beneficiary
- cxxii. Account No. of the Beneficiary
- cxxiii. IFSC code of the bank/branch

Failing which their quotation is liable to be rejected.

THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be pagged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1785) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1786) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1787) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1788) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1789) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1790) The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1791) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1792) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1793) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1794) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1795) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

1796) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1797) Condition of advance payment or payment against delivery shall not be accepted.

1798) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1799) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1800) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1801) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1802) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1803) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1804) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 15
Infusion Cannula 20G (Local/ imported tip)
Dear Sir,

247. I/ We hereby submit our tender for the ________________________________

248. I/ We now enclosing herewith the Bank Guarantee/ D.D No. ______________ dated __________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

249. I/We have gone through all terms and conditions of the tender documents before submitting the same.

250. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

251. Tenders are duly signed (No thumb impression should be affixed).

252. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________

VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.       :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-         : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

1805) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1806) Mixed quotations will not be considered for acceptance.

1807) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1808) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I  EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
ccvi) Reference No. of the Tender 

ccvii) Tender regarding 

ccviii) Due date for submission of the tender:
Due date for opening of the tender ________________________________
Name of the firm ________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIABLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1809) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1810) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1811) No upward price revision would be acceptable whatsoever after the opening of the tender.

1812) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1813) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1814) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1815) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1816) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1817) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1818) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1819) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1820) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1821) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1822) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1823) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1824) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:
- NEFT: Up to Rs. 1 lakh - Rs. 5/- per transaction
  - Rs. 1 lakh and above - Rs. 25/- per transaction
- RTGS: Up to Rs. 5 lakh - Rs. 25/- per transaction
  - Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:
cxxiv. Name of the Beneficiary
cxxv. Account No. of the Beneficiary
cxxvi. IFSC code of the bank/ branch
Failing which their quotation is liable to be rejected.

1825) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1826) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1827) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1828) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1829) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1830) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1831) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1832) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1833) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1834) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1835) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1836) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1837) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1838) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1839) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1840) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1841) Condition of advance payment or payment against delivery shall not be accepted.

1842) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1843) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1844) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than $(3/4)^{th}$ at the time of supply.

1845) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1846) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1847) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1848) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 16
Plug 20G (Indian)
Dear Sir,

253. I/We hereby submit our tender for the ________________________________________________

_________________________________________________________________________________

254. I/We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated __________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P. Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

255. I/We have gone through all terms and conditions of the tender documents before submitting the same.

256. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

257. Tenders are duly signed (No thumb impression should be affixed).

258. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________

VITNESS __________________________
1849) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed covering which the tender shall be rejected. Terms and conditions for supply invariably be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1850) Mixed quotations will not be considered for acceptance.

1851) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-


1852) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

| PART – I | EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS |
| PART – II | A. Technical bid in hard copy in one sealed cover schedule wise with samples. |
| PART – III | A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma). |

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:

cxi) Reference No. of the Tender

cxii) Tender regarding

cxiii) Due date for submission of the tender:
ccxiv) Due date for opening of the tender _____________________________________________________

c cxv) Name of the firm ________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1853) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1854) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1855) No upward price revision would be acceptable whatsoever after the opening of the tender.

1856) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1857) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1858) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1859) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1860) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1861) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1862) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1863) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being
given for any supply orders.

1864) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer
expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1865) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-
CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that
particular item shall be rejected out rightly.

1866) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1867) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges
separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’.
Tender not confirming to this requirement shall be rejected and no correspondence will be entertained
whatsoever.

1868) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION
INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores
supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting
such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as
under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Below Rs. 1 lakh</th>
<th>Rs. 1 lakh and above</th>
<th>Below Rs. 5 lakh</th>
<th>Rs. 5 lakh and above</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Rs. 5/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 25/- per transaction</td>
<td>Rs. 50/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 50/- per transaction</td>
<td>Rs. 50/- per transaction</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following
information invariably:

txxvii. Name of the Beneficiary

txxviii. Account No. of the Beneficiary

txxix. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1869) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the
number of pages submitted alongwith the bid.

1870) The compliance report of specification should invariably be provided indicating the fulfillment of each
parameter of the specifications failing which the offer will be rejected.

1871) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1872) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD
INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE
TENDER SHALL BE REJECTED.
1873) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1874) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1875) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1876) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1877) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1878) The Director, AIIMS reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1879) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1880) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1881) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1882) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1883) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

1884) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1885) Condition of advance payment or payment against delivery shall not be accepted.

1886) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1887) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1888) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1889) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1890) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1891) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1892) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 17

PVA
Dear Sir,

259. I/We hereby submit our tender for the ________________________________________________

260. I/We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated ___________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

261. I/We have gone through all terms and conditions of the tender documents before submitting the same.

262. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

263. Tenders are duly signed (No thumb impression should be affixed).

264. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi-29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)
Full Address.

VITNESS __________________________
VITNESS __________________________
DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.       :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-               : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission     :
Date of Opening        :

1893) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1894) Mixed quotations will not be considered for acceptance.

1895) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1896) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:

PART – I       EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II       A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III     A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cxvi) Reference No. of the Tender ____________________________________________
cxvii) Tender regarding __________________________________________________________
cxviii) Due date for submission of the tender: ________________________________
Due date for opening of the tender

Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1897) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1898) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1899) No upward price revision would be acceptable whatsoever after the opening of the tender.

1900) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1901) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1902) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1903) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1904) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1905) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1906) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1907) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1908) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1909) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected outrightly.

1910) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1911) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1912) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT:
- Up to Rs. 1 lakh  - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS:
- Up to Rs. 5 lakh  - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

cxxx. Name of the Beneficiary

cxxxi. Account No. of the Beneficiary

Failing which their quotation is liable to be rejected.

1913) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1914) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1915) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1916) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIBLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1917) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1918) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1919) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1920) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1921) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1922) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1923) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1924) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1925) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

1926) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

1927) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/supplier and the firm has not been blacklisted in the past by any Govt. organization.

1928) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1929) Condition of advance payment or payment against delivery shall not be accepted.

1930) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1931) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1932) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1933) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1934) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1935) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1936) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender no. 18
Intra Vitreal Gas (Medical grade) (Vol. reqd. in each can 30cc) (Imported)

SF6 (with millipore filter + 50 cc syringe in each pack) (Imported)
C3F8 (with millipore filter + 50 cc syringe in each pack) (Imported)
S. No. of Tender : /RPC/SSK/Sch- ___( )/2012-13

Name of the party in whose : _________________________________________________________
Favour the Tender form has : _________________________________________________________
been issued : _________________________________________________________

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029      (Seal of the Officer)

Dear Sir,

265. I/ We hereby submit our tender for the ________________________________________________

266. I/ We now enclosing herewith the Bank Guarantee/ D.D No. ________________ dated __________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

267. I/We have gone through all terms and conditions of the tender documents before submitting the same.

268. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

269. Tenders are duly signed (No thumb impression should be affixed).

270. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 and submitted to the office of the Stores Officer, Dr. R.P. Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

Mixed quotations will not be considered for acceptance.

IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-
The bidders may download the tender documents directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.gov.in. In such case, the bidders are required to submit the TENDER COST FREE OF Rs. 1000/- (NON – REFUNDABLE) BY WAY OF SEPARATE DEMAND DRAFT DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS” AND THE SAME SHOULD ESSENTIALLY BE ENCLOSED ALONGWITH THE TECHNO COMMERCIAL BID. THE BIDDERS SHOULD SPECIFICALLY SUPERSCRIBE, “DOWNLOAD FROM THE WEBSITE” ON THE TOP LEFT CORNER OF THE OUTER ENVELOPE CONTAINING TECHNO COMMERCIAL BID & PRICE BID SEPARATELY. IN NO CASE, THE TENDER COST FREE SHOULD BE MIXED WITH END AMOUNT. THE TENDERS NOT FOLLOWING THE ABOVE PROCEDURE WILL BE SUMMARILY REJECTED.

TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P. Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
cxxxi) Reference No. of the Tender ____________________________________________________
cxxii) Tender regarding ______________________________________________________________
cxxiii) Due date for submission of the tender: ____________________________________________
Due date for opening of the tender _____________________________________________________

Name of the firm ___________________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE
DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIABLE BE
ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENDER SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS
MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1941) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item
at lower rates quoted in the tender to any government organization or any other institution during past one year.

1942) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/
organization/ institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such
reductions and the price payable for the stores shall stand correspondingly reduced.

1943) No upward price revision would be acceptable whatsoever after the opening of the tender.

1944) Only best quality, latest version/ model according to the specification should be quoted 2 alternate offers for
a single item will not be considered. A written undertaking from the firm that the item quoted is the latest
generation and that no newer similar product has been launched in India. Failure to comply with this will lead to
rejection of the tender. If any new version/ generation/ revision of the item is introduced in the market, it should
be supplied instead of older version at same rate.

1945) Samples or relevant literature/ original catalogue should be submitted along with the tender technical bid,
failing which item would not be considered for technical evaluation. However, the firm must supply free of cost,
properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender
for that item shall be rejected out rightly.

1946) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in
supplies of the firm.

1947) The firms must submit a latest authorization letter in original from the parent/ principal company/
manufacturer without which the tender will not be considered.

1948) The firm must specify clearly whether all the variations Sizes/ dimensions/ lengths/ diameters/ shapes as
quoted in the specifications are met completely or partly.

1949) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1950) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to
variations in sizes/ dimensions, the firm should clearly specify it and quote all the prices.
1951) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1952) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1953) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1954) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1955) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

1956) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

**NEFT:**
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

**RTGS:**
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

cxxxiii. Name of the Beneficiary

cxxxiv. Account No. of the Beneficiary

cxxxv. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

1957) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

1958) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

1959) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

1960) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVRIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
1961) The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

1962) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

1963) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

1964) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

1965) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

1966) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

1967) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

1968) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

1969) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.


1971) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

1972) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
1973) Condition of advance payment or payment against delivery shall not be accepted.

1974) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

1975) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

1976) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

1977) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

1978) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

1979) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

1980) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 19
Scleral Plug 20 g (Indian) Stainless steel for VR surgery
The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

271. I/ We hereby submit our tender for the ________________________________________________

272. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/-for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

273. I/We have gone through all terms and conditions of the tender documents before submitting the same.

274. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

275. Tenders are duly signed (No thumb impression should be affixed).

276. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
VITNESS __________________________
VITNESS __________________________

DR. RAJENDER PRASAD CENTRE FOR OPHTHALMIC SCIENCES
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR NEW DELHI- 110029
(SCHEDULE – “B”)

Tender Ref. No.   :       /RPC/SSK/Sch- ___ (    )/2012-13
Subject:-    : Items for IOL/ VR/ Oculoplasty/ Glaucoma etc
Date of Submission   :
Date of Opening  :

1981) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.

1982) Mixed quotations will not be considered for acceptance.

1983) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-

1984) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS

PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.

PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:
ccxxvi)Reference No. of the Tender __________________________________________________________
ccxxvii) Tender regarding __________________________________________________________________
ccxxviii) Due date for submission of the tender: ________________________________________________
ccxxix) Due date for opening of the tender ________________________________

ccxxx) Name of the firm ________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIALBLE BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

1985) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

1986) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

1987) No upward price revision would be acceptable whatsoever after the opening of the tender.

1988) Only best quality, latest version/model according to the specification should be quoted. 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

1989) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

1990) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

1991) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

1992) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

1993) The firm should quote net price of the item and the applicable taxes should be quoted separately.

1994) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
1995) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

1996) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

1997) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European- CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

1998) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

1999) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

2000) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIABLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/services rendered/work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

<table>
<thead>
<tr>
<th>Mode</th>
<th>Amount</th>
<th>Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEFT</td>
<td>Up to Rs. 1 lakh</td>
<td>Rs. 5/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 1 lakh and above</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td>RTGS</td>
<td>Up to Rs. 5 lakh</td>
<td>Rs. 25/- per transaction</td>
</tr>
<tr>
<td></td>
<td>Rs. 5 lakh and above</td>
<td>Rs. 50/- per transaction</td>
</tr>
</tbody>
</table>

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

cxxxvi. Name of the Beneficiary

cxxvii. Account No. of the Beneficiary

cxxviii. IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

2001) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.
The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted along with the bid.

2002) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

2003) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

2004) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIABLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
2005) The tender rates should be kept open/ valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

2006) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

2007) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

2008) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

2009) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

2010) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

2011) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

2012) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

2013) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

2014) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

2015) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

2016) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
2017) Condition of advance payment or payment against delivery shall not be accepted.

2018) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

2019) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

2020) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

2021) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

2022) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

2023) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

2024) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.- E
Tender No. 20
**PFCL double Barrel Inj. Needle (23G)**
**Schedule __________________**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>S. No. of Tender</th>
<th>Name of the party in whose favour the Tender form has been issued</th>
</tr>
</thead>
</table>

The Director,
All India Institute of Medical Sciences,
Ansari Nagar, New Delhi- 110029

Dear Sir,

277. I/ We hereby submit our tender for the ________________________________________________

278. I/ We now enclosing herewith the Bank Guarantee/ D.D No. _______________ dated _________ for Rs. 25,000/- for each schedule drawn in favour of the “Accounts Officer Dr. R.P.Centre AIIMS” towards EMD/ Bid Security. (TENDERS NOT ACCOMPANIED WITH EMD/ BID SECURITY ALONGWITH THE TECHNO-COMMERCIAL BID SHALL BE SUMMARILY REJECTED).

279. I/We have gone through all terms and conditions of the tender documents before submitting the same.

280. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.

281. Tenders are duly signed (No thumb impression should be affixed).

282. I/We undertake to sign the contract/ agreement, if required, within 15 (Fifteen days) from the date of issue of the letter of acceptance, failing which our/ my EMD deposited may be forfeited and our/ my name may be removed from the list of suppliers at the AIIMS New Delhi- 29.

Note:- ALL TERMS & CONDITIONS AND APPLICABLE ALL LAVIES SUCH AS TAXES ETC, HAVE BEEN INDICATED SEPERATELY IN THE QUOTATIONS FAILING WHICH RATES ARE INCLUSIVE OF ALL TAXES.

Yours faithfully,

Signature of Tender(S)

Full Address.

VITNESS __________________________
VITNESS __________________________
Tender Ref. No. : /RPC/SSK/Sch- ___ ( )/2012-13  
Subject:- Items for IOL/ VR/ Oculoplasty/ Glaucoma etc  
Date of Submission :  
Date of Opening :  

2025) Tender should be addressed to the Director, All India Institute of Medical Sciences, Ansari Nagar, New Delhi- 29 and submitted to the office of the Stores Officer, Dr. R.P.Centre, under sealed cover failing which the tender shall be rejected. Terms and conditions for supply invariably, be indicated otherwise would be taken on its face value. The rates may be quoted schedule wise on separate sheets failing which the tender(s) will be rejected.  
2026) Mixed quotations will not be considered for acceptance.  
2027) IN CASE OF THE TENDER DOCUMENTS DOWNLOAD FROM THE WEBSITE:-  
2028) TENDER SHOULD BE SUBMITTED IN THREE BID SYSTEM CONTAINING THREE PARTS AS DETAILED BELOW:  
PART – I EMD in the form of DD/ Bank Guarantee/ FDR in the name of Accounts Officer, Dr. R.P.Centre AIIMS  
PART- II A. Technical bid in hard copy in one sealed cover schedule wise with samples.  
PART – III A. PRICE Bid/ Financial bid schedule wise in Hard copy in one( sealed cover in prescribed forma).  

ALL THE SEALED ENVELOPES SHOULD THEN BE PUT IN ONE OUTERCOVER INDICATING THEREON:  
cxxxi) Reference No. of the Tender  
cxxxii) Tender regarding  
cxxxiii) Due date for submission of the tender:
cmxxxiv) Due date for opening of the tender

ccxxxv) Name of the firm

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNICAL BID. THE DOCUMENTS AS REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNICAL BID.

NOTE:- TENERS SUBMITTED WITHOUT FOLLOWING THREE BID SYSTEM PROCEDURE AS MENTIONED ABOVE WILL BE SUMMARILY REJECTED.

2029) The firm has to give an affidavit on a non-judicial stamp paper that the firm is not supplying the same item at lower rates quoted in the tender to any government organization or any other institution during past one year.

2030) If at anytime during the period of validity of the tender, the supplier reduces the prices to any other person/organization/institution at price lower than the price chargeable at AIIMS, he shall forthwith notify such reductions and the price payable for the stores shall stand correspondingly reduced.

2031) No upward price revision would be acceptable whatsoever after the opening of the tender.

2032) Only best quality, latest version/model according to the specification should be quoted 2 alternate offers for a single item will not be considered. A written undertaking from the firm that the item quoted is the latest generation and that no newer similar product has been launched in India. Failure to comply with this will lead to rejection of the tender. If any new version/generation/revision of the item is introduced in the market, it should be supplied instead of older version at same rate.

2033) Samples or relevant literature/original catalogue should be submitted along with the tender technical bid, failing which item would not be considered for technical evaluation. However, the firm must supply free of cost, properly labeled samples for items “if specifically asked for samples” in various groups, failing which the tender for that item shall be rejected out rightly.

2034) The samples which are opened and tested shall neither be retuned to the supplier nor will be adjusted in supplies of the firm.

2035) The firms must submit a latest authorization letter in original from the parent/principal company/manufacturer without which the tender will not be considered.

2036) The firm must specify clearly whether all the variations Sizes/dimensions/lengths/diameters/shapes as quoted in the specifications are met completely or partly.

2037) The firm should quote net price of the item and the applicable taxes should be quoted separately.

2038) The firms are encouraged to quote single price per item. In case it is not possible to quote single price due to variations in sizes/dimensions, the firm should clearly specify it and quote all the prices.
2039) Mere approval of the items shall not be liable for the hospital for its procurement. No commitment is being given for any supply orders.

2040) The items supplied by the firm nearing expiry and if not consumed will have to be replaced with longer expiry at suppliers cost. Slow moving items may be asked for replacement with other approved items, if desired.

2041) Wherever in the tender, approval from regulatory bodies: Indian (DGCI) or foreign (US-FDA or European-CE) is asked for, the firm must attach proof of certification for that item, failing which the tender for that particular item shall be rejected out rightly.

2042) The firm must adhere to guidelines issued by DGCI, Ministry of Health, Govt. of India whenever applicable.

2043) The tenderers should give rates, showing taxes, if any, and levies, packing forwarding and insurance charges separately giving full breakup details. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE ‘C/D FORMS’. Tender not confirming to this requirement shall be rejected and no correspondence will be entertained whatsoever.

2044) THE TENDERERS ARE REQUESTED TO SUBMIT THE FOLLOWING INFORMATION INVARIBLY TO MAKE PAYMENT THROUGH RTGS/ NEFT. “The payment in pursuance of stores supplied/ services rendered/ work done will be made through RTGS/ NEFT & charges incurred for affecting such electronic transfers will be borne by the vendors.” The details of present charges for NEFT/ RTGS are as under:

NEFT: 
- Up to Rs. 1 lakh - Rs. 5/- per transaction
- Rs. 1 lakh and above - Rs. 25/- per transaction

RTGS: 
- Up to Rs. 5 lakh - Rs. 25/- per transaction
- Rs. 5 lakh and above - Rs. 50/- per transaction

To make payment through above said mode, the vendor/ supplier/ contracts have to submit the following information invariably:

- Name of the Beneficiary
- Account No. of the Beneficiary
- IFSC code of the bank/ branch

Failing which their quotation is liable to be rejected.

2045) THIS TENDER DOCUMENT IS NON-TRANSFERABLE.

The bid document should be paged and a certificate may be provided on the covering letter indicating the number of pages submitted alongwith the bid.

2046) The compliance report of specification should invariably be provided indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.

2047) The checklist may be furnished properly and page no. may be mentioned against each Serial Number.

2048) THE FORWARDING LETTER/ UNDERTAKING (SCHEDULE’A’) DULY SIGNED SHOULD INVARIBLY BE RETURNED ALONGWITH QUOTATIONS FURNISHED, FAILING WHICH THE TENDER SHALL BE REJECTED.
The tender rates should be kept open/valid for a period of two years from the date of issue of rate contract which can be extended for further one year on mutual agreement.

2050) EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/ BID SECURITY AMOUNTING TO Rs. 25,000/- (as indicated in the tender Notice) /- BY WAY OF DEMAND DRAFT/ BANK GUARANTEE DRAWN IN FAVOUR OF “ACCOUNTS OFFICER DR. R.P.CENTRE AIIMS”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. IN CASE OF BANK GUARANTEEE, IT SHALL BE VALID FOR TWO AND HALF YEARS FROM THE DATE OF OPENING AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK. CASH/ CHEQUE/ FDR IS NOT ACCEPTABLE AT ALL. THE EMD/ BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/ BID SECURITY.

2051) The firm should provide the list of organization where they are supplying the quoted items. The performance report from such organizations should also be submitted which may be verified from these organizations for their authenticity.

2052) Any other statutory levy imposed by the Govt. of India from time to time will be authorized extra on demand with adequate proof thereof will be paid extra.

2053) The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.

2054) The Director, AIIMS reserves the right to cancel/ reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

2055) Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.

2056) TENDER MAY BE REJECTED IF THE COPY OF VALUE ADDED TAX (VAT) REGISTRATION IS NOT FURNISHED (IF APPLICABLE).

2057) The firm should also enclose soft copy in CD (Schedule wise in prescribed format) separately for both technical & price bids. The CD’s should be enclosed in sealed covers and submitted along with the hard copies.

2058) The format of technical bid & price bid, Terms & Conditions along with specifications may be downloaded directly from the website available at www.aiims.ac.in, www.aiims.edu, and www.tender.govt.in.

2059) The tender shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any government organization. The tenderer/ supplier has to give an affidavit on non-judicial stamp paper of Rs. 100/- that there is no vigilance/ CBI case pending against the firm/ supplier and the firm has not been blacklisted in the past by any Govt. organization.

2060) If there is any discrepancy in rates quoted in Hard & Soft (CD) copy, those quoted in Hard copy will be considered for tender process.
2061) Condition of advance payment or payment against delivery shall not be accepted.

2062) The firms have to quote for the items asked for only, quotations for other items not asked for, will not be considered.

2063) (i) Firms quoting for drug items must have good manufacturing practice (GMP) certificate issued by State Drug Controller in accordance with the WHO recommendation shortly called as WHO-GMP for the quoted items individually. The copy of certificate for individual items may be enclosed in the relevant schedule.

(ii) For newly introduced items the original manufacturer can be eligible provided the firm submits a certificate from the State Drug Controller/ Licensing Authority in support of the claim.

(iii) For proprietary products if a firm is the sole manufacturer for the products, it can be eligible provided if it submits certificate to this effect from the State Drugs Controller/ Licensing Authority.

(iv) The firm should preferably have minimum 2 years experience of manufacturing and marketing of the products duly certified by the State Drugs Controller. The firm has to provide the copy of certificate issued by authorized Charted Accountant showing annual turnover.

2064) The shelf life of the supplied items (shelf life: Difference of Date of manufacturing & date to expiry date) should be more than (3/4th) at the time of supply.

2065) Supply should be executed within the date of delivery stipulated in the order, which is normally 30-45 days. If supply is not executed within this period without any genuine reason order will be cancelled with liquidated damages. Necessary action against such firms will be initiated as per AIIMS rules. In such cases the order will placed to the next lowest firm and claim of the defaulter firm will not considered for the purchase of this drug.

2066) FIRM ARE REQUESTED TO QUOTE ONLY THOSE ITEMS WHICH ARE MANUFACTURED AND MARKETED BY THEMSELVES AND THEY ARE NOT SUPPOSED TO QUOTE FOR THE DRUGS WHICH ARE MANUFACTURED/ MARKETED BY ANY OTHER COMPANIES, FAILING WHICH THEIR TENDERS WILL NOT BE CONSIDERED AND WILL BE SUMMARILY REJECTED.

The firms are supposed to quote only those items which are likely to be available during the contract period.

2067) Supplies will be preferably in a single batch but not in any case more than two batch except in emergency requirement.

2068) The firm have to provide an undertaking that the items not utilized in the life period and breakage if any has to be replaced with fresh stock.
Sch.-F
Tender No. 1
Glaucoma Valve

Silicon aqueous stunt with valve mechanism & glauco conjunctival plates in pediatric and adult size.