Sealed quotations are invited by Post/per bearer for following Terms & Conditions--reg.

Terms & conditions:

1. The quotations should reach this office on or before 30.5.2014 up to 12.30 P.M. duly sealed marked Ltd. T. No- 15/H/2014-15. All quotations should be type written. Quotations written in pencil will not be entertained.

2. RATE QUOTED MUST INCLUDE ALL TYPES OF TAXES AND OTHER POSSIBLE EXPENSES. NO OTHER CHARAGES WILL BE CONSIDERED.

3. TENDER SHOULD INVARIABLY BE SUBMITTED IN TWO BID SYSTEM CONTAINING TWO PARTS AS DETAILED BELOW:

   PART-I :- TECHNO-COMMERCIAL BID IN ONE SEALED COVER.
   PART-II:- PRICE BID/FINANCIAL BID IN ONE SEALED COVER.

BOTH THE SEALED ENVELOPES SHOULD THEN BE PUT IN OUTERCOVER INDICATING THEREON:

i) Reference No. Of the Tender:_______________________________________________

ii) Tender regarding: _________________________________________________________

iii) Due date for submission of the tender: _______________________________________

iv) Due date for opening of the tender __________________________________________

v) Name of the firm:__________________________________________________________

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNO-COMMERCIAL BID. THE PRE-QUALIFICATION DOCUMENTS INCLUDING E.M.D./BID SECURITY AS
REQUIRED IN THE TENDER DOCUMENT SHOULD INvariably BE ACCOMPANIED WITH THE TECHNO-COMMERCIAL BID.

NOTE:-
TENDERS SUBMITTED WITHOUT FOLLOWING TWO-BID SYSTEM PROCEDURE AS MENTIONED ABOVE WOULD BE SUMMARILy REJECTED.

4. The accredited agent or sole representative quoting on behalf of their manufacturer/principals must attach authority letter from their manufacturer/principals of their letter Head.

5. The tender rates should be kept open/valid for a period of six months from the date the tenders are opened.

6. If the delivery is not effected on due date, the Director, AIIMS, New Delhi will have the right to impose penalty as under:
   a) First extension for month or part thereof _____________________________ @2%.
   b) Second extension for an additional month______________________________@ 3% of part thereof.
   c) In case of non-supply______________________________________________@ 7.5%

   Or
   d) In case of default institute will have the right to procure the ordered item from open market /another party at their own risk and expenses under risk purchase clause.

7. Handwritten quotations shall be accepted at the bidder’s risk. In case of any discrepancy in the figures, the rate mentioned in words will only be considered.

8. EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO Rs 5,000/- BY WAY OF FDR/Demand Draft Drawn in Favour of “DIRECTOR, AIIMS, NEW DELHI”, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. CASH/CHEQUE IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER/RATE ENQUIRY. NO INTEREST IS PAYABLE ON EMD/BID SECURITY.

9. In case of non-supply of material within the due date i.e. within the date of delivery, the Director AIIMS, New Delhi will have the right to impose penalty like forfeiture of performance security and removal of the name from the list of the contractor and resort to risk purchase in full or part thereof at his/her direction, his/her decision shall be final and binding.
10. The Director, AIIMS New Delhi shall be the final authority to reject full or any part of
the supply which is not confirming to the specification and other terms and conditions.

11. No payment shall be made for rejected material. the tenderer would remove
rejected items within one week of the date of rejection at their own cost replace
immediately In case these are not removed, these will be disposed off in a manner
as deemed fit by the authorities at the risk and responsibility of the suppliers without
any further notice.

12. The firm has not been blacklisting in the past by any government/Private institution
and there is no Vigilance/CBI case pending against the firm supplier.

13. The quantity shown in the tender can be increased or decreased to any extent
depending upon the actual requirement.

14. The tenderers must quote rates including freight, insurance, cartage, labor charges etc. on
FOB, AIIMS, New Delhi basis.

15. Samples of the items with lab. test report in original packing, duly labeled (Printed) and
sealed having date of manufacturing date of Expiry, manufactured by with batch No.
Wherever applicable, should be submitted to Stores Officer, (Hosp.) between 3.00 P.M to
4.00 P.M. Before submitting the tender, the list of samples submitted duly acknowledged
should invariably be attached with the technical bid. Those tenders received without
sample will be summarily rejected and no correspondence will be entertained in this
regard.

16. The court of Delhi will have the jurisdiction to try any matter, dispute or reference between
the parties arising out of the contract. It is specifically agreed that no court outside and other
the court shall have jurisdiction in the matter.

17. SELECTION WILL BE MADE PURELY ON SAMPLE AND QUALITY BASIS.
SAMPLES WILL BE GIVEN IN ORIGINAL PACK ONLY.

18. Tender by Tele-fax/telegram/fax/e-mail will not be accepted.

19. The price charged for the Stores/ equipments , under the reference by the supplier
shall in no even exceed the lowest price at which the supplier the Store/equipment of
same identical description to any other person /organization. Institution during the
period. If at any time, during the said period the supplier reduced the said prices of
such/Stores/equipment or sales such stores to any other person/organization/Institution at price lower than the chargeable, he shall forthwith
notify such reduction or sale to the Director, All India Institute of Medical Sciences
and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.

20. The Vendor should enclose the copy of Vat Registration

21. Generally, the date of delivery for supply of items will be 30 to 45 days from the date of issue of the supply order but in exigency the same can be reduced upto 2 weeks depending upon the situation/requirement.

The tenders will be opened on 30.5.14 at 3.00 P.M in the office of Store Officer Hospital, AIIMS, New Delhi-29 in presence of the tenderers, who are present.

FOR DIRECTOR

To,
(Annexure-I)

Ltd. Tender No.- 15 /H/14-15

Sub- Purchase of O.T. Slippers.

**Specification & price bid format**

<table>
<thead>
<tr>
<th>Sr. no.</th>
<th>Specification of item</th>
<th>Approx. quantity Annual</th>
<th>Rates per unit</th>
<th>VAT</th>
<th>Amount per unit including VAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>OT Slippers of Size 6,7,8,9 &amp; 10 in all colours.</td>
<td>400 Pairs.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Check List of Certificates/ Documents required to be submitted in the Techno-Commercial Bid-
Part I

The tenderer are advised to submit the following certificates under the category of
“Vital documents” invariably along-with Techno-Commercial Bid. If these documents are not
submitted/ conditions not met, the quotation shall be summarily rejected and no further
correspondence, in this regard, shall be entertained.

- Authorization letter from the manufacturer, if the quote is not a manufacturer.
  (Clause No-04)
- EMD (Clause No-08)
- Non-black listing/non-debarring declaration (clause No-12)
- Sample (Clause No- 15)
- Fall Clause (Clause No- 19)
- Vat registration (Clause No- 20)