

**OFFICE OF THE MEMBERS SECRETARY, ETHICS COMMITTEE
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
New Delhi**

Date: 8th August, 2008

NOTICE

It is being brought to the notice of all the faculty members and postgraduates that as per the guidelines, the protocol of thesis/dissertation must be approved by Ethics Committee before starting the research projects. To get this approved, these should be submitted to Ethics Sub-Committee.

Submissions for the Ethics Sub-Committee Meetings can henceforth be made on all days. Proposals (Protocols of thesis/dissertation) received till 15th of any month will be processed in the coming Ethics Sub-Committee meeting and those received after 15th will be processed in the *next* Ethics Sub-Committee meeting. All Protocols discussed in the Ethics Sub-Committee will be placed in the Ethics Committee for final approval.

All meetings of Ethics Committee will be held on first Monday of January, February, March, April, August, September, October, November and those of ethics Sub Committee (for M.Sc./ M.Biotech/ MHA/ MD/ DM/ Mch/ Ph.D dissertation/thesis) on the immediately preceding Friday of the above dates.

Submissions will be received in the designated office of the Ethics Committee as follows:

Room No. 102/108
1st Floor, Old O.T. Block, AIIMS
Time: 10am to 5pm on all working days, and
10am to 12 noon on Saturdays.
Tel No.: 4579

12 copies of the proposal in the prescribed format with Patient Information Sheet and Patient Informed Consent **both** in English and Hindi (format available on AIIMS website), copy of the protocol along with covering letter to Ethic Sub-Committee, with one soft copy on CD, are required to be submitted for consideration. The CD should display the following information in this order:

Year/ Month/ Name of Department/ Name of Candidate/ Title of Thesis or Dissertation.

(Dr Sunil Chumber)
Member Secretary – Ethics Sub-Committee

CIRCULATION:

1. Director
2. Dean
3. Deputy Director (Adminstration)
4. All Chief of Centres/ Heads of the Departments are requested to kindly display it in the Department's Notice Board for wide publicity.
5. Notice Boards